



# Alt Fuel and Electric Vehicle Infrastructure 2019 PROGRAM ELIGIBILITY

For more information  
please contact the APCD at  
805-781-5912

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## 1. Eligible Projects:

Eligible projects are those that are located in San Luis Obispo County and provide fuel or power to a covered source (for example: on-road, off-road, agricultural and marine vessel emission sources), and include, but are not limited to, the following:

- Electric Vehicle Battery Charging Station: New, conversion of existing, and expansion to existing non-residential level 2 or higher battery charging stations. (e.g. workplace charging, direct current fast chargers along freeway roadway corridors, long-term charging at destination areas such as airports and shopping centers, and charging at distribution centers and warehouses).
- Alternative Fueling Station: New, conversion of existing, and expansion to existing hydrogen and natural gas fueling stations.
- Shore Power: Shore-side electrification for berthing a marine vessel.
- Additional projects may be considered on a case-by-case basis.

## 2. Maximum Eligible Funding Amounts:

- For most projects, funding is available for up to 50% of eligible costs of the infrastructure and installation, and up to 60% if the project is publicly accessible, subject to the maximum award amounts stipulated in the RFP.
- Projects funded under the AB923 guidelines may be eligible for funding up to 65% of eligible costs.
- Projects funded with AB617 Community Air Protection funds and certain public agency projects may qualify for additional funding. Information regarding AB 617 eligibility is available on the APCD web site: [www.slocleanair.org/community/grants/caap.php](http://www.slocleanair.org/community/grants/caap.php) (contact APCD for more information).

## 3. Eligible Costs:

- Cost of design and engineering, (e.g., labor, site preparation, Americans with Disabilities Act accessibility, signage).
- Cost of equipment (e.g., charging/fueling units, electrical parts, energy storage equipment, materials).
- Cost of installation directly related to the construction of the station.
- Meter/data loggers.

- On-site power generation system that fuels or powers covered sources (e.g., solar and wind power generation equipment).
- Federal, sales, and other taxes.
- Shipping and delivery costs.
- Fees incurred pre-contract execution (e.g., permits, design, engineering, site preparation), license fees, environmental fees, commissioning fees (safety testing), and onsite required safety equipment.
- Consulting fees associated with the preparation of Environmental Assessment, Environmental Impact Statement, Environmental Impact Report, or other California Environmental Quality Act (CEQA) documents, etc.

#### 4. Ineligible Costs:

- Upgrades to existing stations.
- Fuel and energy costs.
- Non-essential equipment hardware.
- Operation cost (e.g., operational fees, network fees, maintenance, repairs, improvements, spare parts).
- Extended warranty.
- Insurance.
- Data collection and reporting.
- Grantee administrative costs.
- Travel/lodging.
- Employee training and salaries.
- Legal fees.
- Real estate property purchases/leases.
- Performance bond costs.
- Construction management.
- Storm water plan costs.
- Security costs.
- Testing and soil sampling.
- Hazardous materials, including permitting, handling and disposal.

**For more information regarding Alt Fuel and Electric Vehicle Infrastructure grants contact Andy Mutziger at: 805-781-5956 or [amutziger@co.slo.ca.us](mailto:amutziger@co.slo.ca.us).**

This information is a summary. The full program requirements are available from the California Air Resources Board (ARB) at [www.arb.ca.gov/msprog/moyer/guidelines/current.htm](http://www.arb.ca.gov/msprog/moyer/guidelines/current.htm).



# Alt Fuel and Electric Vehicle Infrastructure 2019 APPLICATION CHECKLIST

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Applicant Information	Dealer Information
Company name:	Dealership company:
Contact name:	Dealer rep:
Phone:	Phone:
Fax:	Fax:
E-mail:	E-mail:
<i>Option: Attach business card</i>	<i>Option: Attach business card</i>

✓	<b>Application Requirements</b>
<input type="checkbox"/>	<b>Completed Application:</b> Complete and submit this checklist and ALL application pages, sign and date in ink.
<input type="checkbox"/>	<p><b>Price Quotes and Spec Sheet:</b> For the equipment and installation, material and labor quotes must be provided by the equipment manufacturer, manufacturer-approved dealer, or an approved contractor or installation professional.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Itemized quote of the parts, tax, shipping costs and labor to complete the project.</li> <li><input type="checkbox"/> All parts and equipment must be new. Remanufactured or refurbished equipment and parts are not eligible.</li> <li><input type="checkbox"/> Provide manufacturer's specification sheets for the new equipment.</li> <li><input type="checkbox"/> Alt fuel dispensing equipment must have at least a 3 year warranty; EV chargers must have at least a 1 year warranty.</li> </ul>
<input type="checkbox"/>	<p><b>Competitive Bids Required for Certain Projects:</b> If your infrastructure project will be open and available for public use or if it will be funded under the AB923 guidelines (consult APCD), the vendor must be solicited and selected through a competitive bidding process.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Applicant will develop impartial bidding specifications and objective supplier selection criteria with a reasonable deadline to bid, and share this information with potential suppliers and APCD.</li> <li><input type="checkbox"/> Applicant must submit copies of all eligible suppliers' bids to APCD, with a statement of reason for the bid selected.</li> </ul>
<input type="checkbox"/>	<p><b>Signature Delegation Letter:</b> If the owner, partner or corporate officer will not be signing the contract, then they must provide a letter naming and authorizing another individual to sign grant documents on behalf of the business. General partnerships please provide a letter of authorization for the signing partner, signed by the non-signing partner(s).</p>



<input type="checkbox"/>	<p><b>Applicant's Business Structure:</b> Provide one of the following, depending on the structure of your business:</p> <ul style="list-style-type: none"> <li>• Articles of Incorporation and specific documentation identifying the officers for the corporation</li> <li>• Partnership agreement</li> <li>• Sole proprietors provide a signed W9 form and a copy of a photo ID.</li> <li>• Other business structure documentation not listed above</li> </ul>
<input type="checkbox"/>	<p><b>Aerial Map:</b> Please provide a description of the geographic location, including specific street address and an aerial map (satellite view from internet) indicating the exact project location.</p>
<input type="checkbox"/>	<p><b>W-9 Form:</b> Complete and submit IRS form W-9, available from the IRS web site: <a href="http://www.irs.gov/pub/irs-pdf/fw9.pdf">www.irs.gov/pub/irs-pdf/fw9.pdf</a>. APCD will issue form 1099 as required by law.</p>
<input type="checkbox"/>	<p><b>Evidence of Leasehold or Property Ownership:</b> Please provide evidence of ownership of the land on which the project will be located, or if owned by others, provide an executed lease agreement or letters of commitment lasting for the duration of the project life, signed by the property owners or authorized representatives.</p>
<input type="checkbox"/>	<p><b>Certificates of Insurance:</b> Provide current certificates of insurance with your application as evidence of coverage for General Liability and Workers' Compensation*.</p> <p><i>* If the Applicant is exempt from the requirement of maintaining workers' compensation insurance, provide evidence of such exemption.</i></p>
<input type="checkbox"/>	<p><b>Applications completed by someone other than Applicant:</b> If compensated for completing the application on the owner's/company's behalf, then attach details on the source of payment and the amount paid.</p>

<b>Additional Application Requirements, if your project is selected for funding</b>	
<input type="checkbox"/>	<p><b>Certificates of Insurance:</b> Funded projects will be required to provide certificates of insurance endorsing the APCD as additionally insured for this project for General Liability and Property Insurance that covers the replacement cost of the new equipment. When these policies, as well as your Workers' Compensation policy are renewed or changed, updated certificates must be submitted to the APCD until the Grant Agreement expires.</p>
<input type="checkbox"/>	<p><b>UCC-1 Financing Statement:</b> To protect its financial interest, APCD will perfect its lien against the funded equipment through a UCC-1 financing statement filed with the Secretary of State of California, for the duration of the term of the grant agreement.</p>
<input type="checkbox"/>	<p><b>Building Permits:</b> Before work commences on the project, the applicant must obtain all required land use permits from agencies needed to install and operate the installation. The installation must comply with all applicable rules and regulations, including the Americans with Disabilities Act. A copy of the finalized building permit must be provided to APCD before the grant project is paid.</p>
<input type="checkbox"/>	<p><b>Availability of Utilities:</b> If requested by the APCD, the applicant must be able to provide documentation that power or fuel is being provided to the site (e.g. application, payment to the local utility company for power installation, or contract). Applicants are encouraged to contact the utility company as early as possible in the planning process.</p>



# Alt Fuel and Electric Vehicle Infrastructure 2019 APPLICATION FORM

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**Please fill out one application for each location. Please print clearly or type all information on this application.**

## A. APPLICANT INFORMATION

1. Company or organization name:			
2. Business type:			
3. Contact name and title:			
4. Person who filled out funding application:			
5. Person with contract signing authority (if different from above):			
6. Business mailing address and contact information:			
Street:			
City:	County:	State:	Zip code:
Phone for project contact: (    )		Fax: (    )	
Cell: (    )		E-mail*:	
7. Project address (if different from above) (publicly accessible stations please provide aerial map):			

**\*Please note:** Failure to provide a valid e-mail address may delay time-sensitive correspondence.

## Third Party Certification

**I have completed the application, in whole or in part, on behalf of the applicant.**

Print name of third party:	Title:
Signature of third party:	Date:
Amount paid to third party:	Source of funding to third party:



## B. PROJECT INFORMATION

1. Project type:

EV Charging

Alt Fuel Station: Type of fuel: \_\_\_\_\_

Shore Power

Other: \_\_\_\_\_

2. Will the project be accessible to the public?

Yes  No

If no, will the project service a public or private fleet?

Yes  No

If yes, vocation of fleet: \_\_\_\_\_ Number of vehicles in fleet: \_\_\_\_\_

If no, please explain who will be using the installation: \_\_\_\_\_

3. Public Funding Disclosure: Will the applicant apply for any other grants or public financial assistance for this project?

Yes  No

If yes, please provide:

Source of funds: \_\_\_\_\_ Expected amount: \$\_\_\_\_\_

4. Please describe project. For alt fuel, include type of fuel and number of dispensers to be installed; for EV charging include number and type of charging ports to be installed. Please include a site plan or other design drawings which clearly indicate the location of the new installation on the property. Use additional sheets, if necessary.



**C. APPLICANT’S STATEMENT – To be signed by company representative with contract signing authority**

- ❖ I hereby make an application to the San Luis Obispo County Air Pollution Control District (APCD) for emission reduction incentive funding and I understand and agree to the following:
  - In order to receive incentive funds, I must enter into a Grant Agreement (contract) with the APCD and there will be conditions placed upon receiving the grant award. I agree to refund the grant award, or a portion thereof as specified in the Grant Agreement, if it is found that at any time I do not meet those conditions and if directed to do so by the APCD or the California Air Resources Board (ARB).
  - I will not place orders, make purchases or begin any work associated with this project until notified by the APCD that all parties have signed the project’s Grant Agreement and it is effective.
  - All information provided with this application will be used by the APCD and/or ARB to evaluate the eligibility of this application to receive incentive funds. APCD/ARB will at its sole discretion determine which program funds, if any, will be used for this project. APCD/ARB staff reserves the right to request additional information of the applicant and can deny the application if such requested information is not provided. APCD will contact applicants who submit incomplete or illegible applications and work with them to complete the application. If the applicant does not respond within 30 days, the application will be suspended; in such cases, the applicant can petition the APCD to re-initiate the application if they supply the previously identified missing information. The APCD may require the applicant to provide updated information.
  - To expedite application processing, APCD’s preferred method of communication is through electronic mail. Failure by applicant to provide a valid e-mail address may delay time-sensitive correspondence.
  - Grant programs have limited funds and will terminate upon depletion of program funding. The APCD will honor projects that have been contracted but is under no obligation to honor applications prior to contracting.
  - The APCD will issue IRS form 1099 to grant recipients as required by law. It is the grant recipient’s responsibility to determine their tax liability associated with their participation in the grant program.
- ❖ I have reviewed the information contained in this application and all attachments. I certify under penalty of perjury that the information contained in this application, including all attachments and the following statements, is complete, accurate and correct:
  - If the proposed project has been or may be considered for funding by any air district, the ARB, or any other public agency, then I have disclosed the specifics to the APCD.
  - The applicant entity is in compliance and will remain in compliance with all applicable federal, state, and local laws, air quality rules and regulations, and the applicant entity does not have any outstanding/unresolved/unpaid Notices of Violation (NOV) or citations for violations of any federal, state or local air quality regulation.
  - I have the legal authority to apply for incentive funding for the entity described in this application.
- ❖ I agree to the above statements by signing below.

Printed name of company representative with contract signing authority:	Title:
Signature:	Date:

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