ATTACHMENT – E

PHOENIX MUNICIPAL COURT
CONTRACT COURT INTERPRETER APPLICATION

NOTE: A typewritten application must be filed with the *City of Phoenix Municipal Court Interpreter Office*, 300 West Washington, 9th Floor, Phoenix, AZ 85003.

Interpreter Name/Agency Name			
Address	**City**	**State**	**Zip Code**

Cell (or Home) Phone	**Work Phone**	**E-mail address**

Social Security Number	**Tax ID Number**

LANGUAGE PROFICIENCY

Language	**Dialect**	**Certification**		**Tier Number**	**Dates Credentialed**
		Yes	**No**		
		☐	☐		-
		☐	☐		-
		☐	☐		-
		☐	☐		-
		☐	☐		-
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		☐	☐		-

EDUCATION

Schools Attended	**Location**	**Major**	**Degree**	**Hours**	**Date Completed**

Please list court or related interpreting experience: (*Please indicate dates and length of experience. Include any agencies you have worked in the past.*)
Please list professional certifications, associations, education, or related training to this field: (*Indicate the dates of certification, education and training*)

Schedule Availability (*Please check the days and times you are available to work.*)		
Days	**Morning**	**Afternoon**
☐ Monday	☐	☐
☐ Tuesday	☐	☐
☐ Wednesday	☐	☐
☐ Thursday	☐	☐
☐ Friday	☐	☐
☐ Saturday	☐	☐
☐ Sunday	☐	☐
Additional Comments/Information:		

Certification

I hereby certify that all the information contained on this application is true to the best of my knowledge and I understand that omissions or mistakes may be cause for rejection, removal of my name from consideration of internship or discharge from contract employment. It is my responsibility to keep the Phoenix Municipal Court advised of any changes to my address or telephone number(s). I understand that a background check may be conducted as a term and condition on internship or contract employment.

Signed: _____ Dated: _____