



Annual Equipment Usage Report

(Agreement#¹: _____)

INSTRUCTIONS: Complete this Annual Engine Usage Report every year on the anniversary of your project's post-inspection. The report shall be sent to grantteam@slocleanair.org within 2 weeks of this date. **Failure to provide complete information in a timely manner may lead to an immediate engine inspection and audit.**

SECTION 1. GRANTEE CONTACT INFORMATION²

Name: _____
Address: _____

Email: _____
Phone: _____

SECTION 2. NEW ENGINE INFORMATION: Please verify the information below and provide any missing information:

1. Type and Model of Charger: _____
2. Serial #: _____
3. Electrical Input: _____

SECTION 3. ANNUAL USAGE INFORMATION: Please provide the following equipment usage information annually based on the anniversary date of the post inspection/installation date (use additional sheets as necessary):

1. Annual Usage Per Charger and Number of Plug-In Events:

Note: Along with this data, the APCD encourages the applicant to submit an electronic data report.

CHARGER	REPORTING END DATE ³	TOTAL USAGE (KILOWATT-HOURS)	# OF PLUG-IN EVENTS
1			
2			
3			
4			

2. Public or Private Charger? _____ Describe public/private uses (e.g. who is using the charger)? _____
3. Has the grant-funded equipment exhibited any unscheduled downtime over this period? Yes No
If Yes, please attach description of issue(s), cause(s) & duration of downtime.

Signature _____ Date _____

Mail to: APCD, 3433 Roberto Court
San Luis Obispo, CA 93401

Fax to: (805) 781-1002
Questions: (805) 781-5912

APCD USE ONLY

_____ Reviewer Initials

_____ Review Date

- 95% Success Rate
 APCD Database Updated

¹ Found in contract/agreement or on previous year's Annual Usage Report Forms. **One form per grant agreement or per type of charger.**

² **Ensure proper information is used.** Data will be used to update our contact records.

³ Anniversary of project's post-inspection.