Typical Letter of Transmittal
November 9, 2026

Subject: Bidding Documents and Technical Specifications; 2026 Meister Stockley Road Culvert Replacement; Town of Schoepke
Bid Deadline: November 17, 2026 at 9:00 a.m. local time

Ladies and Gentlemen:

Enclosed are the subject Bidding Documents and Technical Specifications. The Bidding Documents require that the ***Bidder's Proof of Responsibility Form must be submitted at least 5 days prior to the Bid Deadline*** by those parties desiring to submit a bid, except for contractors who have submitted such a form to the Town of Schoepke within the past year.

Section **01 00 00 Summary of the Work; Special Conditions** located at the beginning of the Technical Specifications, modifies or supplements the Bidding Documents, the General Conditions, or the standard specification sections which make up the remainder of the Technical Specifications, and defines what work is included under each item in the Bid Proposal. This section should be read with care. The sites of the work should also be carefully inspected.

Each of the standard specification sections of the Technical Specifications is divided into three parts:

- General, summarizing the work covered by that section,
- Material & Equipment, where applicable, which provides the specifications for the materials which go into the construction, and
- Construction, where applicable, which sets forth construction and testing procedures to which the Contractor must adhere.

When submitting a bid each bidder must submit the completed Bid Proposal, Affidavit of Organization & Authority and the Bid Security. If you have any questions please notify this office at least one week prior to the Bid Deadline. Thank you for your interest in this project.

Sincerely,
TOWN & COUNTRY ENGINEERING, INC.

Mark Barden, P.E.
Project Engineer

Bidding Documents and
Technical Specifications

2026 MEISTER STOCKLEY ROAD CULVERT REPLACEMENT

Town of Schoepke, Wisconsin

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha ♦ Platteville

6264 Nesbitt Road • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net

Bidding Documents and
Technical Specifications

2026 MEISTER STOCKLEY ROAD
CULVERT REPLACEMENT

Town of Schoepke, Wisconsin

TABLE OF CONTENTS

Title		*Pages*
BID DOCUMENTS (PRE-BID)		
00 10 10	Advertisement for Bids	2
00 20 13	Instructions to Bidders	13
00 30 00	Bidder's Proof of Responsibility	3
BID DOCUMENTS (TO BE SUBMITTED WITH THE BID)		
00 41 00	Bid Proposal Form	6
00 41 50	Affidavit of Organization & Authority	1
00 43 00	Bid Bond	2
CONTRACT DOCUMENTS		
00 51 00	Notice of Award Form	1
00 52 00	Agreement Form	6
00 55 00	Notice to Proceed Form	1
00 61 00	Performance Bond Form	4
00 61 50	Payment Bond Form	4
00 62 00	Certificate of Insurance	2
GENERAL CONDITIONS		
00 70 00	General Conditions	70
SUPPLEMENTARY CONDITIONS		
00 80 00	Supplementary Conditions	7

Title	*Pages*
TECHNICAL SPECIFICATIONS	
DIVISION 01 - GENERAL REQUIREMENTS	
01 00 00 Summary of the Work; Special Conditions; Measurement & Payment Criteria	8
01 20 00 Price and Payment Procedures	6
01 25 00 Substitution Procedures	2
01 30 00 Administrative Requirements	7
01 33 00 Submittals	5
01 40 00 Quality Requirements	4
01 60 00 Product Requirements	3
01 60 10 Standard Specification Requirements	10
01 70 00 Execution Requirements and Project Closeout	10
DIVISION 31 – EARTHWORK	
31 22 13 Roadway Excavation & Grading	7
31 22 17 Trench Excavation, Backfill & Compaction	11
31 25 00 Erosion and Sediment Control	8
31 37 00 Riprap and Gabions	7
DIVISION 32 – EXTERIOR IMPROVEMENTS	
32 05 00 Soils and Aggregates and Exterior Improvements	7
32 12 16 Asphalt Paving	9
32 90 00 Landscape Restoration	6
DIVISION 33 – UTILITIES	
33 41 13 Public Storm Utility Drainage Piping	10

DIVISION 00
BID DOCUMENTS
(PRE-BID)

ADVERTISEMENT FOR BIDS

PROJECT: **2026 MEISTER STOCKLEY ROAD CULVERT REPLACEMENT**

OWNER: Town of Schoepke
769 Highway 45
Pelican Lake, WI 54463

CONTRACTS AND BID DEADLINE:

Sealed bids are being requested for culvert replacement in the Town of Schoepke, that will be received until 9:00 a.m. local time, Tuesday, November 17, 2026, at the office of the Town Clerk, 769 Highway 45, Pelican Lake, Wisconsin. Bids will be publicly opened and read aloud immediately thereafter in the Town Board of Supervisors meeting room.

This project is funded by the Department of Transportation through the Local Roads Improvement Program (LRIP).

This is a single contract for a culvert replacement and road restoration on Meister Stockley Road. This contract consists of the following approximate quantities:

60-inch Culvert Replacement	60 lineal feet
¾-inch CABC Placement	60 tons
Hot-Mix Asphalt Pavement	220 square yards

The quantities are subject to change without notice prior to document distribution.

CONTRACT DOCUMENTS:

The Contract Documents, consisting of Advertisement for Bids, Instructions to Bidders, Bidder's Proof of Responsibility, Bid Proposal Form, Affidavit of Organization and Authority, Bid Bond (in the amount of 5% of the maximum amount of the bid), Notice of Award Form, Agreement Form, Notice to Proceed Form, Performance/Payment Bond (100%), Certificate of Insurance, General Conditions, Supplementary Conditions, Technical Specifications, Drawings and Addenda (if any) may be examined at the following locations:

Town of Schoepke
769 Highway 45
Pelican Lake, WI 54463

Town & Country Engineering, Inc.
6264 Nesbitt Road
Madison, WI 53719

Copies of the Contract Documents and the Construction Plans may be obtained at the office of Town & Country Engineering, Inc., 6264 Nesbitt Road, Madison, WI 53719 via appointment only. There is a ***$75 non-refundable*** copying and distribution charge for these documents. Electronic bidding documents are available on-line at Questcdn.com, Project No. 10432836 for $42. This fee includes access to submit a bid on-line via Questcdn.