CLEMSON
PROCUREMENT SERVICES

Bidding

159566389

Staffing for Wildlife Management (Bob White)

Issue Date: 8/12/2022
Questions Deadline: 9/12/2022 12:15 PM (ET)
Response Deadline: 8/11/2027 02:15 PM (ET)

Clemson Procurement and Business Services

Contact Information

Contact: Rodney Stanford
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Event Information

Number:	159566389
Title:	Staffing for Wildlife Management (Bob White)
Type:	SQST Fixed Price Bid #2
Issue Date:	8/12/2022
Question Deadline:	9/12/2022 12:15 PM (ET)
Response Deadline:	8/11/2027 02:15 PM (ET)
Notes:	***Note: For suppliers who have already received an award notification, no further action is required.***

ADDENDUM 1 IS BEING ISSUED TO EXTED THE BID EVENT DUE TO A REVISED BIDDING SCHEDULE. THE NEW DOCUMENTS ARE LOCATED ON THE ATTACHMENTS TAB OF THIS ONLINE BIDDING SYSTEM. YOU MUST DOWNLOAD COMPLETE AND SUBMIT THE REVISED BIDDING SCHEDULE WITH YOUR RESPONSE.

Clemson University is soliciting proposals for this Fixed Price Bid for Staffing for Wild Life Management Services as detailed in the Scope of Work attached under the Tab Attachments in the online bidding system. The Bidding Schedule Sheet is to be completed completely and attached with the bid in the online system.

Offerors are required to submit their proposal electronically through the Clemson University online bidding system. To do so you must log in (registering first) at https://clemson.ionwave.net/login.aspx and follow specific instructions for this solicitation. You should register several days in advance of the bid closing date so you can be approved and login in time to submit a response.

Bid Attachments

159566389 Addendum 1.pdf — Download

You must read attached Addendum 1

Revised Bidding Schedule -159566389.xlsx — Download

Download the Revised Bidding Schedule, Enter you information and upload AS AN EXCEL FILE

Scope of Work - 159566389.pdf — Download

Scope of work for wildlife management manpower,

Clemson University Standard Bidding Terms effective November 15, 2020.pdf — Download

Standard Bidding Terms

IMPORTANT TAX NOTICE.doc — Download

Withholding Requirements for Payments to Nonresidents.

Clemson University Standard Terms of Purchase effective November 15, 2020.pdf — Download

Standard Terms of Purchase

Bid Attributes

1 Terms & Conditions

You agree to be bound by the terms of the Solicitation which include this document, Clemson University Standard Bidding Terms and Conditions and Clemson University Standard Terms of Purchase (available for reference in the Bid Attachment Section of this package, and/or www.clemson.edu/cfo/procurement/policies/terms.html). You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date. We agree to all terms and conditions contained in the bid.

☐ Agree
(Required: Check if applicable)

2 Contradictory Terms

You agree that your bid does not include either modifications to any of this solicitation's contractual requirements or any other Vendor standard terms and conditions. Doing so may make your bid non-responsive and not considered for award. If you have questions or would like Clemson to consider alternate terms or requirements, you are required to submit questions to the procurement officer prior to the noted deadline for receipt of questions. If there is not a deadline for receipt of questions, any deviations must be submitted to the procurement officer three (3) calendar days prior to the bid closing date/time. Clemson is not required to accept changes, but will address changes as necessary with an amendment to the solicitation.

☐ Agree
(Required: Check if applicable)

3 Fixed Price Bidding

The purpose of fixed price bidding is to provide multiple sources of supply for specific goods or services based on a pre-set maximum price which Clemson University will pay for such goods or services.

4 Pricing

Clemson University has established the maximum amount Clemson University will pay for the goods or services desired.

5 Estimated Freight Cost

All bids will be awarded without freight costs. Clemson University requests a not-to-exceed freight amount for all items related to this solicitation. Bidders are required to enter the estimated dollar amount. If there is no charge for freight costs, enter zero dollars, (0.00). All freight charges are to be billed, FOB Destination, Prepaid and Add.

☐
(Required: Numbers only)

6 Illegal Immigration

Do you certify that you fully comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 1? Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14. [07-7B097-1] (An overview is available at http:/www.procurement.sc.gov)

☐ Yes
(Required: Check if applicable)

7 **Discount for Prompt Payment**

If you offer a discount for prompt payment, provide these terms here.

(Optional: Maximum 4000 characters allowed)

8 **SC Taxes**

Do you collect South Carolina Taxes?
Do NOT include taxes in your bid price.
Taxes are not included in my bid price.

☐ Yes ☐ No ☐ I Agree

(Required: Check only one)

9 **Submitting your offer or modification**

(a) Offers and offer modifications must be submitted by submitting your offer electronically in the Clemson online bidding system (buyWays). (b) If you are responding to more than one solicitation, you must submit separate bids for each solicitation. (c) Facsimile, hardcopy, or e-mail offers, modifications, or withdrawals, are NOT authorized.

10 **Bid Acceptance Period**

In order to withdraw Your Offer after the 60 days specified above, you must notify the Procurement Officer in writing.

11 **Public Opening**

Offers will be publicly opened at the close date / time at Clemson University/Procurement and Business Services, Clemson Centre, 391 College Avenue, Suite 203 Clemson, S. C. 29634.

12 **Evaluation**

Vendors responses to the fixed price bid will be reviewed to determine if they are responsive and responsible.

13 **Award - FPB**

Award will be made to all responsive and responsible bidders whose offer provides a pricing at or below the baseline pricing listed in the Scope of Work document or the line item below.

14 **Bids Received After Initial Award**

Bidders not responding to the initial fixed price bid may be added to the awarded vendors list provided the bidders furnish evidence of responsibility and responsiveness to Clemson University's original fixed price bid as authorized by the solicitation.

15 **Posting of Award**

The award for this solicitation will be posted at the Clemson Centre, 391 College Avenue, Suite 203 Clemson, S. C. 29634 (as well as at the following website - https://sciquest.ionwave.net/clemson) within 5 working days of bid opening (unless Procurement Officer provides otherwise).

16 **Remedies - FPB**

The failure of a specific bidder to receive business, once it has been added to the awarded vendors list, shall not be
grounds for a contract controversy under Section 11-35-4230.

17 **Responsive Bidder - FPB**

A person who has submitted a bid which conforms in all materials aspects to the solicitation.

18 **Conflict of Interest**

If you have any relatives employed with Clemson University, you must provide their names and relations.

(Optional: Maximum 4000 characters allowed)

19 **Supplier Registration**

If you are not currently an ACTIVE supplier in Clemson University's buyWays system and you are awarded a bid, you agree to complete your new supplier registration within three business days of receiving an email invitation to register. Registration will require you to provide information about your company and to receive electronic payment through the use of PayMode, except that international suppliers will be paid through wire transfer. Please click on the link for Paymode to follow Bank of America Pay Instructions. Link: http://www.paymode.com/clemsonuniversity/

☐ I Agree

(Required: Check if applicable)

20 **Award Criteria - Fixed Price Bidding**

Award will be made to all responsive and responsible Offerors.

21	**Protest - CPO - MMO Address** If you are aggrieved in connection with the solicitation or award of the contract with an actual or potential value of $50,000 (fifty thousand dollars) or more, you may be entitled to protest, but only as provided in Section 11-35-4210. To protest a solicitation, you must submit a protest within fifteen days of the date the applicable solicitation document is issued. To protest an award, you must (i) submit notice of your intent to protest within seven business days of the date the award notice is posted, and (ii) submit your actual protest within fifteen days of the date the award notice is posted. Days are calculated as provided in Section 11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the appropriate Chief Procurement Officer within the time provided. The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided. Any protest for this solicitation must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing (a) by email to protest-mmo@mmo.state.sc.us, (b) by facsimile at 803-737-0639, or (c) by post or delivery to 1201 Main Street, Suite 600, Columbia, SC 29201. *(Optional: Maximum 4000 characters allowed)*
22	**Evaluation** Vendors responses to the fixed price bid will be reviewed to determine if they are responsive and responsible.
23	**Award - FPB** Award will be made to all responsive and responsible bidders whose offer provides a pricing at or below the baseline pricing listed in the Scope of Work document or the line item below.
24	**Bids Received After Initial Award** Bidders not responding to the initial fixed price bid may be added to the awarded vendors list provided the bidders furnish evidence of responsibility and responsiveness to Clemson University's original fixed price bid as authorized by the solicitation.
25	**Remedies - FPB** The failure of a specific bidder to receive business, once it has been added to the awarded vendors list, shall not be grounds for a contract controversy under Section 11-35-4230.
26	**Responsive Bidder - FPB** A person who has submitted a bid which conforms in all materials aspects to the solicitation.

Bid Lines

1	Fixed price bid - Manpower (NBGI HMS) Fixed price bid to be completed from bidding schedule and re-attached along with your response *(Response required)* Quantity: 1 Price: $ Total: $ Item Notes: Fixed price bid to be completed from bidding schedule and re-attached along with your response ☐ No bid ☐ Alternate specification *(Attach separate sheet)*

Supplier Information

Company Name:

Contact Name:

Address:

Phone:

Fax:

Email:

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company (named as the Supplier listed above in your profile). (a) If the Offeror is an individual, the Offer must be submitted/digitally signed by that individual. If the Offeror is an individual doing business as a firm, the Offer must be submitted in the firm name, digitally signed by the individual, and state that the individual is doing business as a firm. (b) If the Offeror is a partnership, the Offer must be submitted in the partnership name, followed by the words by its Partner, and signed by a general partner. (c) If the Offeror is a corporation, the Offer must be submitted in the corporate name, followed by the digital signature and title of the person authorized to sign. (d) If Offer is from a joint venture (JV), please provide details in the Supplier Notes section above explaining the JV and indicate who is approved to bind the JV.

Print Name

Signature