County of Alameda, CA

General Services Agency-Procurement

1401 Lakeside Drive, 10th Floor, Oakland, CA 94612

QUESTIONS & ANSWERS
REQUEST FOR PROPOSAL (RFP) No. 902773
Medical Oversight Services

Thank you for your participation and interest in the County of Alameda RFP No. 902773 – Medical Oversight Services.

All the questions are taken verbatim from written questions received via the County of Alameda Procurement Portal. The County of Alameda shall be noted as "County" in the answers to these questions. The Questions & Answers document is the final stance of the County. Please consider this document in preparation for your bid response.

1. No subject

Question: May the Bidder meet the five-year minimum qualification in Section I.C through the documented medical oversight experience of its proposed designated physician?

Answer: No. The five (5)-year minimum qualification must be met by the Bidder. Section I (STATEMENT OF WORK), C.1.a BIDDERS QUALIFICATIONS, requires the Bidder to have been regularly and continuously engaged in the business of providing medical oversight services for at least five (5) years. The individual experience of the proposed designated physician does not substitute for the Bidder's required five (5) years of business experience.

2. No subject

Question: What is the average monthly number of Patient Care Reports, ALCO EMS field forms (e.g., intubation and cardiac arrest), and "First Pass" flagged charts forwarded to the medical oversight physician for review over the past 12 months?

Answer: Answer: Over the past 12 months, Alameda County Fire Department (ACFD) averaged 561 Patient Care Reports (PCRs) per month and 561 "First Pass" flagged charts per month for physician oversight. ACFD also averaged 30-50 cardiac arrest cases per month, and 100% of these cases were flagged and forwarded to the medical oversight physician for review. The medical oversight physician also has full access to the Electronic Health Record (EHR) system and may review any PCR, ALCO EMS field form, or flagged chart at their discretion. The historical information is provided for informational purposes only.

3. No subject

Question: How many ALS providers (paramedics) does ACFD currently have, and how many stations or units carry controlled substances?

Answer: ACFD has 126 paramedics. Out of 26 fire stations, 36 units carry controlled substances.

4. No subject

Question: Are ACFD's controlled substances currently purchased under the medical oversight physician's individual DEA registration or under a DEA registration held by ACFD, and if the physician's registration is used, how many storage locations does it cover?

Answer: ACFD currently purchases controlled substances under the medical oversight physician's DEA registration number. There are five (5) storage locations: ACFD Administration and Fire Stations 17, 12, 33, and 25, utilizing UCapit dispensing lockers.

As stated on page 9 of the RFP, Section D.8, *Provide Medical Oversight to Controlled Substances and Medications Program*:

Section D.8.b states: "Contractor's designated physician must facilitate the purchase of controlled substances and any other medications requested by ACFD for the performance of its duties in accordance with applicable law and professional standards."

Section D.8.c states: "Contractor's designated physician must maintain a current and valid license from U.S. Department of Justice Drug Enforcement Administration (DEA)."

5. No subject

Question: What line items appear on the Bid Form in the Procurement Portal (e.g., monthly retainer, hourly rate, per-class fees)?

Answer: Please refer to the Pricing Proposal table in the [County of Alameda Procurement Portal] which indicates the information.

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Export This Table

COST MUST BE SUBMITTED AS REQUESTED IN THE COUNTY PROVIDED PRICING PROPOSAL. NO ALTERATIONS OR CHANGES OF ANY KIND ARE PERMITTED. Bid proposals that do not comply may be rejected. The cost quoted must include all taxes (excluding sales and use tax) and all other charges, including travel expenses. The price quoted will be the maximum cost the County will pay for the term of any contract resulting from this RFP. Quantities listed on County of Alameda Procurement are for estimates only; they are not to be construed as a commitment of the County to purchase that quantity. No minimum or maximum is guaranteed or implied. The cost quoted will be the price of the items identified, regardless of the quantity purchased. Bid pricing on all line items is required. If the services are to be provided to the County at no cost, enter "0", do not leave the cell blank. If there are any line items that are not priced, the bid may be considered a partial bid and disqualified. Partial bids are not acceptable. By submission through the County of Alameda Procurement Portal, Bidder certifies to County that all representations, certifications, and statements made by Bidder, as set forth in each entry in the County of Alameda Procurement Portal and attachmen

Line Item	Description	Unit of Measure	Estimated Quantity (hours per year)	Unit Cost
1	Year 1 - Medical Oversight Services	Per Hour	516	
2	Year 2 - Medical Oversight Services	Per Hour	516	
3	Year 3 - Medical Oversight Services	Per Hour	516	

Columns

6. No subject

Question: Should the total quoted price cover only the three-year initial term, or also the two-year option?

Answer: The total quoted price should cover the initial three (3)-year contract term only. The additional two (2)-year extension is optional and may be exercised by mutual agreement. Pricing for any subsequent contract term may be negotiated between the Contractor and the County after completion of the initial term.

7. No subject

Question: Is there a budget or not-to-exceed amount for this contract?

Answer: No. The County has not established a budget or not-to-exceed amount for this contract. Bidders should submit their proposed pricing in accordance with the pricing requirements specified in the RFP.

8. No subject

Question: Since the Evaluation Criteria weights in Section II.G total 100 points but the Final Score section states a maximum of 550 points, how will criteria scores be converted to the final score?

Answer: The County Selection Committee (CSC) members' scores are averaged for each evaluation criterion and are multiplied by the weight of each criterion. A score of 5 for every weighted criterion would yield 500 points.

Please refer to page 16 of the RFP, Section II.G. COUNTY PROCEDURES, TERMS, AND CONDITIONS, EVALUATION CRITERIA / SELECTION COMMITTEE, Item Nos. 6 (Evaluation Scores) and 10 (Final Score), which state:

> 6. *Evaluation Scores. Proposals will be evaluated and scored on the zero to five-point scale within each Evaluation Criteria below. Scores for all Evaluation Criteria (see the section below) will then be added, according to their assigned weight (below), to arrive at a weighted score for each proposal. A proposal with a higher-weighted total will be deemed of higher quality than a proposal with a lesser-weighted total.*
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> 10. *Final Score. The final maximum score for any procurement is 550 points, including the possible 50 points for local and small, local and emerging, or local preference points (maximum 10% of the final score; derived from 5% for local preference and 5% for either Small and Local or Emerging and Local preference). Proposals will be ranked by their final scores.*

9. No subject

Question: Who is the current contractor providing these services, what is the current contract amount, and when does the current contract expire?

Answer: The incumbent for the current contract is The Permanente Medical Group, Inc. The current contract amount is $247,680. The current contract is scheduled to expire on September 30, 2027. The information provided is for informational purposes only.

10. No subject

Question: For the monthly classroom instruction requirement, what is the typical class length, format (in-person or online), and location?

Answer: Classroom instruction is generally conducted once per month, consistent with Section D, Specific Requirements, Item 11(a), page 10 of the RFP. Classes typically range from one (1) to three (3) hours in length and may be conducted in person or virtually, depending on the topic of instruction. In-person class locations vary throughout Alameda County based on classroom availability.