CITY of LIMA, OHIO

BID PROPOSAL

2027-2028 PROPERTY MAINTENANCE

DEPARTMENT OF HOUSING & NEIGHBORHOODS

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BID OPENING: 10:00 A.M. - TUESDAY, December 1, 2026

www.limaohio.gov

LEGAL NOTICE
CITY OF LIMA, OHIO

2027-2028 PROPERTY MAINTENANCE

Sealed bids will be received by the Auditor's Office in an envelope marked **"BID FOR 2027 - 2028 PROPERTY MAINTENANCE"** attention Purchasing Department of the City of Lima, Ohio, Municipal Center, 50 Town Square, Lima, Ohio 45801, until **10:00 A.M., Eastern Standard Time of Ohio, on Tuesday December 1, 2026.** The Purchasing Department is located on the 3rd floor of the Municipal Center, 50 Town Square, Lima, Ohio. The outside of the envelope not being properly marked may result in bid not being received by the Purchasing Department before the deadline and could result in bid being disqualified. Bids will then be opened and read aloud for:

> TO PROVIDE WEED (as defined in Chapter 1802.02), TRASH (as described in Chapter 1806.08), EXCAVATION REMEDIATION, BOARD-UP SERVICES AND SIDEWALK SNOW/ICE REMOVAL FOR PROPERTY MAINTENANCE CODE ENFORCEMENT AT VARIOUS LOCATIONS THROUGHOUT THE CITY OF LIMA FOR THE 2027 & 2028 CALENDAR YEARS.

This work shall be performed in accordance with specifications available in the Department of Housing & Neighborhoods, located on the 2nd floor of the Municipal Center, 50 Town Square, Lima, Ohio until 10:00 A.M. Easter Standard Time of Ohio on Tuesday, December 1, 2026. Bidders can also find specifications on the City's website at www.cityhall.lima.oh.us by accessing the Purchasing link located on the Auditor's page.

A pre-bid meeting will be held at 3:00 p.m. on Tuesday, November 17, 2026, in the Council Chambers Conference Room which is located on the 1st floor of the Municipal Center at 50 Town Square, Lima, Ohio. Bidders are strongly encouraged to attend. Questions can be referred to Keith Jackson at 419-204-8872 or by emailing keith.jackson@limaohio.gov

_____
Sharetta Smith, Mayor

Three Publications:
Saturday, November 7, 2026
Saturday, November 14, 2026
Saturday, November 21, 2026

INSTRUCTIONS TO BIDDERS

Pursuant to the Legal Notice, sealed proposals for performing the work will be received by the City of Lima, Ohio. At the time and place set forth in said notice, they will be publicly opened and read; the awarding of the contract, if awarded, will be made by the City of Lima as soon thereafter as practicable.

A pre-bid meeting will be held at 3:00pm on Thursday, November 17, 2026, in the Council Chambers Conference Room located on the 1st floor of the Municipal Center, 50 Town Square, Lima, Ohio. Bidders are strongly encouraged to attend. Questions can be referred to Keith Jackson at 419-204-8872 or email keith.jackson@limaohio.gov

A corporate surety bond (performance bond) approved by the Auditor of the City of Lima in the amount of $3,000 as a guarantee of the faithful performance of the Contract will be required.

Each proposal shall be made upon the City's prescribed form and shall be submitted in a sealed envelope properly marked “BID FOR 2027-2028 PROPERTY MAINTENANCE” to the Auditor, Attention: Purchasing Department of the City of Lima, Ohio, 3rd floor of Municipal Center, 50 Town Square, Lima, Ohio 45801, before 10:00 a.m., Eastern Standard Time, on Tuesday December 1, 2026.

It is understood that a bid may be withdrawn in accordance with Section 9.31 of the Ohio Revised Code and further that the Mayor reserves the right to reject any and all bids and to waive any informalities or irregularities in favor of the City.

The City of Lima reserves the right to waive any bid or bid process irregularities which the City determines in its sole discretion to be in its favor, to reject any or all bids for any reason determined to be appropriate in the sole discretion of the City, and to award the bid to the lowest and best bidder meeting the City’s needs as determined by the City at the City’s sole discretion.

Each bidder must ensure that all employees and applicants for employment are not discriminated against because of their race, creed, color, sex, or national origin.

The award of the contract, if it is awarded, will be to the lowest and best bidder, whose qualifications indicate the award will be in the best interest of the City and whose proposal complies with all the prescribed requirements. No notice of award will be given until the City Code Official has concluded such investigations as she/he deems necessary to establish the responsibility, qualifications and financial ability of the bidders to do the work in accordance with the contract documents to the satisfaction of the City within the time prescribed. The City reserves the right to reject the proposal of any bidder who does not pass such investigation to the City Code Official’s satisfaction. The City intends to utilize certain specific criteria to evaluate the performance of the contractor, and to determine whether to terminate the contract, at any time during the contract period.

Property Maintenance Contract Pre-bid Meeting Information

When: Thursday, Nov 17, 2026 @ 3:00 p.m. (EST)

Where: Council Chambers Conference Room
1st floor of the Municipal Center
50 Town Square, Lima, Ohio

*** It is strongly recommended that you attend so you can have your questions answered ***
Written questions due: Tuesday, November 17, 2026
Addendum issued, if needed: Thursday, November 19, 2026

Submitting the bid packet

You **must** have the bid packet submitted by 10:00 a.m. (EST) on Tuesday, December 1, 2026.

Bid packets shall be submitted in a sealed envelope properly marked
"BID FOR 2027-2028 PROPERTY MAINTENANCE"

Please submit your bid to:
City of Lima, Ohio Municipal Center
50 Town Square
Lima, Ohio 45801
Attention: Purchasing Department

IF YOU HAVE ANY QUESTIONS PLEASE CALL KEITH JACKSON AT 419-204-8872.

2027-2028
WEED AND TRASH, EXCAVATION REMEDIATION,
BOARD-UP AND SIDEWALK SNOW AND ICE REMOVAL BID PROPOSAL

PROPOSAL NOTES

1. This proposal is to identify contractors who will complete weed and trash cleanup, board-up work orders, excavation remediation and sidewalk snow and ice removal for the Department of Housing & Neighborhoods. Contractors may bid any or all of the bid options offered. Bidders will be required to demonstrate the ability to execute all aspects of service to the bid specification requirements as outlined within the bid option(s) they select. More than one (1) contractor may be selected by the City of Lima to provide services. The right is reserved by the City of Lima, Ohio, to reject any or all bids, or to accept the bid which, in the opinion of the Mayor, will prove to the best advantage of the City, and waive any irregularities in favor of the City.

2. Each proposal shall be made upon the City's prescribed form and shall be submitted in a sealed envelope properly marked **"BID FOR 2027-2028 PROPERTY MAINTENANCE"** to the Purchasing Department of the City of Lima, Ohio, third floor of Municipal Center, 50 Town Square, Lima, Ohio 45801, before 10:00 a.m., Eastern Standard Time, on Tuesday, December 1, 2026.

3. The type and size of work order assigned to each contractor will depend on when the work order is generated and distributed. The Property Maintenance Code Inspector Supervisor or their designee will oversee the distribution of work orders.

4. The City of Lima reserves the right to utilize City resources and/or other entities, agencies or groups to fulfill all, or any part of the required services.

5. In the event the City uses City resources and/or other entities, agencies or groups to fulfill all, or any part of the required services, no payment shall be due, nor any obligation incurred, for work not assigned to the contractor.

6. This bid is accompanied by a proposal bond with corporate surety satisfactory to the City or by a certified check on a solvent bank, made payable to the City of Lima, Ohio, in the amount of $3,000. Such check or bond is to serve as a guarantee that if the proposal is accepted, a contract will be signed by the bidder for the performance of the work bid upon, and that a bond will be furnished to the City of Lima, Ohio, for the performance of the contract as required by law.

7. All contract options (A and B) are for provision of services during the contract years January 1, 2027 through December 31, 2027, and January 1, 2028 through December 31, 2028.

2027-2028
WEED AND TRASH, EXCAVATION REMEDIATION,
BOARD-UP AND SIDEWALK SNOW AND ICE REMOVAL

GENERAL SPECIFICATIONS

1. The contractor shall provide all labor, supervision, materials, supplies, transportation, and equipment necessary for the services outlined in these specifications. All contractor employees shall be easily identifiable while in the performance of this contract. Shirts, jackets or reflective safety vests displaying the company name in an easily readable font are acceptable.

2. The contractor will be responsible for recording the start date and time and completion date and time on each work order, and the name of their on-site supervisor.

3. Work must begin within three (3) working days following issuance of a work order, unless otherwise agreed upon with the inspector, regarding weed and trash clean-up, board-up work orders, and excavation remediation. The contractor will be responsible for obtaining written work orders from the Department of Housing & Neighborhoods in a timely manner to assure completion of the work within three (3) working days of issuance of the work order. For sidewalk snow and ice removal, work must begin and be completed within 24 hours from issuance of the work order.

4. For weed and trash clean-up, board-up work orders, and excavation remediation, the Property Maintenance Code Inspector MUST take same day photographs of the work site PRIOR to the contractor beginning work. The contractor shall notify the Property Maintenance Code Inspector prior to beginning a work order. The contractor shall not begin work until the Property Maintenance Code Inspector has completed the pre-work photographs. Work done without same day pre-work photographs WILL NOT be reimbursed unless written permission to proceed is granted by the Property Maintenance Code Inspector prior to the beginning of work. This requirement for photographs does not apply to sidewalk snow and ice removal, however visual inspection must still be performed before and after the work order is complete.

5. Invoices for work performed must be submitted to the Department of Housing & Neighborhoods within ten (10) days after a work order is completed. Invoices not submitted to the Department of Housing & Neighborhoods within **thirty (30) days** after a work order is completed **WILL NOT** be paid and the contractor shall forfeit any claim against the City of Lima regarding payment for such work.

OPTION A

WEEDS AND TRASH

1. All bids for weed (as defined in Chapter 1802.02) cutting shall be submitted on a square footage basis. (Note: the square footage of each parcel (work order) shall be determined in each case by the Property Maintenance Code Inspector.)

   NOTE: It is the responsibility of the contractor to remove incidental trash (defined as up to one cubic yard of loose or scattered trash or brush including tires) on the property prior to mowing. *Any trash removal incidental to weed cutting will not be reimbursed by the City. Each tire removed as incidental trash can be billed per bid price established for each tire removal. Substantial trash will be managed as a separate work order as determined in each case by the Property Maintenance Code Inspector.* The contractor's square foot bid should be calculated bearing in mind this requirement.

2. All lots shall be cut to a maximum height of approximately three inches (3"). Curb lawns, embankments, and all surface areas are to be uniform with this requirement unless otherwise directed by the Property Maintenance Code Inspector. Contractor shall remove all grass/weed trimmings and other debris from all public right of ways (sidewalks & streets).

3. Payment for a specific trash (as described in Chapter 1806.08) removal order shall be based on the number of cubic yards removed. The contractor will be responsible for documenting the volume and submitting it to the Property Maintenance Code Inspector for approval.

4. The cubic yard bid for trash removal shall include all labor and equipment necessary for removing the trash, transporting it to a landfill or dump site and all costs of dumping/disposal.

5. Payment for brush/tree limb removal orders shall be based on the number of cubic yards removed. The contractor will be responsible for documenting the volume and submitting it to the Property Maintenance Code Inspector for approval.

6. The cubic yard bid for brush/tree limb removal shall include all labor and equipment necessary for removing the brush/tree limbs, transporting it to a landfill or dump site and all costs of dumping/disposal.

7. When both weed cutting and trash removal orders are issued for a property, the cutting and removal work is to be completed within the same work day.

8. The contractor accepts full responsibility that the landfill, dump, or any other disposal process meets all applicable State and Federal regulations.

9. The bid for automobile tire removal shall include all labor and equipment necessary for removal in addition to any dumping fee charged by the disposal site. Truck and other types of tires shall be bid as separate items and include dumping fees.

10. If the presence of weeds and/or trash will result in an individual work order equal to or

exceeding one thousand five hundred dollars ($1,500.00), it will be the responsibility of the contractor to advise the Property Maintenance Code Inspector of the estimated cost, and to wait for authorization to proceed from the Property Maintenance Code Inspector. Failure to advise the Property Maintenance Inspector of an estimated cost equal to or in excess of one thousand five hundred dollars ($1,500.00) and to receive prior authorization to proceed shall result in limiting payment to one thousand four ninety nine hundred dollars and ninety nine cents ($1,499.99).

BOARD-UP

The charge for board-ups shall include all labor, material, and equipment necessary to properly secure windows, doors, or other structural openings as requested by the City. Work orders may require the securing of second story openings or higher as directed by the Property Maintenance Code Inspector. The charge will be based on the actual size of the opening. Weatherproofed seven-sixteenth inch (7/16") oriented strand board or one-half inch (1/2") plywood will be the minimum acceptable material to be used for board-ups. Material must be anchored with screws every six inches at the entire perimeter and not be capable of removal without tools. MATERIAL MUST BE PAINTED WHITE PRIOR TO INSTALLATION WITH EXTERIOR GRADE PAINT. All work shall be directed and approved by the Property Maintenance Code Inspector.

EXCAVATION REMEDIATION

The bid for excavation remediation shall include all labor, material and equipment necessary to fill to ground surface level any excavation, well, or cistern as requested by the City. Clean fill dirt or stone will be the required acceptable fill material. The type of fill material used shall be approved by the Property Maintenance Code Inspector.

OPTION B – LAND BANK/CITY PARCEL LIST – SNOW/ICE REMOVAL

PROVIDE SIDEWALK SNOW AND ICE REMOVAL FOR DCD/CITY OWNED PARCELS

1. Bidder will be responsible for sidewalk snow and ice removal (as described in Chapter 1806.05). Bid shall be submitted on a square footage basis. (Note: the square footage of each sidewalk (work order) shall be determined in each case by the Department of Housing & Neighborhoods Director or their designee.)

2. Sidewalk snow and ice removal shall take place only upon request by the Director of the Department of Housing & Neighborhoods or their designee. In all cases, requests for sidewalk snow and ice removal shall be made only for major accumulations of snow and/or ice. Because sidewalk snow and ice removal work orders will be issued on an as-needed basis, the City makes no warranties regarding the maximum or minimum number of work orders which shall be issued.

3. The sidewalk snow and ice removal shall take place and be completed within 24 hours from the issuance of the work order.

4. Payment will be based upon the square footage of the sidewalk from which the snow and/or ice is being removed. In each case, the square footage of each sidewalk shall be determined by the Property Maintenance Code Inspector. Bidder shall consider all costs of labor, salt (for ice removal, as necessary), equipment, and transportation when calculating their bid per square foot of sidewalk.

5. Parcels may be removed from or added to the LAND Bank/City parcel list during the term

of the contract. The maximum square footage of sidewalk for snow and ice removal shall be 31,000 square feet per round of snow/ice removal.

ABILITY TO PERFORM DOCUMENTATION

Please attach the following documentation:

1. Proof of Liability Insurance
   Attach certificate indicating coverage or ability to obtain accident and liability coverage for one million dollars ($1,000,000) per occurrence/two million dollars ($2,000,000.00) aggregate with the City named as additional insured.

2. Performance Bond
   Submit with bid a three thousand dollar ($3,000) performance bond, either as a certificate of bond from your insurer, or a cash bond.

3. Workers Compensation Certificates of Insurance
   Attach a copy of Bidder's current Workers Compensation Certificate of Insurance.

4. Equipment Inventory
   Attach a list of equipment that Bidder currently owns or leases that will be used to service the contract. Indicate the make, model, size, horsepower, cubic yard capacity, quantity, etc. of any equipment, including vehicles and trailers that will be utilized for the performance of this contract. Commercial grade lawn equipment is recommended. Proof of ownership, a current lease, or documentation indicating the ability to purchase or lease the necessary equipment may be required.

5. Personnel Inventory
   Indicate the number of full time and part time personnel employed by the Bidder that will be available to service the contract.

   Subcontractors may be employed by the primary contractor only after written approval by the City of Lima. The primary contractor must provide prior written notice to the City of its intent to utilize subcontractors including the names, Social Security numbers or EIN number of the individual(s) or organization(s) to be utilized as subcontractors.

6. Field Communication Capability
   Indicate by name and title the contractor representatives and the method(s) of communication the contractor may be contacted by while away from his base of operations (business phone, cellular phone, email or other).

7. City of Lima Income Tax Form
   Complete the attached City of Lima Income Tax form required of bidders on City contracts.

8. Completed Experience Statement/References
   Complete the attached experience statement and provide references.

The successful bidder must provide updated information for each subsequent calendar year for each category specified above. All information provided must be accurate and up-to-date for the entire duration of the contract. Failure to provide updated information for each subsequent calendar year may result in termination of the contract. Liability insurance (as specified above), performance bond (as specified above), and Workers Compensation Certificates of insurance (as

specified above) must be maintained during the entirety of the contract. Failure to comply with any of these requirements may result in immediate termination of the contract.

PROPOSAL
CITY OF LIMA, OHIO

Sealed bids will be received by the Auditor's Office in an envelope marked **"BID FOR 2027-2028 PROPERTY MAINTENANCE"** attention Purchasing Department of the City of Lima, Ohio, Municipal Center, 50 Town Square, Lima, Ohio 45801, until **10:00 A.M., Eastern Standard Time of Ohio, on Tuesday, December 1, 2026.** Purchasing Department is located on the 3rd floor of the Municipal Building, 50 Town Square. The outside of the envelope not being properly marked may result in bid not being received by the Purchasing Department before the deadline and could result in bid being disqualified.

No alterations, deletions or additions shall be made on this bid form as it may render the bid invalid.

It is understood and agreed that the contract to be awarded shall be on a unit price basis and that this proposal is being submitted upon such basis, unless amended in SUPPLEMENTAL SPECIFICATIONS.

It is also understood and agreed that the contractor shall receive no payment on invoices submitted to the City later than thirty (30) days after a work order is completed and the contractor shall forfeit any claim against the City of Lima regarding payment for such work.

LOCAL, OHIO, AND FEDERAL LAWS: The attention of the Bidder is called to the laws of Ohio, Federal Laws, and any local ordinance relative to the employment of laborers on public works and the necessity of being thoroughly informed in relation thereto. Particular attention is directed to the statutory requirements of the State of Ohio relative to licensing corporations organized under the laws of any other State.

The Bidder's attention is directed to the requirements relative to Ohio Workmen's Compensation Act and to liability and property damage insurance coverage.

Copies of Certificates of Insurance policies will be required.

DISCRIMINATION AND INTIMIDATION:

A. In the hiring of employees for the performance of work under this contract or any subcontract, no contractor, subcontractor, or any person acting on behalf thereof shall, by reason of race, creed, sex, disability as defined in Ohio Revised Code Section 4112.01, or color, discriminate against any citizen in the employment of labor or workers who are qualified and available to perform the work to which the employment relates. [O.R.C. ' 153.59]

B. No contractor, subcontractor, nor any person on behalf thereof shall in any manner discriminate against or intimidate any employee hired for the performance of work under this contract on account of race, creed, sex, disability as defined in Ohio Revised Code Section 4112.01, or color. [O.R.C. ' 153.59]

C. The contract may be canceled or terminated by the City, and all money to become due hereunder shall be forfeited for a violation of the terms of this section of the contract.

CITY OF LIMA INCOME TAX: There is a City Income Tax in effect in the City of Lima. Bidders shall familiarize themselves with all provisions of the law before submitting a proposal.

PERSONAL PROPERTY LAW DELINQUENCIES: The affidavit attached and marked Exhibit "A" shall be completed by the Bidder and is hereby incorporated into the specifications.

CITY OF LIMA PROPERTY MAINTENANCE CODE: The bidder shall familiarize themselves with all provisions of the City's Property Maintenance Code and agrees, upon proper notice, to promptly comply with said provisions as to all properties owned in the name of the Bidder, its principal officers, Directors, or Shareholders, in the City of Lima.

2027-2028 PROPERTY MAINTENANCE BID PROPOSAL (Page 1 of 1)

The undersigned bidder has carefully examined the plans and specifications referred to in the Legal Notice inviting proposals on such work. The bidder, therefore, agrees that if awarded the contract he will supply all tools, labor, material and equipment necessary to do all the work called for in the plans and specifications for the City of Lima, Ohio, **Weed and Trash, Excavation Remediation and Board-Up,** for the sum of:

OPTION A

1. **Year 1 (January 1, 2027 to December 31, 2027)**

Weed Cutting	$_____ Per Square Foot
Trash Removal	$_____ Per Cubic Yard
Brush/tree limb Removal	$_____ Per Cubic Yard
Automobile Tire Removal	$_____ Per Tire
Other Tire Removal	$_____ Per Tire
Appliance Removal	$_____ Per Appliance
Board-Ups	$_____ Per Square Foot
Excavation Remediation	$_____ Per Ton of Fill

2. **Year 2 (January 1, 2028 to December 31, 2028)**

Weed Cutting	$_____ Per Square Foot
Trash Removal	$_____ Per Cubic Yard
Brush/tree limb Removal	$_____ Per Cubic Yard
Automobile Tire Removal	$_____ Per Tire
Other Tire Removal	$_____ Per Tire
Appliance Removal	$_____ Per Appliance
Board-Ups	$_____ Per Square Foot
Excavation Remediation	$_____ Per Ton of Fill

OPTION B: LAND BANK/CITY PARCEL – SIDEWALK SNOW AND ICE REMOVAL
(Maximum square footage per round of snow and ice removal is 31,000)

1**. Year 1 (January 1, 2027 to December 31, 2027)** $_____ per Square Foot

2**. Year 2 (January 1, 2028 to December 31, 2028)** $_____ per Square Foot

Please complete the information below.

Name of Company
Address
Authorized Agent (Print Name)

Signature	Date

DISCLOSURE OF INTERESTED PARTIES

The following persons, companies and sub-contractors are interested in this bid: (required by law)

1. _____ Fed. I.D. No. _____

2. _____ Fed. I.D. No. _____

3. _____ Fed. I.D. No. _____

4. _____ Fed. I.D. No. _____

5. _____ Fed. I.D. No. _____

It is understood that a bid may be withdrawn in accordance with Section 9.31 of the Ohio Revised Code. The City of Lima reserves the right to waive any bid or bid process irregularities which the City determines in its sole discretion to be in its favor, to reject any or all bids for any reason determined to be appropriate in the sole discretion of the City, and to award the bid to the lowest and best bidder meeting the City's needs as determined by the City at the City's sole discretion.

The successful Bidder must comply with Section 288.02, C.O.L., which provides generally that the contractor must employ local labor unless he has sufficient employees to complete the contract work, as of the date he submitted his bid, or unless he can demonstrate to the satisfaction of the Mayor that he is unable to obtain such employees locally.

AGREEMENT (Part 1)

(These pages must be executed, in the appropriate place, prior to submission of this bid.)

WRITTEN CONTRACT:

On acceptance of the proposal for said work _____ do hereby
(I or we)

bind _____ this _____ day of
(myself or ourselves)

_____, 20___, to enter into a written contract with

the City of Lima, Ohio, within ten (10) calendar days from date of notice of award.

IF AN INDIVIDUAL, SIGN BELOW:

_____ _____
(Name) (Post Office Address)

IF AN INDIVIDUAL DOING BUSINESS UNDER A TRADE NAME, SIGN BELOW:

_____ _____
(Trade Name) (Post Office Address)

Sole Owner

By _____
(Signature)

IF A PARTNERSHIP, SIGN BELOW:

_____ _____
(Name of Partnership) (Post Office Address)

By _____ _____
(Partner) (Post Office Address)

_____ _____
(Partner) (Post Office Address)

_____ _____
(Partner) (Post Office Address)

_____
(Partner) (Post Office Address)

AGREEMENT (Part 2)

IF A JOINT BID, SIGN BELOW:

_____ _____
(Name) (Name)

By_____ By_____
(Signature) (Signature)

_____ _____
(Post Office Address) (Post Office Address)

IF A CORPORATION, SIGN BELOW:

_____
(Name of Corporation)

Incorporated under the laws of the State of _____

By_____
(Signature)

_____
(Title of Officer Signing)

EXHIBIT "A"

INSTRUCTIONS FOR COMPLETING AFFIDAVIT: In accordance with Ohio Revised Code 9.314, this affidavit must be completed in front of a notary public. *Please check the applicable provisions(s) that apply to you, the Bidder.* If the first provision is completed, it is assumed that the second and third provisions do not apply to you, the Bidder. This affidavit is to be submitted with the bid.

State of _____, County of _____, ss:

I, _____, being first duly sworn, state that I

am _____ of _____.
(Position) (Bidder's Name)

I further state as follows:

(1) That in accordance with ORC 9.314,

That, _____,
(Bidder's Name)

is not as of this day, to the best of the bidder=s knowledge and belief, delinquent in the payment of Federal, State or Local taxes, worker=s compensation insurance premiums, unemployment compensation contributions, or penalties or interest on any of these taxes, premiums or contributions, child support, court costs, or any other obligation owed to a Federal or State agency or political subdivision; *OR*

(2) That, _____,
(Bidder's Name)

or any of its assignees, to the best of the bidder's knowledge and belief, is delinquent as of this day in the payment of Federal, State or Local taxes, worker=s compensation insurance premiums, unemployment compensation contributions, or penalties or interest on any of these taxes, premiums or contributions, child support, court costs, or any other obligation owed to a Federal or State agency or political subdivision (other than stated herein). The amount of $_____is the total amount owed by the bidder for delinquent payments, including all penalties and interest; *AND, if applicable*

(3) That, _____,
(Bidder's Name)

has filed an administrative or court appeal, or has entered into a written repayment agreement with the creditor or federal or state agency or political subdivision and the payments have been timely made in accordance with such agreement.

_____
(Name)

Sworn to before me this _____ day of _____, 20___.

(SEAL)

_____

(Notary Public)

(THIS AFFIDAVIT MUST BE EXECUTED FOR THE BID TO BE CONSIDERED)

NON-COLLUSION AFFIDAVIT

State of Ohio }
} ss:
County of _____}

_____ , being first duly sworn, deposes and says
(Name)

that she/he is _____ of
(Owner, a Partner, President, Secretary)

_____, the party making the
(Name of Business or Company)

foregoing proposal or bid; that such bid is genuine and not collusive or a sham; that said bidder is not financially interested in, or otherwise affiliated in a business way with, any other bidder on the same contract; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Lima or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; and further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof or divulged information or data relative thereto to any association or to any member or agent thereof.

_____
(Affiant)

Sworn to and subscribed before me this ___day of _____, 20___.

_____
Notary Public in and for

(SEAL) _____County, Ohio

My commission expires:

_____ , 20___.

CITY OF LIMA, OHIO
INCOME TAX DEPARTMENT
LIMA MUNICIPAL CENTER

50 TOWN SQUARE * P.O. BOX 155 * LIMA, OHIO 45802 * TELEPHONE 419-221-5245

TO: BIDDERS ON CITY OF LIMA CONTRACTS

FROM: LIMA CITY INCOME TAX DEPARTMENT

RE: TAX REQUIREMENTS

The Lima City Income Tax Ordinance, Section 880.06 requires that if your company is awarded a contract with the City of Lima you will be required to withhold municipal tax at the rate of one and one-half percent (1.5%) on all employees working within the city limits.

Therefore, as part of the paperwork required to submit a bid to the City of Lima, it will be necessary to complete the information below.

This information will allow our department to provide your company with the proper forms at the appropriate time should you be awarded the contract.

The withholding requirement applies to all companies and their sub-contractors which provide services to the City of Lima.

If you have any questions regarding this requirement please contact our office at (419) 221-5245.

NAME_____

ADDRESS_____

_____

TELEPHONE_____

SOCIAL SECURITY **#** OR FEDERAL ID#_____

DUNS# _____

BID SUBMITTED FOR **2027-2028 PROPERTY MAINTENANCE**.

EXPERIENCE STATEMENT

The bidder is required to state in detail, in the space provided below, related projects he/she currently has under contract, related projects that have been completed, and any additional information that will enable the Code Official to judge of his responsibility, experience, skill and financial standing.

Property Management/Maintenance Projects Currently Under Contract

Project (Type)	Location	Completion Date	Contract Date
1.			
2.			

Last Three (3) Projects Completed

Project (Type)	Location	Year	Contract Date
1.			
2.			
3.			

REFERENCES

The Bidder may list references for the projects listed above, or for any property maintenance projects completed that indicate the contractor's ability to service this contract. The Bidder must list references including company name, phone number, and contact person for whom the Bidder has supplied the services as specified in this bid proposal and has performed services for a period of not less than six (6) months with a service level comparable to that of this bid.

COMPANY NAME	PHONE #	CONTACT PERSON
1.		
2.		