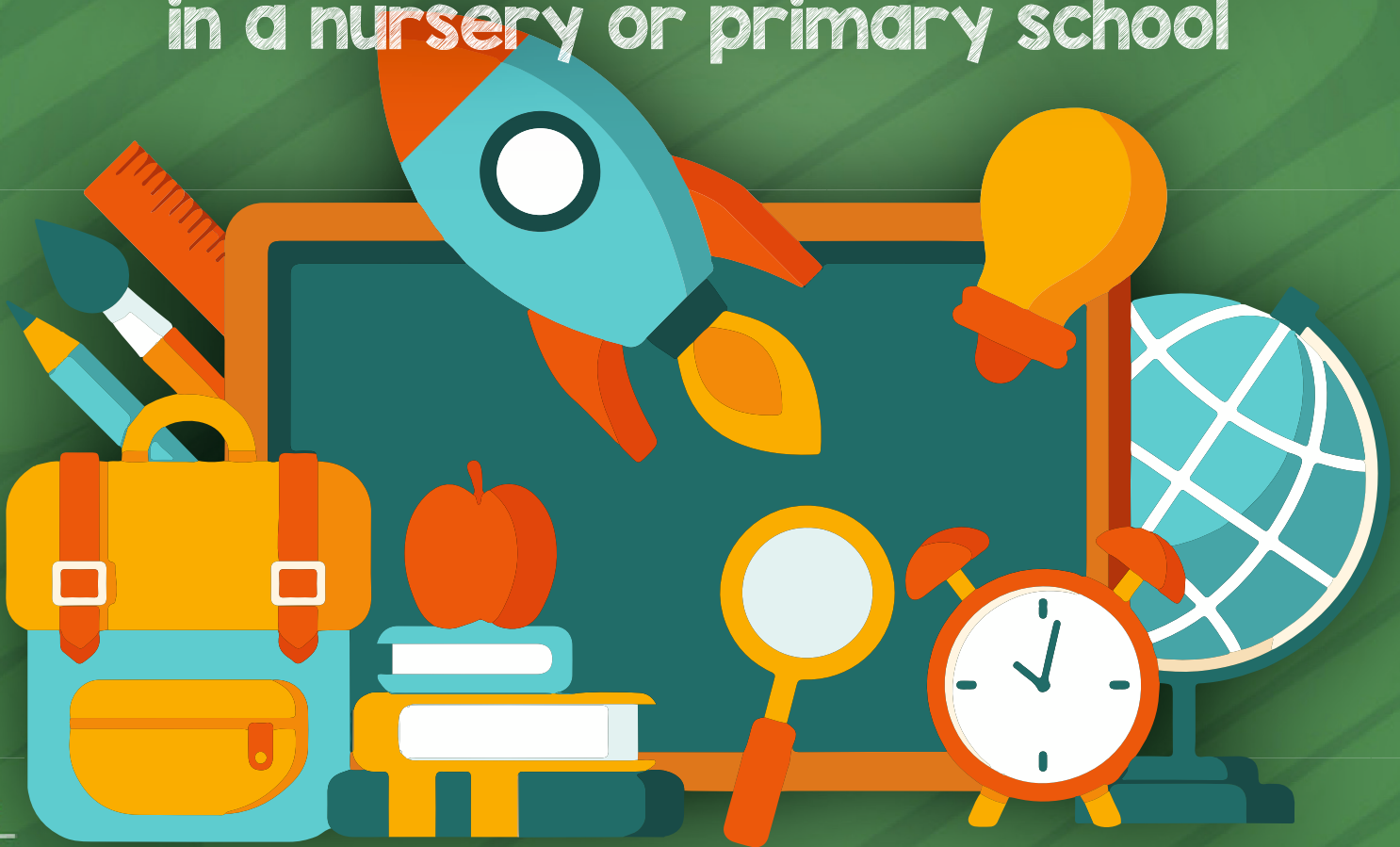


Kids

(born in 2017 or earlier)

electronic registering and enrolling
in a nursery or primary school



Leuven, Heverlee, Kessel-Lo, Wilsele en Wijgmaal



Table of contents

| | |
|---|----|
| How do I register and enrol someone?..... | 6 |
| When do you have to register and enrol your child?..... | 7 |
| How to register your child? | 9 |
| How will the places be allocated?..... | 10 |
| How to enrol? | 11 |
| What happens if your child can not be enrolled in the school of your choice?..... | 11 |
| A map of the schools in Leuven..... | 12 |
| The schools in Leuven for normal primary education..... | 14 |
| Special primary education: In and around Leuven | 16 |
| Education allowance | 17 |
| Do you need help?..... | 18 |
| Centres for student guidance (CLB)..... | 18 |
| Services, community centres, community organisations and local associations..... | 20 |
| You don't have a computer?..... | 22 |
| Do you have any practical questions about registering your child?..... | 22 |



You can also find this brochure and 2 videos which provide more information about the registration system on the website:
<https://meldjeaan.leuven.be>.



Dear parent

Your toddler (born in or before 2017) will be two and a half years old soon and can go to school for the first time. This is a big step. Or maybe you want your older child to change schools. In that case, the information in this brochure is very important for you. Choosing a school is an important decision, so do take the time you need. If you want to, you can also visit the school or the classroom beforehand.



Op:
woensdag 20 februari 2019 van 9 uur tot 12 uur en op
donderdag 14 maart 2019 vanaf 14 uur tot 17.30 uur
kan u alle Leuvense scholen bezoeken.

If you are not available on these dates, you can always make an appointment with the school management to visit the school another time.

We have started working with an **electronic registration system for all the schools in Leuven** since last school year. This brochure provides information about when to register and enrol your child in a nursery or primary school in Leuven, Heverlee, Kessel-Lo, Wilsele and Wijgmaal. All these schools have made agreements about this. This way, we want to make it easier for the parents and give everybody an equal chance to enrol in a school of their choice. The schools in Leuven welcome you and your child!

If you could use some help with this brochure or with the enrolment of your child, please see pages 18 to 21, where you will find an overview of the organisations that can help you with this..

How to register and enrol?



IMPORTANT!

YOU HAVE TO REGISTER FIRST AND ENROL LATER

Registering and enrolling your child in a nursery school in Leuven is done in 3 steps:

STEP 1: Registering: you can register your child for the schools of your choice on the website: <https://meldjeaan.leuven.be>

STEP 2: You will receive an e-mail with the contact details of the school where you can enrol your child..

STEP 3: Enrolling: You make an appointment with the school to enrol your child. The enrolment is only complete once you have signed the student enrolment card in the school. This means that you agree with the school's regulations and the pedagogical project.

Next: the first day in school:

For the older children who are changing schools, this will be on the 2nd of September 2019.

For the children born in 2017, there are several entry dates:

| Children born until | will come to school after the... | so from... |
|---------------------|----------------------------------|------------|
| 02/03/2017 | Zomervakantie 2019 | 02/09/2019 |
| 04/05/2017 | Herfstvakantie | 04/11/2019 |
| 06/07/2017 | Kerstvakantie | 06/01/2020 |
| 03/08/2017 | Instap 1 februari | 03/02/2020 |
| 02/09/2017 | Krokusvakantie | 02/03/2020 |
| 20/10/2017 | Paasvakantie | 20/04/2020 |
| 25/11/2017 | Hemelvaart | 25/05/2020 |
| From 26/11/2017 | Zomervakantie 2020 | 01/09/2020 |



For all these entry dates, you have to register and enrol your child, even if he or she is not going to school in the near future. If your child is 3 years or older, you can disregard these entry dates.

When do you have to register and enrol your child?

Period 1: Priority for children with a sibling in school and children from staff members

Registration: January: from Tuesday, the 8th of January through Tuesday, the 22th of January 2019

Notification: February: Thursday, the 21nd of February 2019

Enrolment: March: from Friday, the 1th of March through Friday, the 29th of March 2019

Period 2: All children

Registration: March: from Friday, the 1st of March through Friday, the 29th of March 2019

Notification: April: Monday, the 29th of April 2019

Enrolment: May: from Monday, the 6th of May through Friday, the 24th of May 2019

Periode 3: Registration period for the children who have not yet found a school:

From Tuesday, the 28th of May 2019.

Important::

- ✓ Make sure to check the registration date and register in this period.
- ✓ During the registration period, you can also modify your particulars.

Period 1: priority for siblings and children from staff members

You have another child who is already enrolled in a nursery or primary school in Leuven? Or you are a member of the school staff? In that case, you have priority in that school

STEP 1: Register your child

When? From **Tuesday, the 8th of January 2019 through Tuesday, the 22th of January 2019 until 5pm.**

Important! If you register after that period, you are no longer entitled to priority.

Siblings are all the children who are living at the same address or who have the same father and/or mother, even if they are not living at the same address.

STEP 2: You will receive an e-mail

On Thursday, the 21th of February 2019, you will receive an e-mail. You can also find the results in a message in your personal mailbox on <https://meldjeaan.leuven.be>.

In case you did not receive a message on Thursday, the 21nd of February 2019, please send an e-mail to info@meldjeaan.leuven.be or call 016 27 27 11. It is possible that a school does not have enough vacancies and puts you on the waiting list. You can then register your child for another school from Friday, the 1th of March 2019 through Friday, the 29th of March 2019.

STEP 3: Enrolling your child

Even though your child is registered, it is not yet enrolled. You will still need to go and enrol your child in the school which is mentioned in the message that you received.

When? From **Friday, the 1th of March 2019 through Friday, the 29th of March 2019** after you have made an appointment with the school.

Period 2: Registration and enrolment for ALL children

Beforehand: Select a number of schools before registering your child

How?

- ✓ You will find the complete overview of all the nursery and primary schools in Leuven in the list of schools included in this brochure.
- ✓ Make your list below of all the schools you would like to enrol your child in. The number of vacancies in the schools can be found on <https://meldjeaan.leuven.be> (tab “information about schools” in the upper right corner) from the 28th of February 2019. You can list as many schools as you want. It is important to select several schools, to increase your chances to find a place. This will not affect your top choice.
- ✓ List the schools in the order of preference. Always put your favourite school on number 1. For the first three schools, you automatically have an additional chance for a place when the vacancies are allocated.

List the schools of your preference here:

School 1

School 2

School 3

School 4

School 5

STEP 1: Registration of your child

When? From **Friday, the 1st of March 2019 through Friday, the 29th of March 2019 until 5pm.**

STEP 2: You will receive an e-mail or letter

On Monday, the 29th of April 2019, you will receive an e-mail. You can also find the results in a message in your personal mailbox on <https://meldjeaan.leuven.be>. In case you did not receive a message on the 29th of April 2019, please send an e-mail to info@meldjeaan.leuven.be or call 016 27 27 11. If there is no place for your child, you will be added to the waiting lists of all the schools you registered your child for. A place may still become vacant in one of these schools. If this is the case, the school will contact you.

STEP 3: Enrolling in the school

Even though your child is registered, it is not yet enrolled. You will still need to go and enrol your child in the school which is mentioned in the message that you received.

When? From **Monday, the 6th of May 2019 through Friday, the 24th of May 2019** after you have made an appointment with the school.

Period 3: All the children who have not yet found a school

You have not found a place during the previous periods?

On **Monday, the 27th of May 2019** you can find an overview of the vacancies in the schools on the website <https://meldjeaan.leuven.be> (tab in the upper right corner “information about schools”).

From **Tuesday, the 28th of May 2019**, you can go to a school which has vacancies to enrol your child. Please make an appointment with the school first.

How to register?

In practice:

- ✓ Go to <https://meldjeaan.leuven.be>
- ✓ Watch the video to find out how the registration system works
- ✓ Choose a password and a user name
*Do not forget your password and user name.
You will also need these if you want to verify or modify your details.*
- ✓ Follow the instructions on the screen

What do you need?

- ✓ List of schools (or the school in the priority period for siblings and children from staff members) where you want to enrol your child and the corresponding postal codes.
- ✓ Your child’s national identification number (see ISI+-card, the back of the kids-ID or the stickers from the health insurance fund)
If your child does not have a national identification number, contact one of the organisations listed from page 20 onward or send an e-mail to info@meldjeaan.leuven.be or call 016 27 27 11.
- ✓ If you do not have a computer, one of the organisations listed on page 22 onward can help you or one of the schools in Leuven.



How will the places be allocated?

Indicator and non-indicator student status and predefined criteria are taken into account.

1. Indicator and non-indicator students

The school determines in advance how many places it reserves for indicator students and how many for non-indicator students. Information can be found on the school's website. The intention is to create a social mix within the school: students from all types of families can have a place there.

Your child is an indicator student if:

- ✓ children from your family were entitled to an education allowance in the school year 2017- 2018 and/or 2018-2019

and/or

- ✓ the mother does not have a diploma or certificate from secondary education

2. Distance and preference

The schools will rank all the children who have been registered on the basis of two criteria: the distance to the school and the preference for the school. Each school determines for itself whether they will focus more on children who live close to the school or on the parents' preference.

To do so, schools can choose one of the following 3 possibilities to allocate the vacancies:

- ✓ 70% based on preference and 30% based on distance,
- ✓ 30% based on preference and 70% based on distance,
- ✓ 50% based on preference and 50% based on distance.

Distance:

For the top 3 schools you selected to register your child for, you have an extra chance when the places are allocated.

Afstand:

To determine the distance, the child's official address and possibly the workplace address are taken into account.

Distances are calculated as the crow flies.

The computer will allocate each student to a school. A bailiff will be present during the allocation to monitor the procedure.

If you want more information, please check the website <https://meldjeaan.leuven.be>, under the tab "Frequently asked questions" or watch the videos on the website.

How to enrol?

- 1) Make an appointment with the school that is mentioned in the e-mail.
- 2) Go to the school to enrol your child.
- 3) The enrolment is only final if you agree with the school's regulations and pedagogical project.

What to bring?

If possible, bring your child's kids-ID or ISI+ card. If your child does not have any official documents, the school will look for another solution.

If you receive an education allowance, bring proof such as a letter or a bank statement.

Your child's details will be registered on an enrolment form.

What happens if your child cannot be enrolled in a selected school?

If one or more of the schools you have selected does not have any vacancies anymore, your child will automatically be added to these schools' waiting lists. You will receive a 'mededeling(en) van niet-gerealiseerde inschrijving' (declined enrolment statement).

This is an objective proof that you are on a school's waiting list.

The waiting list is valid up to and including the 7th of October 2019.

For toddlers born in 2017,

the waiting list is valid up to and including the 30th of June 2020.

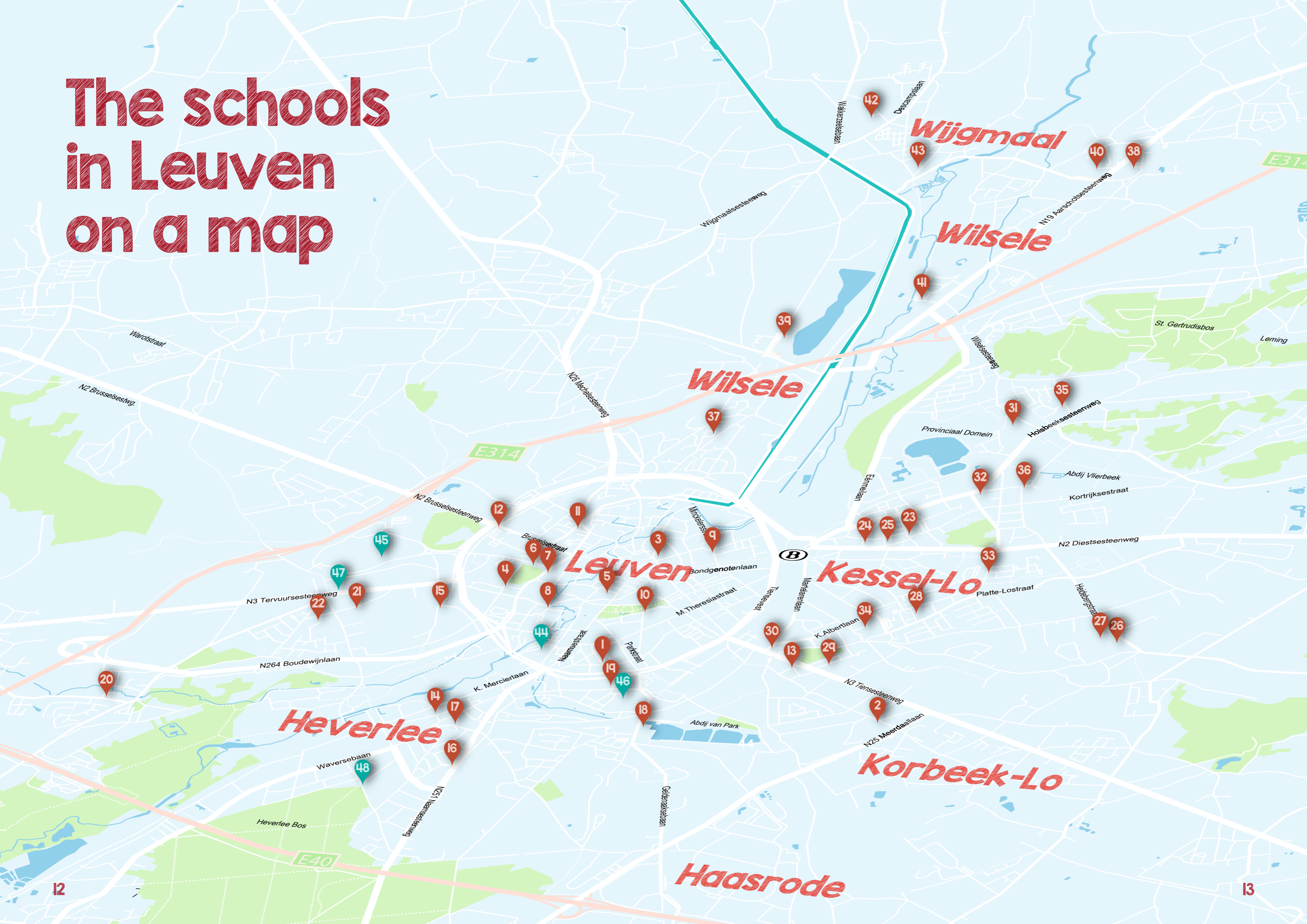
The waiting list is based solely on the criterion "distance from the child's official address to the school". The preference criterion is no longer taken into account.

If a place becomes vacant in one of these schools, the school will contact you. If you want to, you can still enrol your child in this school, even if in the meantime your child has already been enrolled in another school.

What will you receive?

- ✓ Proof of a completed enrolment and/or enrolment data sheet
- ✓ A copy of the school regulations or a link to the website

The schools in Leuven on a map



The schools in Leuven for regular nursery and primary education

Postal code 3000 Leuven:

| School | BC | BC | Free/GO!/City | Location | Phone | Website |
|--------------------------------|---------|---------|---------------|--------------------------|--------------|----------------------------|
| De Appeltuin (Freinet) | Nursery | Primary | GO! | Weldadigheidsstraat 74 | 016 20 17 62 | appeltuin.be |
| De Bron | Nursery | Primary | GO! | Oudebaan 317 | 016 53 90 13 | debronleuven.be |
| De Zevensprong (Freinet) | Nursery | Primary | Free | Vital Decosterstraat 67 | 016 29 15 44 | zevensprong.org |
| Grasmus | Nursery | Primary | GO! | Grasmushof 5 | 016 20 10 86 | degrasmus.be |
| H. Drieuldigheidsschoolcollege | | Primary | Free | Oude Markt 28 | 016 24 15 93 | lagere-school-hdc.be |
| Mater Dei | Nursery | | Free | Sint-Jacobsplein 15A | 016 30 90 26 | materdei-leuven.be |
| Mater Dei | | Primary | Free | Sint-Jacobsplein 15A | 016 22 64 37 | materdei-leuven.be |
| Paridaens | Nursery | Primary | Free | Janseniussstraat 2 | 016 31 07 90 | basis.paridaens.be |
| Pee & Nel | Nursery | Primary | GO! | JB Van Monstraat 6/8 | 016 20 74 51 | peeennel.be |
| Sancta Maria | Nursery | Primary | Free | Charles Deberiotstraat 3 | 016 23 67 15 | sanctamariabasissschool.be |
| Sint-Jan | Nursery | | Free | Riddersstraat 89 | 016 23 35 31 | sintjanleuven.be |
| Sint-Jan | | Primary | Free | Mechelsevest 2 | 016 23 35 31 | sintjanleuven.be |

Postal code 3001 Heverlee:

| School | BC | BC | Free/GO!/City | Location | Phone | Website |
|------------------------------------|---------|-----------------|---------------|-----------------------|--------------|-----------------------------|
| De Ark | Nursery | | Free | Tiensesteenweg 190 | 016 25 96 63 | ark123.be |
| De Ark | | Primary | Free | Tiensesteenweg 190 | 016 25 96 63 | ark123.be |
| De Klare Bron | Nursery | Primary | GO! | J. Vandenbemptlaan 14 | 016 22 26 73 | deklarebron.be |
| Don Bosco | Nursery | Primary | Free | Groenveldstraat 46 | 016 20 80 26 | donboscoheverlee.be |
| H.- Hartinstituut Heverlee Kleuter | Nursery | | Free | Naamsesteenweg 355 | 016 39 90 23 | basisschoolhhh.be |
| H.- Hartinstituut Heverlee | | Primary | Free | Naamsesteenweg 355 | 016 39 90 23 | basisschoolhhh.be |
| Don Bosco Sint-Lambertus | Nursery | Primary | Free | Waversebaan 95 | 016 22 44 09 | donboscosintlambertus.be |
| Sint-Norbertus | Nursery | Primary | Free | Geldenaaksebaan 200 | 016 40 43 06 | basisschoolsintnorbertus.be |
| SKLO | Nursery | Primary | City | Leo Dartelaan 11 | 016 22 62 92 | sklo.be |
| Terbank-Egenhoven | Nursery | Primary | Free | Doleegstraat 6 | 016 22 36 23 | terbank-egenhoven.be |
| Terbank-Egenhoven | Nursery | 1st grade | Free | Egenhovenweg 43 | 016 22 36 23 | terbank-egenhoven.be |
| Terbank-Egenhoven | | 2nd & 3rd grade | Free | Celestijnenlaan 46 | 016 22 36 23 | terbank-egenhoven.be |

Abbreviations:

Free = Free education = education that is not organized by the government
 GO! = education organised by the Flemish Community
 City = Education organised by the city

Postal code 3010 Kessel-Lo:

| School | BC | BC | Free/GO!/City | Location | Phone | Website |
|-----------------------------|---------|---------|---------------|--------------------------|---------------|------------------------------|
| De Speelkriebel | Nursery | | Free | Jozef Pierrestraat 104 | 016 25 18 53 | kleuterschoolblauwput.be |
| De Speelkriebel | Nursery | | Free | Patroonschapstraat 5 | 016 25 18 53 | kleuterschoolblauwput.be |
| De Mozaïek | | Primary | Free | Patroonschapstraat 5 | 016 25 28 56 | lagereschoolblauwput.be |
| Boven-Lo | | Primary | Free | Heidebergstraat 275 | 016 25 30 82 | basisschoolbovenlo.net |
| Boven-Lo | Nursery | | Free | Heidebergstraat 268 | 016 25 30 82 | basisschoolbovenlo.net |
| De Zonnebloem | Nursery | Primary | Free | Ortolanenstraat 2 | 0490 11 85 17 | dezonnebloemkessello.be |
| De Ark | Nursery | | Free | Onafhankelijkheidsstr. 2 | 016 25 96 63 | ark123.be |
| De Ark | | Primary | Free | Martelarenlaan 313 | 016 25 96 63 | ark123.be |
| De Boomgaard | Nursery | | GO! | Wilselsesteenweg 68 | 016 25 29 08 | deschool.be |
| Heffel | Nursery | Primary | GO! | Vierbeeklaan 1 | 016 25 29 08 | deschool.be |
| Ter Beuke | Nursery | Primary | GO! | Rerum Novarumlaan 1 | 016 25 29 08 | deschool.be |
| De Regenboog (Freinet) | Nursery | Primary | GO! | Schoolstraat 2 | 016 25 74 46 | regenboog.be |
| Vrije Basisschool Vlierbeek | Nursery | | Free | Liemingenstraat 11 | 016 26 03 63 | vrijebasissschoolvierbeek.be |
| Vrije Basisschool Vlierbeek | Nursery | Primary | Free | Abdij Vlierbeek 1 | 016 26 03 63 | vrijebasissschoolvierbeek.be |

Postal code 3012 Wilsele:

| School | BC | BC | Free/GO!/City | Location | Phone | Website |
|-----------------------|---------|---------|---------------|-------------------------------|--------------|----------------|
| Bleydenberg | Nursery | Primary | Free | Albert Woutersstraat 15 bus 1 | 016 23 85 81 | bleydenberg.be |
| De Bosstraat | Nursery | Primary | Free | Bosstraat 32 | 016 44 58 83 | debosstraat.be |
| Hertog Karel Langveld | Nursery | Primary | GO! | Bornestraat 30 | 016 44 46 37 | hertogkarel.be |
| Hertog Karel Putkapel | Nursery | Primary | GO! | Hoogveldweg 5 | 016 44 46 37 | hertogkarel.be |
| Krullevaart (Freinet) | Nursery | Primary | GO! | Oudstrijderslaan 2C | 016 67 01 49 | krullevaart.be |

Postcode 3018 Wijmaal:

| School | BC | BC | Free/GO!/City | Location | Phone | Website |
|--------------------------|---------|---------|---------------|-------------------|--------------|------------------------|
| De Twijg | Nursery | Primary | Free | Ursulinenstraat 1 | 016 44 63 48 | detwijg.be |
| De Zonnewijzer (Steiner) | Nursery | Primary | Free | Privaatweg 7 | 016 20 29 54 | steinerschoolleuven.be |



You can visit all the schools during the common open days on **Wednesday, the 20th of February 2019 from 9:00 until 12:00** and on **Thursday, the 14th of March 2019 from 14:00 until 17:30**. An open day is the ideal opportunity to get to know the school and to get an impression of how it operates. Choosing a school is an important decision, so do take the time you need. Of course you can always visit the school or the classes on other days. To do so, please make an appointment with the school during school hours. A digital version of this brochure is available on <https://meldjeaan.leuven.be> where you will find direct links to the websites of the different schools if you click on them. If you still need more information about the education system, please go to www.onderwijskiezer.be.

Special primary education: In and around Leuven

To meet some children's specific needs, there are also schools for special needs education. In order to attend special education, you need a report granting access to special needs education which is drawn up by a centre for student guidance (CLB). You can find the addresses of the CLB's on page 18-19.

A report is not drawn up without due cause. It requires an examination and counselling. That is why it is important to contact the CLB in due time. Together, you can look for an appropriate school for your child. Registration is not required for special education. For your information, you can find the addresses here.

Postal code 3000 Leuven:

| School |  |  | Free/ GO! City |  |  |  |
|------------------|---|---|----------------------|---|--|---|
| Windekind | Nursery | Primary | Free | Schapenstraat 98 | 016 24 11 10 | windekindleuven.be |
| Ziekenhuisschool | Nursery | Primary | Free | Herestraat 49 | 016 34 39 62 | kuleuven.be/uzschool |

Postal code 3001 Leuven:

| School |  |  | Free/ GO! City |  |  |  |
|-------------------|---|---|----------------------|---|--|---|
| SBLO-Park-school | | Primary | City | Geldenaaksebaan 18 | 016 23 58 93 | parkschoolleuven.be |
| Ter Bank | Nursery | Primary | Free | Tervuursesteenweg 295 | 016 29 01 81 | bo-terbank.be |
| Woudlucht Kleuter | | Primary | GO! | Prosperdreef 3 | 016 38 06 66 | bbogwoudlucht.be |

Schools in the Leuven area:

| School |  |  | Free/ GO! City |  |  |  |
|------------------|---|---|----------------------|---|--|---|
| Centrum Ganspoel | Nursery | Primary | Free | Ganspoel 2, 3040 Huldenberg | 02 686 00 40 | ganspoel.be |
| Damiaanschool | Nursery | Primary | Free | Baalsebaan 10, 3120 Tremelo | 016 53 37 98 | damiaanschool.be |
| Ten Desselaer | Nursery | Primary | Free | Klein Park 4, 3360 Lovenjoel | 016 85 21 70 | tendesselaer.be |

Abbreviations:

Free = Free education = education that is not organized by the government
GO! = education organised by the Flemish Community
City = Education organised by the city

Education allowance

What is an education allowance and am I eligible?

You can find all the information on the website www.studietoelagen.be or you can call the toll-free information number 1700.

In order to obtain an education allowance, you must submit an application. It's best to do this as soon as possible. The application is usually processed within 3 months.

Where can I go for help to complete the education allowance application form?

- ✓ op school
- ✓ Provincial service from the Flemish Community:
VAC Dirk Bouts, Diestsepoort 6, bus 41, 3000 Leuven
Available on Wednesdays from 9:30 until 12:00 and from 13:00 until 16:30.
- ✓ community organisations or community centres
+ addresses see pages 20 and 21
- ✓ CLB + addresses see pages 18 and 19
- ✓ www.studietoelagen.be
- ✓ toll-free information number 1700
- ✓ social service from the public centre for social welfare in Leuven (OCMW Leuven)
+ addresses see page 21



Need help?






Wenst u hulp bij het lezen van deze brochure, dan zijn dit adressen waar u terecht kan:

Centres for student guidance (CLB)

CLB GO! Leuven




The Centre for Student Guidance for the GO! Education from the Flemish Community.
Provides assistance and support to the schools, parents and students of the GO! Flemish community education network and of the Provincial education network.

Locations in greater Leuven:

-  Redingenstraat 86, 3000 Leuven  016 30 80 10
-  Jeugdplein 23, 3010 Kessel-Lo  016 25 78 02
-  clb.leuven@g-o.be
-  www.leuven.go-clb.be

VCLB Leuven





Student guidance centre for the free and the municipal educational networks.
Provides assistance and support to schools, parents and students of the free and the municipal education networks in the region of Leuven and in the region Overijse-Tervuren-Zaventem.

-  Karel van Lotharingenstraat 5, 3000 Leuven
-  info@vclbleuven.be
-  www.vclbleuven.be


 016 28 24 00

CLB City and municipal education

Student guidance centre of the Flemish community committee.
Provides assistance and support to schools, students and parents of the city and municipal education networks in the Brussels-Capital Region and in Flemish Brabant.

-  Technologiestraat 1, 1082 Sint-Agatha-Berchem
-  Wespelaarstesteenweg 67, 3150 Haacht
-  clb.vgc@clbvgc.be
-  www.clbvgc.be

 02 482 05 72

 016 25 29 32

Services, community centres, community organisations and local associations

Schoolopbouwwerk Kamileon (an organisation to strengthen the relationship between schools and the community)

📍 Eenmeilaan 2, 3010 Kessel-Lo
☎ 016 44 15 90
👤 Nadja Schils of Martina Bagaric of Latifa El Morabet
✉ Nadja.schils@samenlevingsopbouw.be
🕒 from Monday through Thursday, by appointment

Kinderwerking (child activity program) Fabota, division Buurtwerk 't Lampeke vzw

📍 Riddersstraat 33, 3000 Leuven
☎ 016 22 89 78
👤 Karin Nelissen
✉ karin@lampeke.be
🌐 www.lampeke.be

Buurtwerk (community activity programme) Casablanca

📍 Prins Regentplein 34, 3010 Kessel-Lo
☎ 016 26 08 00
👤 Sander Knapen
🕒 on Tuesday and Thursday between 12:00 and 16:00
✉ sanderknapen@samenlevingsopbouw.be

Youth Work Casablanca

📍 Prins Regentplein 59, 3010 Kessel-Lo
☎ 016 53 16 59
👤 Tarik Mouhout
✉ tarik.mouhout@samenlevingsopbouw.be

Wigwam vzw

Open house for the entire family!
📍 Diestsesteenweg 379c, 3010 Kessel-Lo
☎ 016 25 78 30
✉ info@dewigwam.be
🕒 from Monday through Friday, from 7:00 until 18:00

Buurtcentrum (urban community activity programme) Mannenstraat

📍 Groefstraat 2, 3000 Leuven
☎ 016 22 38 59
👤 Eline Evers, Karen Stes
✉ bc.mannenstraat@leuven.be

Buurtcentrum (urban community activity programme) Wilese-dorp

**en kinderwerking
(child activity programme)**
De Kettebende
📍 Schorenhof 13, 3012 Wilese
☎ 016 22 23 15
👤 Ellen Neefs, Sophie Baré, Evert Binnard
✉ bc.wilese-dorp@leuven.be

Buurtcentrum (urban community activity programme) Sint-Maartensdal

**en kinderwerking
(child activity programme)**
De Kettekeet
📍 Rijdende Artillerielaan 6, 3000 Leuven
☎ 016 23 45 40 en 0499 67 76 07
👤 Sarah Delcourt, Lise Hargot, David Piette
✉ kettekeet@leuven.be

Buurtcentrum (urban community activity programme) Hoogland

**en kinderwerking
(child activity programme)**
Ketteland
📍 Hoogland 69, 3000 Leuven
☎ 016 27 29 64
👤 Kristof Steeno
✉ bc.hoogland@leuven.be

RuimteVaart vzw

📍 Valkerijgang 26, 3000 Leuven
☎ 016 67 90 04
👤 Klara of Saskia De Bruyn
✉ klara.deruimtevaart@gmail.com
✉ saskia.deruimtevaart@gmail.com
🌐 www.deruimtevaart.be

Support team De Mobil

📍 Valkerijgang 26, 3000 Leuven
☎ 0487 90 59 33
👤 Marleen De Gelder
✉ info@demobil.be

Department of Diversity and equal opportunities from the city of Leuven

📍 Diestsesteenweg 104F, 3010 Kessel-Lo
☎ 016 27 28 80
👤 Maria-Elena Campo
🕒 from Monday through Thursday: from 9:00 until 12:30 p.m. and from 13:00 until 16:30 and on Friday: from 9:00 until 12:30
✉ diversiteit@leuven.be
🌐 www.leuven.be/diversiteit

Agency for social and civic integration

📍 Kolonel Begaultlaan 1c, 3012 Wilese
☎ 016 47 43 11
🕒 Monday, Wednesday and Friday: from 9:00 until 12:00, Tuesday: from 13:00 until 19:30
✉ onthaalbureau@vlaamsbrabant.be
🌐 www.inburgering.be

CAW reception (centre for general welfare work)

📍 CAW Oost-Brabant (onthaal Leuven), Redingenstraat 6, 3000 Leuven
☎ 016 21 01 01
🕒 From Monday through Friday: from 9:00 until 18:00, Thursday: from 9:00 until 20:00
✉ onthaal@cawoostbrabant.be
🌐 www.cawoostbrabant.be

OCMW

Enkel op afspraak
🌐 www.ocmw-leuven.be
✉ sociale.dienst@ocmw-leuven.be

Welfare office Fonteinstraat

📍 Fonteinstraat 131, 3000 Leuven
☎ 016 24 83 59

Welfare office Vesaliusstraat

📍 A. Vesaliusstraat 47, 3000 Leuven
☎ 016 24 83 20

Welfare office Warandelaan

📍 Warandelaan 2, 3010 Kessel-Lo
☎ 016 55 56 91

Huis van het Kind (House of the Child) Leuven

📍 Savoyestraat 4, 3000 Leuven
☎ 016 27 24 90
🕒 Tuesday through Friday: from 9:00 until 13:00 or by appointment
✉ info@huisvanhetkindleuven.be
🌐 www.huisvanhetkindleuven.be

Kind en Gezin (Child en Family) Regional house Leuven

📍 Diestsesteenweg 379c, 3010 Kessel-Lo
🕒 Kind en Gezinlijn 078 15 01 00
✉ regiohuis.leuven@kindengezin.be

You do not have a computer?

There are a number of places in Leuven (digipoints) where you can go and use a computer.

3000 Leuven

| | | | |
|-----------------------------------|----------------------------------|--------------|------------------------------|
| De Meander | Redingenstraat25 | 016 58 38 53 | cawoostbrabant.be/de-meander |
| OCR Leuven | Andreas Vesaliusstraat 14 | 016 24 80 11 | ocmw-leuven.be |
| Community centre't Lampeke | Riddersstraat 147 | 016 23 80 19 | lampeke.be |
| Community centre Mannenstraat | Groefstraat 2 | 016 22 38 59 | leuven.be/buurtwerk |
| Community centre Sint-Maartensdal | Rijdende Artillerielaan 6 | 016 23 45 43 | leuven.be/buurtwerk |
| De Bib Leuven | Rijschoolstraat 4 | 016 30 08 77 | leuven.be/bibliotheek |
| Link in de kabel | Riddersstraat 147 | 016 62 34 45 | lidk.be |
| Welzijnsbureau (Welfare office) | Warandelaan Warandelaan 2 | 016 55 56 91 | ocmw-leuven.be |
| Welzijnsbureau (Welfare office) | Fonteinstraat Fonteinstraat 131 | 016 24 83 59 | ocmw-leuven.be |
| Welzijnsbureau (Welfare office) | Vesaliusstraat Vesaliusstraat 47 | 016 27 80 11 | ocmw-leuven.be |

3001 Heverlee

| | | | |
|-----------------------------------|-----------------------|--------------|-----------------------|
| Social service centre Ruelenspark | Erasme Ruelenspark 35 | 016 24 83 96 | ocmw-leuven.be |
| Local library Heverlee | Waversebaan 66 | 016 27 20 14 | leuven.be/bibliotheek |

3010 Kessel-Lo

| | | | |
|---|----------------------|--------------|-----------------------------|
| Social service centre Ter Vlierbeke | Rustoordlaan 3 | 016 55 55 11 | ocmw-leuven.be |
| Community centre Casablanca | Prins Regentplein 34 | 016 26 08 00 | risovlb.be/#/project/22 |
| Local library Kessel-Lo | Stadionlaan 4 | 016 25 03 63 | leuven.be/bibliotheek |
| Department of Diversity and equal opportunities | Diestsesteenweg 104F | 016 27 28 80 | leuven.be/leven/diversiteit |

3012 Wilsele

| | | | |
|--------------------------------------|------------------------|--------------|-----------------------|
| Social service centre Ter Putkapelle | Bosstraat 11 | 016 35 26 11 | ocmw-leuven.be |
| Community centre Wilsele-dorp | Schorenshof 13 | 016 22 23 15 | leuven.be/buurtwerk |
| Local library Wilsele | Aarschotsesteenweg 159 | 016 44 98 29 | leuven.be/bibliotheek |

Do you still have practical questions about registering your child?

Please contact:

City of Leuven – department of education and schools

016 27 27 11

info@meldjeaan.leuven.be

Do you have other questions about the registration procedure?

Please contact the Lokaal Overlegplatform Leuven Basisonderwijs

(Local consultation platform for primary education in Leuven):

Export-support:

Barbara Janssens

0492 72 28 31



This brochure is a publication of the **Local consultation platform for primary education in Leuven in collaboration with the city of Leuven.**

The LOP is a Local Consultation Platform for equal education opportunities which represents all schools, CLBs, parents' associations and welfare partners. zijn.

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December 2018

A+ Dates to register and enrol:

Period 1: Siblings and/or children from staff members

Step 1: Registration: Tuesday, the 8th of January through Tuesday, the 22nd of January 2019

Step 2: Message to the parents on Thursday, the 21st of February 2019

Step 3: Enrolment: from Friday, the 1st of March through Friday, the 29th of March 2019

Periode 2: All children

Step 1: Registration: Friday, the 1st of March through Friday, the 29th of March 2019

Step 2: Message to the parents on Monday, the 29th of April 2019

Step 3: Enrolment: from Monday, the 6th of May through Monday, the 24th of May

Periode 3: Enrolment period for the children who have not yet found a place

From Friday, the 28th of May 2019

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