

Call for Response (CFR) Information Session

January 9, 2024

Land Acknowledgement

We respectfully acknowledge with gratitude the traditional lands and waters on which we live and work.

We give thanks to the traditional keepers of these lands and are grateful for the continued relationship with Indigenous peoples across this province.

Housekeeping



As we are a big group today, **please put any questions or comments you have into the chat, and we will respond to questions/take comments when prompted.**



We'll aim to answer as many questions as we can during today's session and will follow-up as appropriate via BC Bid.



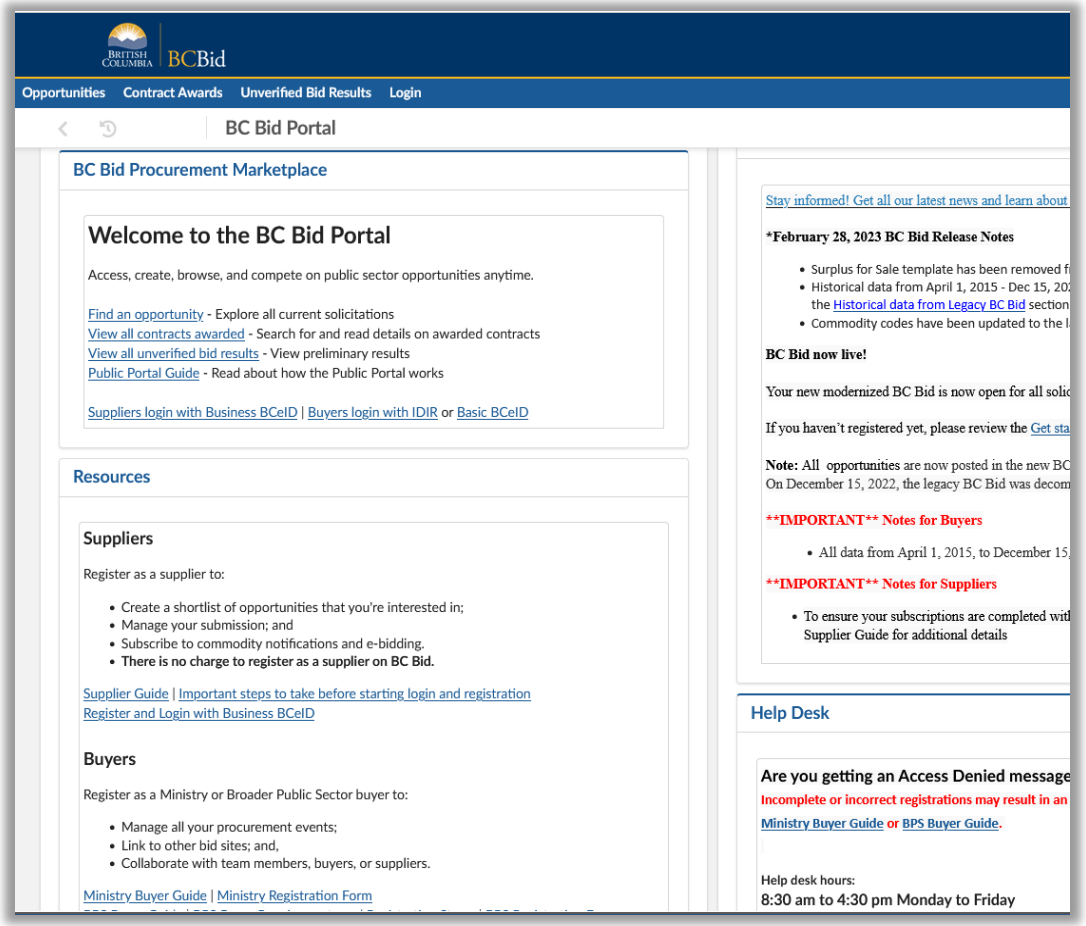
We will share this slide deck and the questions and answers captured during this session on BC Bid after today's meeting.

Agenda



1. Introductions
2. Overview of BC Bid
3. Overview of the CFR Process
4. Respondent Submission Requirements and Evaluation Process
5. Overview of Contract Expectations
6. Available Resources
7. Questions and Comments

Overview of BC Bid



Link to BC Bid Portal

https://www.bcbid.gov.bc.ca/

Link to BC Bid Supplier Guide

https://www2.gov.bc.ca/gov/content/bc-procurement-resources/bc-bid/bc-bid-user-guides/bc-bid-supplier-guide

Link to Business BCeID Information

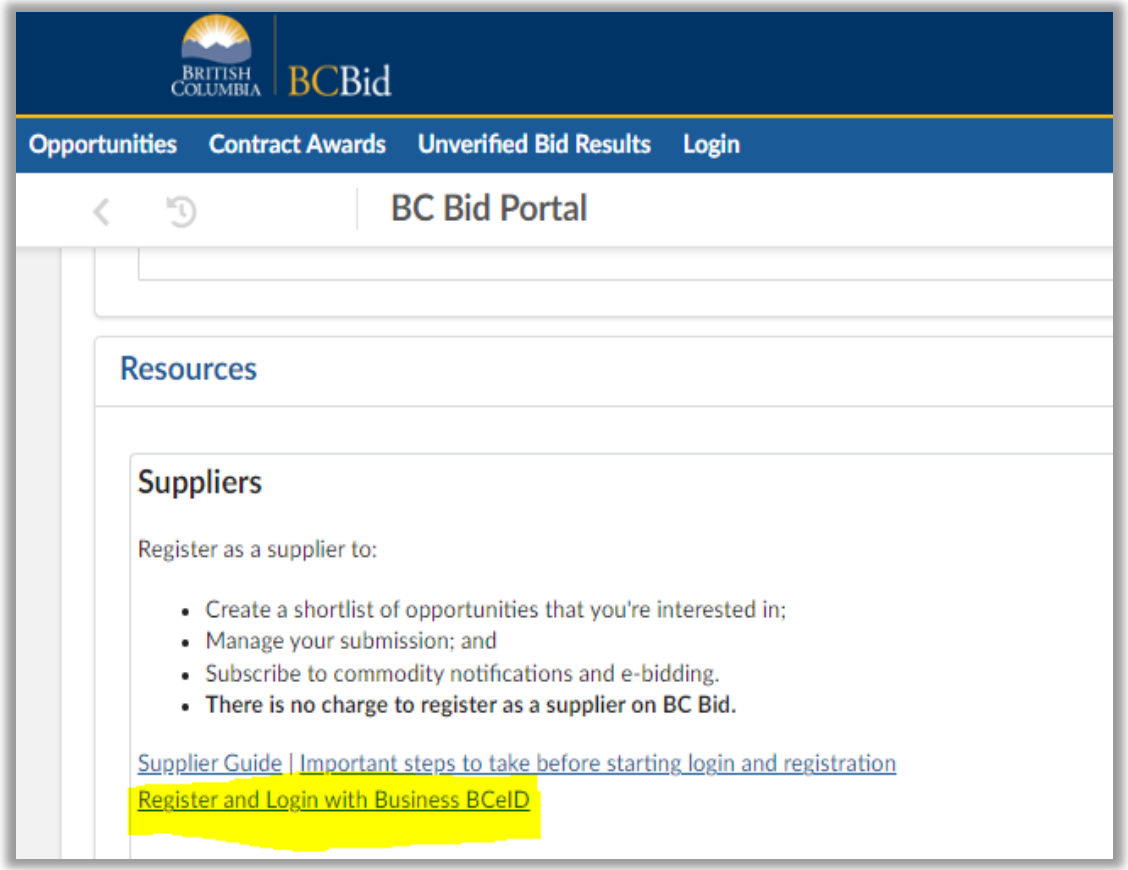
https://www.bceid.ca/register/business/getting_started/getting_started.aspx

BC Bid Registration

Once registered, organizations can:

- ✓ **subscribe to or renew** e-Bidding accounts and opportunity subscriptions, and
- ✓ **view and respond** to opportunities (some via e-Bids) and **manage a dashboard** of their opportunities and communicate with buyers.

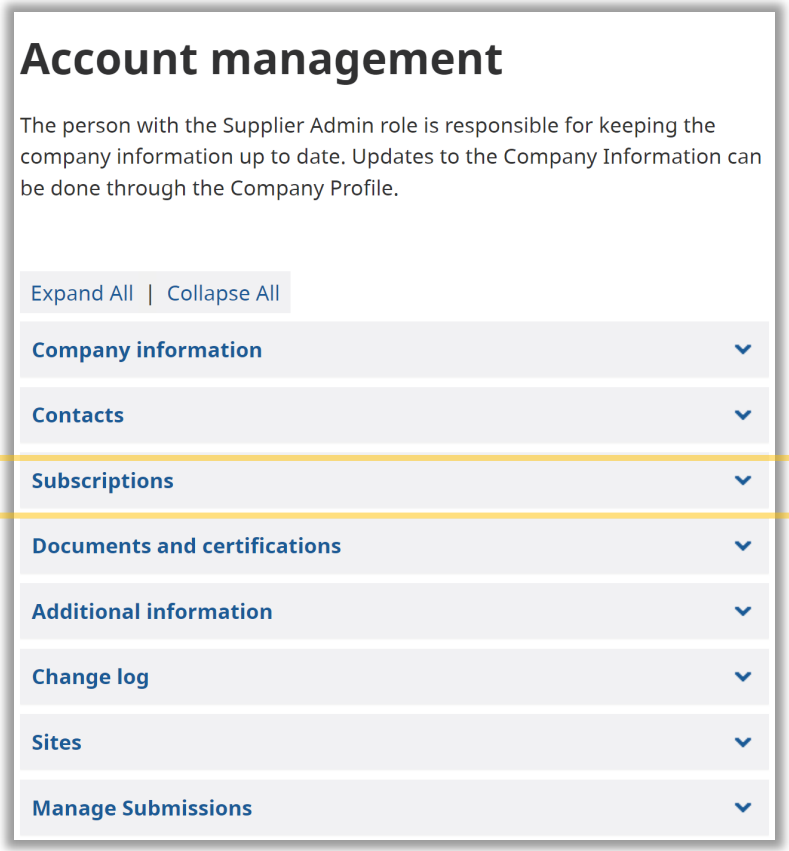
! *A Business BCeID is required **before** registration can occur*



BC Bid E-Bidding

E-Bidding
allows your organization to submit a response electronically through the BC Bid platform.

! *To **respond to the SHSS Call for Responses** on BC Bid, an e-Bidding subscription is required.*



Steps on subscribing to e-Bidding can be found here under the "Subscription" drop-down

https://www2.gov.bc.ca/gov/content/bc-procurement-resources/bc-bid/bc-bid-user-guides/bc-bid-supplier-guide/account-management

BC Bid – Accessing the CFRs

Emergency Care

CFR ID: 159056

Specialized Long-Term Care

CFR ID: 159057

Respite Care

CFR ID: 159058

Low Barrier Short-Term Stabilization

CFR ID: 159059

Within each link, the following are available:

- CFR Documents
- Contact Information
- 'Addenda' posted

*A Business BCeID account is **required** for an electronic submission*

BC Bid - Submitting Questions



Preferred method is to submit questions to the **email address identified on Page 1** of the CFR documents or **listed on BC Bid** as the contact email

- Alternatively, you can navigate to the “Enquiries” section of the BC Bid CFR page, type your question into the text box and click compose.



Questions may be provided within a summary document posted to BC Bid known as an **“Addendum”**. This ensures that all interested parties receive the same information.

BC Bid - Submitting an Opportunity

1



Login

Ensure you are logged into your BC Bid Supplier account.

2



Start Submission

At the top of the Call for Response page, click the green “Start Submission” button.

3



E-Bidding

In the left-hand menu, click e-Bidding and follow the prompts.

Step-by-step information on submitting a response to a Call for Response is available

BC Bid - Support



Email Contact: bcbid@gov.bc.ca



Support ticket (valid BC Bid IDIR or BCeID login required): submit a ticket



Telephone:
Direct: 1-250-387-7301
Toll Free (BC only): 1-800-663-7867

All questions regarding the CFR need to be asked through BC Bid

BC Bid Questions

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Opportunity for questions surrounding BC Bid before we continue with the presentation.

Overview of the CFR Process

Each of the four service streams are considered their own Call for Response where separate Qualified Service Provider Lists will be established.

The four service streams are:

- Emergency Care
- Low Barrier Short-Term Stabilization
- Specialized Long-Term Care
- Respite Care

*A **separate submission** is required for **each** of the above Call for Response opportunities.*

Respondent Submission Requirements

Respondents should be familiar with the **Mandatory Criteria** contained in **Section 7.1** of the Call for Response which **lists response requirements that must be met** for a Response to be considered.

Responses **meeting all Mandatory Criteria will proceed** with further assessment against the Weighted Criteria listed in **Section 7.2** of the Call for Response based on their Appendix A – Response Form submission.

*Each Call for Response opportunity includes an **Appendix A – Response Form***

Transition-In Response



Respondents **must** submit a draft Transition-In Plan using the provided template (Appendix E).

The **draft** Transition-In Plan should **describe the Respondent's approach** to ensuring readiness to provide Services if engaged to do so.

*If a Service Provider is **contacted to enter a Contract**,*
*the Service Provider will be asked to **submit a final Transition-In Plan for approval***
based upon the Transition-In Plan submitted as part of its Response, unless otherwise directed.

Weighted Criteria

Section 7.2 of each Call for Response **lists the weighted criteria** which will be used to assess Respondent submissions.

*Some criteria contain a **minimum score threshold that must be met** for a Response to be considered further.*

Due Diligence



Respondents that **meet all minimum scores will move on to the due diligence stage** of the assessment process. To be successful, a Respondent **must pass all three categories**.

Complete information requested and captured through due diligence can be found in **Section 3 of Appendix A – Response Form**.

Establishment of the Qualified Service Provider List



Respondents who **meet all the mandatory and weighted criteria requirements, and pass the due diligence steps**, will be added to the Qualified Service Provider List for the respective Call for Response service stream.

Once qualified, Service Providers will be **provided with more information on what they can expect** in relation to ongoing engagement with the Province.

Drawdown Process

The downstream assignment of contracts will be ***based on specific community needs***.

MCFD may solicit additional information which may be used to **inform the Ministry's process and discretion** for contract assignment.

- This may come via an **information request form** that Qualified Service Providers are asked to complete and send back.

Overview of Contract Expectations



Any Contract with a Qualified Service Provider will be on substantially the **same terms and conditions as found in the form of contract** (Appendix B: Contract Form) included in each Call for Responses BC Bid posting.



Any questions pursuant to the Contract Form should be **directed to Official Contact identified in the CFR documents or through the BC Bid enquiries interface**.



There will be **contract specific resources available** offered to those Service Providers who have been qualified.

Questions?



Additional Resources

Video Links

[What are Specialized Homes and Support Services]

[SHSS Key Roles and Responsibilities]

[The 4 Types of Specialized Homes and Support Services]

In addition, the Ministry has designed a website specific to SHSS with some additional information:

[Specialized Homes and Support Services Information for Service Providers]

If you have any questions or need help navigating these resources, please email us at:

SHSSTransformation@gov.bc.ca