



**AIR CONDITIONING • HEATING • REPLACEMENT  
AIR DUCT REPLACEMENT**

## Planned Service Agreement

We will provide the following service for your central heating and air conditioning unit prior to the cooling season and again prior to the heating season:

### COOLING SEASON – March through June

1. Clean condenser coil
2. Check evaporator coil (additional charge to clean)
3. Check thermostat, calibrate, if necessary
4. Lubricate all motor and fan bearings, as needed
5. Check refrigerant charge
6. Check condensate drain and clean
7. Check filter
8. Check compressor amp draw
9. Spray contactor for ants
10. Temperature and pressure check

### HEATING SEASON – October through December

1. Lubricate heater blower wheel, clean if necessary
2. Check indoor fan belt, adjust/replace if necessary
3. Check filter
4. Check thermostat, calibrate if necessary
5. Test all safety controls
6. Check, clean, adjust pilot/main burners as needed
7. Test furnace cycles
8. Check for gas leaks in furnace
9. Test for carbon monoxide
10. Check flue connections

**Extras:** Check and clean electronic air filter (\$10); Check and clean humidifier (\$5)

Labor for two inspections is covered by this PLANNED SERVICE AGREEMENT; however, additional chargees will be made for any refrigerant, filters, parts, and labor to install, used to properly service your equipment. All inspection service will be performed between 8:00 a.m. and 5:00 p.m. Monday through Friday. Total charge for both inspections is \$\_\_\_\_\_ for one system and \$\_\_\_\_\_ for each additional system at the same address.

**Note: Customer is responsible for calling to schedule all Spring and Fall Planned Service calls.**

Name (Please print): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Address of all units if different: \_\_\_\_\_

Phone: Home \_\_\_\_\_ Office \_\_\_\_\_

Total number of systems \_\_\_\_\_ Total Contract Amount \$ \_\_\_\_\_ Technician \_\_\_\_\_

Accepted: \_\_\_\_\_ Date \_\_\_\_\_  
Signature

**10% Discount on any additional air conditioning or heating service calls with signed contract.**  
**10% Does not include system replacement**