



Air Pollution Control District  
San Luis Obispo County

3433 Roberto Court • San Luis Obispo, CA 93401  
Phone: 805-781-5912 • FAX: 805-781-1002  
Website: slocleanair.org  
Email form to: bd@slocleanair.org

## INITIAL BREAKDOWN/UPSET REPORT

- Notification must be made to the District within four (4) hours of breakdown/upset discovery.
- Notification can be made by telephone, facsimile or email.
- This Initial Breakdown Form can be faxed or attached to an email. A Breakdown/Upset Follow-Up Report must be submitted in writing within 10 days of initial notification after corrections are completed.
- See District Rule 107 for additional information/requirements.

### PERSON REPORTING THE BREAKDOWN/UPSET:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

### BREAKDOWN/UPSET INFORMATION:

Date/Time breakdown/upset first observed:

Date: \_\_\_\_\_

Time: \_\_\_\_\_  AM  PM

Equipment involved: \_\_\_\_\_

Permit to Operate Number: \_\_\_\_\_

Estimated Duration: \_\_\_\_\_

Will an Emergency Variance be needed?      Yes       No

District Rule/Permit Condition which will be violated:

Rule: \_\_\_\_\_

Section: \_\_\_\_\_

Permit Condition Number: \_\_\_\_\_

### SUSPECTED CAUSE OF BREAKDOWN/UPSET CONDITION:

### IMMEDIATE CORRECTIVE MEASURES APPLIED:

*District Use Only*

Date Received: \_\_\_\_\_ Time \_\_\_\_\_  AM  PM      Received by: \_\_\_\_\_