STATEMENT OF WORK
HAZARDOUS/RESIDUAL WASTE REMOVAL SERVICES
INVITATION TO QUALIFY (ITQ) CONTRACT

OVERVIEW: The purpose of the Hazardous/Residual Waste Removal Services ITQ is to qualify responsible and responsive Contractors to pick up, transport, and dispose of hazardous and residual waste generated by Commonwealth of Pennsylvania agencies. **This contract does not include municipal waste collection.** Pickup locations will be specified in the Request for Quote (RFQ).

ISSUING OFFICE: This ITQ is managed and administered by the Commonwealth of Pennsylvania, Department of General Services (DGS) Bureau of Procurement. All inquiries should be referred to:

Kent Stimely, Commodity Specialist
Department of General Services, Bureau of Procurement
1800 Herr Street,
Harrisburg PA 17103
Telephone: (717) 265-8933
E-mail: kestimely@pa.gov

TERM OF CONTRACT: Any contract issued to qualified Contractors as a result of this ITQ shall commence on the Contract Effective Date and shall end on December 31, 2031. The contract may be renewed for one additional five-year term.

QUALIFICATIONS: Contractors interested in becoming an ITQ Contractor must meet all of the following requirements. Failure to meet the requirements below will result in the application being rejected.

A. To become a qualified Contractor on this ITQ, a prospective contractor must possess a valid PA DEP Hazardous Waste Transporter License.

B. Contractors must select the county(ies) in which they can serve.

C. The Contractor must have a minimum of two (2) years of relevant experience in the field represented by the commodity code selected.

SERVICE CATEGORIES: Contractors will need to pick the appropriate commodity code(s) to qualify for this contract. Contractors will select the appropriate code(s) under the Business Details section of the qualification process. The Commonwealth may add additional commodity codes as the need arises. The table below lists the appropriate commodity code and description of each service category.

COMMODITY CODE	DESCRIPTION OF SERVICE CATEGORY
76120000-ITQ-619 Hazardous and Residual Waste Removal Services	This Service Category will cover the removal of Hazardous and Residual waste from Commonwealth facilities. Qualified Contractors will be responsible for ensuring that all wastes are characterized, managed, and disposed of as required per Title 25 Chapters 260-299 of the Pennsylvania Department of Environmental Protection (PADEP) Codes and Regulations and Regulations, as well as all other applicable Federal, State, and Local requirements. Qualified Contractors may be required to provide supplemental waste and wastewater testing services for the purposes of identifying and categorizing the waste and determining the most economic and environmentally appropriate plan for its removal, transportation, treatment, and disposal.

REQUEST FOR QUOTES {RFQ) PROCEDURES: Commonwealth agencies will issue an RFQ to qualified Contractors, through the Commonwealth's Custom e-Procurement system. Contractors will respond to the RFQ in the system. The requesting Agencies may require the qualified Contractors to furnish, upon request, additional documentation in the RFQ. The qualified Contractors selected for the RFQ process will receive a Purchase Order (PO) and will supply the service to meet the specific requirements as indicated in the RFQ.

Agencies will exercise a scoring method based upon the criteria set forth in the RFQ. The scoring methods are defined as follows:

- Best Value
  - Refers to the process of selecting the quote which provides the greatest value to the agency based on evaluating and comparing all pertinent criteria, including cost, so that the Contractor whose overall proposal best suits the agency's needs is selected for each project; and
- Low Cost
  - Refers to the lowest cost quoted from all proposals received that are deemed both responsive and responsible for the project.

ADDITIONAL INFORMATION:

A. Please be advised that the award of an ITQ contract does not guarantee the receipt of any business. Your company is encouraged to market your products and services to the Commonwealth, and to respond to requests for quotes, when applicable.