Supplier Sustainability Leadership Questionnaire

Purpose: British Columbia Ferry Services Inc. (BCFS) is a large British Columbia (BC)-based company that has a significant footprint up and down the coast of BC. We work diligently to operate sustainably in three contexts – environmentally, socially and economically. We make significant, positive and long-lasting impacts on coastal communities.

We want to demonstrate supply chain responsibility by understanding the practices of our suppliers and we want to improve our own operations through partnerships, collaboration and learning.

Please answer the following questions to help us assess your areas of sustainability innovation and leadership. Please focus on the practices particular to your operating company or division at the local level, and not only those of parent or subsidiary entities. Note that your responses will be used for internal purposes only.

For more information on BCFS' own sustainability efforts, please visit our website.

1. Sustainability Policy: Does your organization have any specific strategies, policies, codes of conduct, or procedures related to environmental responsibility, social impact, or sustainability? Please check all that apply (Note that you will (or may) be asked to provide verification for any of the boxes that you check):

- ☐ We have a documented sustainability strategy or policy (or procedures/guidelines) that stipulates directives for improving the environmental and/or social and/or ethical performance of our company. Summarize / Explain (and provide documentation):____
- ☐ We follow/enforce specific procedures or guidelines that direct staff to improve the environmental and/or social and/or ethical performance of our company. Summarize / Explain (and provide documentation):____
- ☐ We provide specific communications/training to our staff to improve the environmental and/or social and/or ethical performance of our company. Explain:____
- ☐ Other documentation or practices related to sustainability policy or procedures (describe):

2. Greenhouse Gas (GHG) Emissions & Energy Use: Does your organization have any policies or practices related to reducing energy use and / or GHG emissions? Please check all that apply (Note that you will (or may) be asked to provide verification for any of the boxes that you check):

- ☐ A policy or strategy focused on (or specifically including) energy efficiency or GHG emission reduction. Summarize / Explain (and provide documentation):____
- ☐ Track and/or audit corporate energy and/or carbon use and reduction and have specific energy use and/or GHG reduction efforts / procedures in place. Explain:____
- ☐ Have targets or practices in place to reduce emissions associated with transportation / delivery (i.e. purchase or lease electric or hybrid vehicles, anti-idling, smart driving, etc.). Explain:____
- ☐ Have targets or practices in place to mitigate and manage on-site spillage. Explain:____

- ☐ Other practices related to reducing energy use or GHG emissions (describe):

3. Waste Reduction & Diversion: Does your organization have any specific policies or practices related to reducing waste and / or diverting waste from landfills through recycling and composting? Please check all that apply (Note that you will (or may) be asked to provide verification for any of the boxes that you check):

- ☐ A policy or strategy focused on (or specifically including) waste reduction (including packaging reduction) or diversion. Summarize / Explain (and provide documentation):____
- ☐ We make specific efforts to repurpose or reuse materials or equipment (either inputs or outputs). Explain:_____
- ☐ We have measured our overall waste reduction and / or diversion from landfill efforts. Explain, providing documentation if possible:____
- ☐ Packaging contains recycled or renewable materials and/or is recyclable in conventional recycling streams. Explain:____
- ☐ Packaging is reusable or refillable, or we take it back for responsible reuse (extended producer responsibility). Explain:____
- ☐ Other practices related to waste (including packaging) reduction or diversion (describe):

4. Equity, Diversity & Inclusion: Has your organization adopted any documented policies, practices, or programs to promote equity, diversity, and inclusion for minorities or underserved groups (e.g., women, persons with disabilities, members of visible minorities, Indigenous persons, new immigrants, youth-at-risk, and/or those with other barriers to employment)? Please check all that apply (Note that you will (or may) be asked to provide verification for any of the boxes that you check):

- ☐ Specific efforts to employ individuals from minority or underserved groups (see above). Explain:____
- ☐ Provide training, mentorship, apprenticeship, or capacity-building opportunities to minorities or underserved groups (see above). Explain:____
- ☐ Specific efforts to subcontract to minority-owned businesses or social enterprises. Explain:____
- ☐ Other practices related to equity, diversity, and inclusion (describe):

5. Local Economic Development: Does your organization use any specific strategies to support local economic development where you work? Please check all that apply (Note that you will (or may) be asked to provide verification for any of the boxes that you check):

- ☐ Provide training, mentorship, or apprenticeship opportunities to the local workforce. Explain:____
- ☐ Have partnerships with local educational or vocational institutions. Explain:____
- ☐ Sub-contract and/or purchase from local suppliers. Explain:____
- ☐ Other practices related to local economic development (describe):

6. Employee Wellness: Does your organization promote wellness, active living, or work-life balance programs to all employees? Please check all that apply (Note that you will (or may) be asked to provide verification for any of the boxes that you check):

- ☐ We have a wellness, active living, or work-life balance program for employees. Summarize / Explain (and provide documentation):___

- ☐ No defined program, but we provide support to our employees (financial or otherwise) to promote their wellness, active living, or work-life balance. Explain:____
- ☐ Provide in-house or company-funded opportunities for employees to enjoy wellness or active living activities. Explain:____
- ☐ Other practices related to employee wellness (describe):

7. Community Contribution: Does your organization contribute to improving the social, economic, or environmental sustainability of the community or communities in which you operate? Please check all that apply (Note that you will (or may) be asked to provide verification for any of the boxes that you check):

- ☐ Run or support community development program (including having a charitable arm to your business or operating a foundation). Explain:____
- ☐ Promote employee volunteerism. Explain:____
- ☐ Provide monetary or in-kind contributions to charities, non-profits, or philanthropic organizations. Explain:____
- ☐ Other practices related to community contribution or benefits (describe):

8. Other Sustainability Leadership Practices: Please describe anything else you would like us to know about your organization's sustainability leadership and innovation.