CITY OF HOLLADAY
Holladay City Hall Security
Q&A No. 1

October 29, 2026

To All Prospective Bidders:

Contractors submitting bids for the above project shall take note of the following changes, additions, deletions, clarifications, etc. in the Construction Documents, which shall become a part of and have precedence over anything contrarily shown or described in the Construction Documents, and all such shall be taken into consideration and be included in the Contractor's qualifications or bid.

Q&A No. 1

Q.1. Should the surveillance system be premise-based with an on-site recorder, or cloud-based with video stored offsite?

A.1. Premise-based with an on-site recorder.

Q.2. Could you please provide photos and installation details regarding the outbuilding security installation?

A.2. Photo is attached.

Q.3. Will the General Contractor furnish all conduit, raceway and rough-in?

A.3. The general contractor WILL install; 1. Conduit from IT room to hallway, 2. Raceway in upstairs hallway, 3. Conduit from IT room to Police Station Server Room. GC's electrical plans indicate reuse of existing cameras and that GC will pull cat6. They WILL NOT be providing this scope.

Q.4. We discussed the duress buttons and their locations during the meeting. Will supervised wireless devices be acceptable at those locations or are wired devices preferred?

A.4. Please see addendum 1 for locations. Wireless is acceptable.

Q.5. Is the General Contractor providing and installing the electrified locking devices for the card reader doors?

A.5. No. please refer to construction documents, including door schedule, after signing the attached NDA. Please email signed NDA to scarlson@holladayut.gov

Q.6. Is a door hardware schedule available that indicates the type of handle or exit devices being installed at the card reader doors?

A.6. Upon Signing the attached NDA, prospective bidders can receive the full construction set for the City Hall Remodel. This will include the door schedule that is in the plan set. Please email signed NDA to scarlson@holladayut.gov

Q.7. Since the existing card readers are legacy and insecure technology, replacement is highly recommended.

A.7. New card readers are specified in Device Schedule on page IT600 of the AV/IT plans from the RFP.

Q.8. Could a construction schedule be made available to bidders?

A.8. Yes. Upon signing the NDA. Please email signed NDA to scarlson@holladayut.gov

Q.9. Could the bid/proposal schedule be extended by a week?

A.9. Yes. New bid due date is November 11, 2026 per addendum 1

Q.10. Are 24/7 alarm monitoring services required by a 3rd party contractor or would a preprogrammed phone message notification to the in-house Police Dept be sufficient?

A.10. 3rd party alarm service is required.

Q.11. Could a full plan set for the City of Holladay – Remodel be provided to prospective bidders?

A.11. Upon Signing an NDA, prospective bidders can receive the full construction set for the City Hall Remodel. Please email signed NDA to scarlson@holladayut.gov

Q.12. Could the City provide a list of existing equipment from the Temporary City hall that is to be reused?

A.12. CDVI Atrium Access control Software and Wisenet camera server. Please find photos attached to Addendum No. 1

Q.13. Is there any power in the baseball shed?

A.13. Yes.

Q.14. Can the City provide a list of windows that are tempered and not?

A.14. Upon Signing an NDA, prospective bidders can receive the full construction set for the City Hall Remodel. This will include the windows which are tempered and which windows receive security film by GC. Please email signed NDA to scarlson@holladayut.gov

Q.15. Does the City's intended security assessment include evaluating forced-entry vulnerabilities associated with accessible exterior glass windows and doors, as well as interior glazed openings that could provide unauthorized access to restricted areas?

A.15. See glass break sensors called out on provided plans. Shatter proof film will be applied on interior and exterior glass by general contractor.

Q.16. Would the City consider incorporating engineered physical intrusion prevention systems, including exterior perimeter protection and interior security compartmentalization, into its overall security strategy?

A.16. Not at this time.

Q.17. If these solutions fall outside the current RFP scope, would the City consider evaluating them separately as part of its ongoing facility security improvements?

A.17. Not at this time.

Q.18. The RFP calls for secure evidence storage, records storage, and audit logging. Would the City consider smart lockers and electronic key control as part of the base proposal, or as a priced alternate?

A.18. Not at this time.

Q.19. During the walk through, it was mentioned that the current access control system is a RBH Integra 32 access control system. The specs call for a CDVA22k Atrium KRYPTO controller by CDVI Americas. Can you verify which access control system is preferred?

A.19. Atrium is preferred.

Q.20. During the walk through, it was stated that some wearable panic buttons would be needed. Are you okay to add wireless sensors to the security system?

A.20. This will not be part of this scope.

Q.21. Do you have the pictures of the existing cameras located in the exterior restrooms? Per the specs it states that these cameras are to be reused but during the walk through it was stated that all cameras would be replaced. Can you please verify which is preferred?

A.21. These camera are to be replaced.

Q.22. During the walk through, there was an existing card reader located on the entry to the reception back area. This card reader is not on the specs. Is this card reader being removed?

A.23. This is to be removed.

Q.24. The security system calls for glassbreak sensors only. Glassbreak sensors use the frequency sound of breaking glass to alert to a break-in. This leaves you with a security hole because if the glass is broken in a way where there is limited sound due a variety of reasons: tempered glass, security film on the window, someone taping the windows prior to breaking them, etc., we recommend installing motion sensors in place of, or in addition to the glassbreak sensors.

A.25. This will not be included in the RFP but may be discussed with the selected contractor.

Q.26. Which vendor is responsible for providing door hardware like maglocks and/or electric strikes? In our experience, typically the door hardware vendor supplies this but we wanted to verify?

A.26. Remodel general contractor will supply the hardware. Selected contractor is to coordinate with GC to create a schedule for the needed hardware.

Q.27. Do you have a list of the existing card readers that will be reused?

A.27. All card readers are to be new.

Q.28. To notify UPD of specific panic alarms and where they are generated from, we would recommend using a free app/website to notify UPD of a specific alarm event. The notification would be sent via email and/or through a push notification on an app. Would this type of notification work for what you are looking for?

A.28. No. A physical alarm notification is preferred.

Q.29. Scope of Work states: The selected Proposer shall evaluate existing infrastructure and provide recommendations for modernization of physical security systems throughout City Hall and the Justice Court. Is there a scheduled time to evaluate the existing infrastructure?

A.29. The City will work for the selected proposer for this schedule.

Q.30. IT100-1 General Notes state: SEE AE601 FOR DOOR SCHEDULES. Can this sheet be provided?

A.30. Upon signing the NDA attached to addendum 1, the remodel plan set will be provided which includes AE601.

Q.31. What is the existing security system?

A.31. Atrium System.

Q.32. What is the make and model of the current server?

A.32. Unknown.

Q.33. Who is responsible for programming the new cameras in the security system?

A.33. The selected contractor will be expected to program cameras.

Q.34. Is there any programming needed for the cameras in addition to aim and focus?

A.34. None is anticipated at this time.

Q.35. Is the current camera cabling network or coax?

A.35. No.

Q.36. Are PoE switches provided?

A.36. All equipment will be new.

Q.37. What is the make and model of the current switches?

A.37. N/A.

Q.38. Is there a current access control server?

A.38. Atrium CDVI.

Q.39. What is the existing access control software?

A.39. Atrium CDVI.

Q.40. What is the make and model of the existing access control boards?

A.40. Assume new equipment.

Q.41. What is the make and model of the current access cards?

A.41. AWID.

Q.42. How many schedules are the access points on?

A.42. 4 schedules are anticipated.

Q.43. Does any access points require a keypad?

A.44. No.

Q.45. Are door contacts and request to exit devices required?

A.45. No.

Q.46. Were any addenda or meeting notes issued from the October 26 pre-proposal meeting?

A.46. This Q&A documents serves at the meeting notes and Addendum 1 is to be issued at the same time at this Q&A document.

Q.47. Who is responsible for the electronic locking hardware?

A.47. Remodel general contractor will supply the hardware. Selected security contractor is to coordinate with GC to create a schedule for the needed hardware.

Q.48. Are the door frames hollow or solid?

A.48. Upon signing the NDA attached to addendum 1, the remodel plan set will be provided which includes AE601 which shows door frame construction.

Q.49. What is the construction of the walls?

A.49. Upon signing the NDA attached to addendum 1, the remodel plan set will be provided.

Q.50. Is there wall space in Server / Comm room #136 to mount equipment?

A.50. Yes.

Q.51. Does the access control need to integrate with the video?

A.51. No.

Q.52. Does the glass break sensors on the plans go to an intrusion system or access control system?

A.52. Building security alarm.

Q.53. Will the City accept a proposal covering video surveillance and access control only, with A/V excluded?

A.53. Yes. Security and AV are two separate RFPs.

Q.54. Can the City provide sheet AE601 (door schedules) and the door hardware sets?

A.54. Upon signing the NDA attached to addendum 1, the remodel plan set will be provided which includes AE601.

Q.55. Will the City accept an alternate platform that meets or exceeds the basis-of-design specifications? Is there an existing camera or access control system (City or UPD) that the new system must integrate with?

A.55. The City will accept alternatives that meet or exceed basis-of-design.

Q.56. Should we price to the camera locations shown on the IT plans, with per-unit add/deduct pricing?

A.56. Lump Sum is preferred.

Q.57. How many concealed cameras should we assume in Council Chambers and at the Reception window?

A.57. There are no concealed cameras in the council chambers. Per plans there is 1 at reception and 2 at the court transaction window.

Q.58. How are the existing cameras at the restroom building and skate shed connected to City Hall, and is that pathway reusable?

A.58. Via wifi. See photo attached to addendum 1.

Q.59. Does the City prefer cloud or on-premise recording, and what retention period is required?

A.59. On-premise is preferred. Retention period is expected to be 30 days.

Q.60. Which doors are currently electrified, and is any existing access control equipment to be reused?

A.60. Assume all new equipment. 10 of the specified doors had existing access control.

Q.61. Who furnishes and installs electrified locking hardware, door position switches,

and request-to-exit devices: the door hardware contractor or the security integrator?

A.61. Remodel general contractor will supply the hardware. Selected security contractor is to coordinate with GC to create a schedule for the needed hardware..

Q.62. Should the conditional reader locations (Little Cottonwood 011 and Emergency Coordination Center 013) be priced in the base bid or as alternates?

A.62. These are no longer conditional. See new AV/IT system drawings after signing the NDA attached to Addendum 1.

Q.63. Is photo ID badge printing in scope? How many credentials should we assume?

A.63. If ID and access control cards are able to be integrated, this is preferred. Assume 40 credentials.

Q.64. Who is responsible for cabling, conduit, and back boxes to camera and door locations?

A.64. The general contractor WILL install; 1. Conduit from IT room to hallway, 2. Raceway in upstairs hallway, 3. Conduit from IT room to Police Station Server Room. GC's electrical plans indicate reuse of existing cameras and that GC will pull cat6. They WILL NOT be providing this scope.

Q.65. Who provides PoE switches, and is there capacity in Server/Comm 136?

A.65. Assume new equipment. Room 136 will have capacity.

Q.66. Will the building be occupied during installation? When will walls be open for rough-in, and what is the target completion date?

A.66. The building is currently being remodeled. The general contractor has control of the building. The walls are currently open, anticipated to be closed by end of December 2026. The City plans to reoccupy the building September of 2027.

Q.67. What are the allowable working hours, and are background checks required for work in the court and police areas?

A.67. No working hour restrictions. Work will be coordinated with remodel general contractor. Contractor can enter police side with an escort.

Q.68. Are performance/payment bonds or prevailing wage required?

A.68. No.

Q.69. Raceways and phasing: The walk-through notes state raceways will be done by the general contractor (Zwick Construction). Please confirm the scope boundary — which party provides raceways, conduit, boxes, and penetrations — and how installation phasing should be coordinated with the renovation schedule?

A.69. The general contractor WILL install; 1. Conduit from IT room to hallway, 2. Raceway in upstairs hallway, 3. Conduit from IT room to Police Station Server Room. GC's electrical plans indicate reuse of existing cameras and that GC will pull cat6. They WILL NOT be providing this scope. Renovation Schedule will be provided after signed NDA attached to addendum 1.

Q.70. Existing card readers: Please confirm which existing RBH card readers and access hardware, if any, are to be reused versus replaced, and whether existing credentials are to be migrated to the new system.

A.70. Assume new equipment. Credentials are to be migrated.

Q.71. Cloud-based RBH system: Please confirm the required access model — physical versus remote access, who hosts the system, what permissions apply — and how many days of video recording the system must retain.

A.71. Current access is IP based with VPN remote option. System is hosted on master controller. 30 days of video recording retention.

Q.72. Glass sensors: Please confirm how glass sensors are to tie into the building alarm — which panel they report to, and whether they share the same central-hub notification path as the panic alarms.

A.72. Glass break sensors to tie into building alarm. To be able to also tie into UPD notification hub is preferred if possible.

Q.73. Silent panic alarms: The walk-through identified silent panic alarms for the Police Department, Community Planning office, Courts, and Admin office. Please confirm the exact alarm points within each of those areas, and the notification path — monitoring company, dispatch, or both — and whether monitoring service is included in this bid scope or provided separately.

A.73. See new AV/IT system plans provided after signing NDA attached to addendum 1. These are to notify dispatch and UPD hub/ monitor. City will work with selected contractor to retain 3rd party monitoring service after award of this RFP.

Q.74. Basis-of-design models: Please confirm where the basis-of-design models referenced on plan sheet IT600 can be obtained, and whether equivalent substitutions are permitted.

A.74. The City will accept alternatives that meet or exceed basis-of-design.

Q.75. Licensing for installation: Please confirm what Utah license(s) the City requires for installation of the access-control, camera, and duress systems, beyond guard-company licensing.

A.75. Contractor must have relevant license through State of Utah DOPL.

Q.76. Scope section: Section 11.4 refers to the scope in "Section 9," while the Scope of Work itself appears in Section 10. Please confirm the Scope of Work is Section 10.

A.76. Confirmed.

Q.77. Will the city be providing the needed structure for the ceiling-mounted TV in the courtroom? With the general contractor talking about wanting to close up the ceilings in a timely manner, there is some concern that the appropriate mounting structure above the ceiling would not be done in time for the ceilings to be closed.

A.77. Court room ceiling is not opened up. Selected contractor can work with building remodel general contractor to specify what blocking is required for ceiling mounted TV.

End of Q&A