



## CENTRAL PENN PLUMBING SERVICE INC.

631 Gettysburg Pike, Mechanicsburg PA 17055 717-591-1344

[www.centralpennplumbing.com](http://www.centralpennplumbing.com)

We offer services that meet the needs of our customers. We will make every reasonable effort to work with customers to ensure effective use of these benefits.

### Maintenance Procedures for all systems

- Air Flow & Air Temps – Measure and record.
- Blower Wheel – Inspect and clean as needed.
- Condensate Drain – Inspect and clean as needed.
- Condenser Coil – Inspect for refrigerant leaks and clean as needed. (This coil picks up dirt from the outside air such as cut grass, leaves, etc.)
- Controls & Safeties – Inspect and test for proper operation.
- Crankcase Heater (if applicable) – Inspect and test for proper operation.
- Air filters – Inspect.
- Electrical Wiring & Components – Inspect and test for proper voltage and amperage. Loose connections will be tightened.
- Evaporator Coil – Inspect for refrigerant leaks and dirt. This coil gets dirty when the air filter gets dirty.
- Motors – Inspect (as needed), and test for proper voltage and amperage draws.
- Refrigerant Charge – Check operating pressures for proper refrigerant charge.
- Thermostat – Test thermostat for proper operation.
- Burners (Gas Systems Only) – Inspect and clean as needed.
- Combustion Air (Gas Systems Only) – Inspect and make recommendations.
- Gas Line (Gas Systems Only) – Inspect and leak check from furnace shut off valve to the burners.
- Heat Exchangers (Gas Systems Only) – Inspect for cracks and deterioration.
- Auxiliary Heat Strips (Heat Pumps Only) – Inspect and test for proper operation.
- Defrost Controls (Heat Pumps Only) – Inspect and test for proper operation.
- Reversing Valve (Heat Pumps Only) – Inspect and test for proper operation.

### Maintenance Procedures for Heat Pumps only

1. Auxiliary Heat Strips – Inspect and test for proper operation.
2. Defrost Controls – Inspect and test for proper operation.
3. Reversing Valve – Inspect and test for proper operation.

Unauthorized repairs (any changes, adjustments or repairs) made by other to the Equipment, unless authorized or approved by Central Penn Plumbing Service, Inc., may terminate the services.