223001RFP-Informal Addendum 1

Bus and Fleet Parts and Services

Issue Date: 10/6/2022
Questions Deadline: 10/20/2022 11:55 PM (MT)
Response Deadline: 12/31/2026 04:00 PM (MT)

Contact Information

Contact: Cristina Vandeberg Senior Buyer
Address: 9600 Sims Drive
El Paso, TX 79925
Phone: (915) 434-0299
Email: mcvandeberg@yisd.net

Event Information

Number:	223001RFP-Informal Addendum 1
Title:	Bus and Fleet Parts and Services
Type:	Request for Proposal - Informal
Issue Date:	10/6/2022
Question Deadline:	10/20/2022 11:55 PM (MT)
Response Deadline:	12/31/2026 04:00 PM (MT)
Notes:	Awards will be made to multiple vendors on an incremental basis during the solicitation offering period. Vendors are encouraged to submit a response as soon as possible. As proposal responses are received or on a periodic basis, they will be opened, evaluated, and either accepted or rejected by the district, based on the criteria outlined within the request for proposal. Awards will be made throughout the open period of this solicitation and will be made upon acceptance of a proposal response. Applicants will then be notified of the district's decision. Vendor proposals will be accepted until 12/31/2026

Ship To Information

Address: 9600 Sims Drive
El Paso, TX 79925
Phone: (915) 434-0000

Billing Information

Address: 9600 Sims Drive
El Paso, TX 79925
Phone: (915) 434-0000

Bid Activities

Pre-solicitation meeting 10/18/2022 2:00:00 PM (MT)

The Pre-solicitation conference is recommended and attendance will be utilized during the evaluation, Pre-solicitation conference will be virtual, Please join my meeting from your computer, tablet, or smartphone.

Click here to join the meeting

Meeting ID: 268 306 914 288
Passcode: qARQGH

Download Teams |Join on the web

Last day for questions/clarifications 10/20/2022 11:55:00 PM (MT)

Submit all questions through the E-bid system. Any Questions submitted through email will not be considered.

Posting of Questions/Answers 10/24/2022 5:00:00 PM (MT)

Published through the E-bid system

First Bid Closing 10/27/2022 5:00:00 PM (MT)

The first closing for this bid will be on 10/27/2022 at 5:00 PM. Proposals submitted after the first closing will be reviewed/awarded periodically.

Bid Opening 10/31/2022 2:00:00 PM (MT)

Bid opening will be conducted virtually, by following the instructions below: **October 31, 2022 at 2:00 PM** (MDT); Meeting will start at **2:00 PM**, the opening will be at **2:05 PM**. Bid opening will be conducted virtually, by following the instructions below**:**

Microsoft Teams meeting

Join on your computer or mobile app

Click here to join the meeting

Meeting ID: 284 792 282 211
Passcode: Fkg3Fd

Anticipated Notice of Award 11/10/2022 5:00:00 PM (MT)

Notification will be emailed by the seventh (7th) day after an award is made.

Bid Attachments

19.8. Section 1 - Instructions Aug 8, 19 to.docx Download

All solicitations

21.9 Exhibit.Forms, Others Sep 1, 21.docx Download

21.9 Exhibits.Forms Others

22.6 Data Sharing T&C.docx Download

22.6 Data Sharing T&C

22.9.2 Solicitation T&C, Sep , 28 to.docx Download

22.9.2 Solicitation T&C, Sep 28, 22 to

Requested Attachments

Catalog/Pricelist/Website -Line 1.3

Catalog/Pricelist/Website -Line 1.4

Catalog/Pricelist/Website -Line 1.2

Catalog/Pricelist/Website -Line 1.1

Catalog/Pricelist/Website -Line 1.5

Catalog/Pricelist/Website -Line 2.1

Catalog/Pricelist/Website -Line 2.2

Catalog/Pricelist/Website -Line 2.3

Catalog/Pricelist/Website -Line 2.4

Catalog/Pricelist/Website -Line 2.5

Catalog/Pricelist/Website -Line 3.1

Bid Attributes

1	**Solicitation Acknowledgement** The undersigned certifies that: (i) he/she is duly authorized to submit and execute this offer; (ii) the Offeror has not prepared this offer in collusion with any other respondent; (iii) no act to persuade any company, corporation, firm, partnership, entity, or individual to submit or withhold an offer has been made; (iv) the contents (including, but not limited to pricing information), terms or conditions of this offer have not been and will not be communicated or disclosed by Offeror or any employee or agent of Offeror to any other person or company prior to the official date and time of opening of this offer; and (v) the Offeror and its principals, shareholders, members, partners, employees, and/or agents have not and will not attempt to lobby (directly or indirectly) the Board of Trustees or any employees or agents of the Ysleta Independent School District with regard to this offer. The undersigned further certifies that the enclosed offer is submitted in accordance with all instructions, specifications, definitions, conditions, and contract provisions contained herein and that the undersigned is aware that failure to submit a conforming offer may result in partial or full rejection of the offer. Offeror hereby certifies that neither the Offeror nor the firm, corporation, partnership, or institution represented by the Offeror, or anyone acting for such firm, corporation, or institution has violated the antitrust laws of the United States or the State of Texas. The Offeror hereby assigns to the District any and all claims for overcharges associated with this solicitation and/or any contract by and between the Offeror and the District arising out of the antitrust laws of the United States and/or the antitrust laws of the State of Texas. ☐ Agree *(Required: Check if applicable)*
2	**Solicitation Terms & Conditions** The Offeror is required to read the Solicitation Terms & Conditions attached to this solicitation. It is recommended that a copy of the Solicitation Terms Conditions document be retained for future reference. Any exceptions to the Solicitation Terms Conditions, unless otherwise directed within the solicitation, may be cause for an offeror's submittal to be disqualified. Please annotate all exceptions in the Deviations from Solicitation Terms Conditions and/or Contract attribute. The terms and conditions within this solicitation will take precedence over the Solicitation Terms Conditions when they are in conflict. ☐ Agree *(Required: Check if applicable)*
3	**Section 1 - Instructions for Solicitation Submittal** Instructions for solicitation submittal are attached. ☐ Understood *(Optional: Check if applicable)*
4	**Technical Difficulties** The vendor must provide an email to Buyer/Senior Buyer by the closing date/time with a time-date stamped screenprint/description of technical difficulty. The District will determine if technical difficulty will allow for a 24-hour waiver for the vendor to respond. ☐ Understood *(Optional: Check if applicable)*
5	**Section 2 - Scope of Work / Specification / Contract Term / Evaluation /**

6	**Scope of Work / Specification** Please confirm reviewed the following scope of work/specifications/description of product/goods and services to purchase. For solicitations advertised under Education Code 44.031. Ysleta ISD is seeking proposals for automotive parts & services to be used to maintain and repair District vehicles. The District's fleet consists of light & medium duty cars, trucks and vans, and heavy duty trucks, buses and equipment. This solicitation offers a "Percent Discount" and "Percent Markup" line for some lots. The district is requesting that vendors offer a percent discount off pricing (i.e. catalog, price list, website, etc.) and/or a percent markup. The percent discount will be for all items in the catalog. Vendors can offer multiple discounts from various manufacturers. Only pricing submitted and listed on the Bid Line Items tab will be considered for award. Catalogs/pricelists listed on the Bid Line Items tab but not submitted will not be considered for award. Catalogs must contain pricing or have a pricelist. Catalogs without pricing will not be considered for award. If pricing is found on a website, the vendor must provide login credentials (user name and password). On Lot 2-OEM Parts & Labor, and Lot 3- Repairs and Services, vendors must bid on parts and services in order to be considered for that line item. If your company is inside or outside the El Paso area and provides services, the vendor must bid on both, the service line and the parts line, in order to be considered for award. ☐ Yes *(Optional: Check only one)*
7	**Contract Term** The overall period of performance shall be effective from 01/01/2023 through 12/31/2026. Ysleta ISD reserves the right to automatically extend the contract at the discretion of the District without notification.
8	**Evaluation** There will be an evaluation of the proposals to determine whether they meet expectations, exceed them, or not. The District will utilize either Competitive Bid, Competitive Sealed Proposal, Request for Proposal, or Request for Proposal-Informal, in providing the best value for the District.
9	**Score** The evaluation committee agrees using the strengths, weaknesses, and risks and determines a score for a specific evaluation factor for each vendor proposal.
10	**Rank** The evaluation committee will give each vendor a specified rank or place within the grading system. Shall be utilized for Competitive Bid or Competitive Sealed Proposal. May be utilized for Request for Proposal or Request for Proposal-Informal

11	**Award** The evaluation committee may either accept one or more proposals for award. In determining to whom to award, the District shall consider: • 40 points – Purchase price • 25 points – Reputation and quality of the vendor and the vendor's goods and/or services • 25 points – The extent to which the goods and/or services meet the District's needs, and the total long-term cost to the District to acquire the vendor's goods and/or services. • 3 points – Vendor's past relationship with the District. • 0 points – Impact on the ability of the District to comply with laws and rules related to historically underutilized businesses. • 0 points – For a contract that is not for goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner has its principal place of business in this state or employs at least 500 persons in this state. • 7 points – Any other relevant factor specifically listed in the request for bids or proposals.
12	**Section 3 - Questionnaire/Attributes** Offeror will review and respond to the following questions:
13	**==========** *****Reputation & Quality***** **==========**
14	**Claims and Suits** If the answer to any of the questions below is yes, please include details. • Has the organization ever failed to complete any work awarded to it? If so, describe the circumstances and parties involved, in detail. • Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against the organization or its officers? • Has the organization filed any lawsuits or requested arbitration with regard to contracts within the last five years? _____ _____ _____ _____ _____ _____ *(Optional: Maximum 4000 characters allowed)*
15	**References** Offeror must furnish a minimum of three (3) references, from organizations and/or businesses that have been provided with similar services or items. The organization's name, a contact person, telephone number, email address, and a brief description of the items and services provided are required for each reference. Failure to submit the information may result in the offer being considered non-responsive. Offeror, by furnishing these references, agrees to allow the District to contact any persons and/or organizations listed and to utilize information obtained in the evaluation of offer. The District reserves the right to check any references known to them and to use the information received from such references in making the award. References may not include currently employed District personnel.

16 **References - #1**

(Optional: Maximum 2000 characters allowed)

17 **References - #2**

(Optional: Maximum 2000 characters allowed)

18 **References - #3**

(Optional: Maximum 2000 characters allowed)

19 **Personnel Assigned to the Project**

For each key person, provide a brief description of individual responsibilities, length of time with the organization, city of residence, and experience with similar projects. Must also include proposed consultants, and its key personnel, to include past working relationships.

(Optional: Maximum 4000 characters allowed)

20 **Experience**

Provide information for three (3) projects, within the last five (5) years, for which you have provided services that are most related/similar to this project.
List the projects in order of priority, with the most relevant project first. Provide the following information for each project listed: Project name, location, description, costs for product/service, professional service provider and representative who served in the contract, if applicable.

21	**Experience - Project #1** *(Optional: Maximum 4000 characters allowed)*
22	**Experience - Project #2** *(Optional: Maximum 4000 characters allowed)*
23	**Experience - Project #3** *(Optional: Maximum 4000 characters allowed)*
24	**==========** *****Meets Needs & Long Term Cost***** **==========**

25 **Deviations from Solicitation Terms & Conditions and/or Contract**

If an Offeror proposes changes to any provision in this solicitation document and/or the attached contract or if the Offeror desires additional provisions to be included in the final contract, the Offeror must so indicate.

The District reserves the right to modify the terms and conditions of any proposed contract during negotiations with the Offeror. Offerors additional provisions that require attorney review, cost incurred by the District will be passed on to the Offeror.

Please provide the requested changes to the attached Solicitation Terms and Conditions and/or contracts. Note item number and specific details of the change and/or exceptions. E-Bid Proposals - Deviations must be included in this field only. Attachments in response to this solicitation which include deviations will not be considered.

(Required: Maximum 4000 characters allowed)

26 **Equivalent or Substitute Offers**

Unless identified in the solicitation as No Substitutes, equivalent /substitution offers will be accepted and considered provided they are equal to and meet all specifications of this solicitation which may include all specifications of the brand used to identify the quality of the goods and/or services requested. The District reserves the right to make the final determination of whether an equivalent /substitution offer is equal. It is the Offeror's responsibility to provide, as part of its offer, and specification information on all equivalents/substitutions offered.

Requests for Substitutions: Include, as appropriate, with each request, the following information:

1. Product data, drawings, and descriptions of products, fabrication, and installation procedures (attach);
2. Samples, where applicable or requested;
3. A detailed comparison of the significant qualities of the proposed substitution with those of the work originally specified. Significant qualities may include elements such as size, weight, durability, performance, and visual effect, where applicable;
4. Coordination information, including a list of changes or modifications that will become necessary to accommodate the proposed substitution;
5. Cost information;
6. References of current users should be included; and
7. If the offer is not identified as an alternate/substitution item(s), it is understood that the offer is for items exactly as specified in the solicitation.

(Optional: Maximum 4000 characters allowed)

27 **Shipping/Handling/Freight Fees**

The District does not pay shipping/handling/freight fees. Possibility of non-award if these fees are required. For consideration/review, fees are to be included in this field only. Attachments in response to this solicitation which include these fees will not be considered.

(Optional: Maximum 1000 characters allowed)

28 **Direct Cost**

The District will pay required fees to include but not limited to EPA/environmental fees and disposal fees.

☐ Agree

(Required: Check if applicable)

29 **Firm Pricing**

The District requests that the prices for this solicitation remain firm throughout the term of the Contract. Indicate whether Offeror can comply. If Offeror cannot comply, indicate until what date prices are firm.

☐ Please select ☐ Yes ☐ No

(Required: Check only one)

30 **Minimum Price and/or Quantity**

The District requests that there is no minimum price and/or quantity required for purchases. If Offeror cannot comply, indicate here the minimum order in dollars and/or quantity amount. If minimum price and/or quantity is not applicable, indicate n/a.

(Optional: Maximum 1000 characters allowed)

31 **Discount Payment Terms**

The District will consider prompt payment discounts in the evaluation of offers. Indicate discount payment terms. (The District must have at least 10 days after receipt of invoice to make payment.)

(Optional: Maximum 1000 characters allowed)

32 **After Receipt of Order (ARO)**

The District requests Offeror provide the number of days for delivery of product/goods. Stock items are to be delivered within three calendar days. Non-stock items are to be delivered within seven calendar days. Please provide ARO

(Optional: Maximum 1000 characters allowed)

33 **Principal Place of Business, State**

The term principal place of business does not necessarily refer to the place of incorporation or organization of a company, or the residence of its majority owner.

It means the place where the company, whether natural or artificial, maintains offices and transacts business, i.e., where the business affairs are conducted. Concluding that "principal place of business" is referring to the place where a corporation's officers direct, control, and coordinate the corporation's activities.

It should normally be the place where the corporation maintains its headquarters-provided that the headquarters is the actual center of direction, control, and coordination, i.e., the "nerve center". In what state is your principal place of business?

(Optional: Maximum 1000 characters allowed)

34 **Principal Place of Business, 500+ Employees in Texas**

Does your business have 500 or more employees in the State of Texas? Please advise

(Optional: Maximum 1000 characters allowed)

35 **Manufacturing Location**

In what state is your product manufactured?

(Optional: Maximum 1000 characters allowed)

36 **Is Business within District Boundary**

Indicate whether or not your business is in the Ysleta Independent School District area.

☐ Yes ☐ No ☐ Unknown

(Optional: Check only one)

37 **==========**

*****Past Relationship***** **==========**

38 **Past Relationship with District**

List the organization's experience with the District within the last five (5) years.

(Optional: Maximum 4000 characters allowed)

39

==========

*** Other *** ==========

40

Reviewed Required Exhibits and Forms

Offeror must review, complete and submit all exhibits and forms if notated and applicable. Failure to do so may be grounds to declare an offer non-responsive. Not utilizing forms provided OR modifying forms may disqualify offer. Applicable exhibits and forms are attached.

☐ Agree

(Optional: Check if applicable)

41

Tax ID Number

Enter Tax ID #/SSN.

(Optional: Numbers only)

42

Organization, Summary

- Year founded
- How many years has the organization been in business under its present name?
- Under what other or former names has the organization operated?
- List company locations and the number of employees.

(Optional: Maximum 2000 characters allowed)

43

Current Capacity/Workload

Provide detailed information on current workload and advise available capacity.
Detailed information will include:

- Projects
- Customer name
- Contact person/title
- Phone number
- Project description
- Project completion date

(Optional: Maximum 4000 characters allowed)

44 **Punchout Catalog Website**

Punchout catalog allows the District to access online catalog(s), select items/quantities needed and place them on a shopping cart. That cart of items is then transferred to the District's financial system to automatically populate into the requisition with the items on the cart.
•Do you have a punchout catalog already set up with Tyler Technologies/Munis? (yes/no)
•If yes, is it in cXML format, allowing you to receive purchase orders automatically? (yes/no)

(Optional: Maximum 1000 characters allowed)

Bid Lines

1 **Package Header**

LOT 1 - FLEET PARTS (After-Market). Miscellaneous Parts. To include but not limited to: Belts & Cooling, Brakes & Wheel Bearings, Chassis, Drive Train, Engine, Towing (to and from), Fuel, Heating & A/C, Ignition, Electrical, Manuals, etc.

Please provide the title of the catalog/pricelist/website in the additional notes for discount lines.
(Line excluded from response total)

Total: $

☐ No bid

Package Items

1.1 Percent Discount #1
(Response required)

Quantity: 1 UOM: PCT

Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid

☐ Additional notes
(Attach separate sheet)

Supplier Notes:

1.2 Percent Discount #2
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid

☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

1.3 Percent Discount #3
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid

☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

1.4 Percent Discount #4
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid

☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

1.5 Percent Discount #5
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid

☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

1.6 Percent Markup
(Response required)

Quantity: 1 UOM: PCT

Total: %

Item Notes: **MARKUP LINE**

☐ No bid

In the case of line items awarded on the basis of markup from Offeror, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent markup, and the final cost to the District.

For example original cost multiply by markup percent, original cost plus markup equals price charged to the District. $100.00 X 10% = $10.00. $100.00 + $10.00 = $110.00.

Line items left blank will be considered zero (0) percent. Entering zero (0) percent in the markup lines means that the product will be sold to the District at cost. A percent markup is the % difference between the cost of a good or service and what you can sell it for.

2 Package Header

LOT 2 - OEM PARTS & Labor. To include but not limited to: Allison, Blue Bird, Caterpillar, Chrysler/Plymouth/Dodge, Cummins, Detroit, Dina, Ford Light/Heavy Duty, GM Light & Heavy Duty, International, Isuzu, MCI, Thomas/Freightliner Parts & Labor.

Please provide the title of the catalog/pricelist/website in the additional notes for discount lines.
(Line excluded from response total)

Total: $

☐ No bid

Package Items

2.1 Percent Discount #1
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid
☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

2.2 Percent Discount #2
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid
☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

2.3 Percent Discount #3
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid

☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

2.4 Percent Discount #4
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid

☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

2.5 Percent Discount #5
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid
☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

2.6 Labor- Hourly Rate- Regular Hours
(Response required)

Quantity: 1 UOM: HR Fee: $ Total: $

Item Notes:

☐ No bid

2.7 Labor- Hourly Rate- After Hours, Weekend and Holidays.
(Response required)

Quantity: 1 UOM: HR Fee: $ Total: $

Item Notes:

☐ No bid

2.8 Labor- Hourly Rate- Mobile Service
(Response required)

Quantity: 1 UOM: HR Fee: $ Total: $

Item Notes:

☐ No bid

3 Package Header

LOT 3 - REPAIRS and SERVICES. To include but not limited: Alternator Repair, Body Shop, Front & Rear Suspension, Hydraulic Repair, Muffler & Tail Pipe, Heater & Radiator Repair and Replacement, Wheel Alignments.

Please provide the title of the catalog/pricelist/website in the additional notes for discount lines.
(Line excluded from response total)

Total: $

☐ No bid

Package Items

3.1 Percent Discount on Parts for Service.
(Response required)

Quantity: 1 UOM: EA Total: %

Item Notes: **DISCOUNT LINE**

In the case of line items awarded on the basis of discounts from Offeror's, to include but not limited to website, catalog, jobber's or manufacturer's price list, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent discount, and the final cost to the District. Line items left blank will be considered zero (0) percent.

☐ No bid
☐ Additional notes *(Attach separate sheet)*

Supplier Notes:

3.2 Labor- Hourly Rate- Regular Hours
(Response required)

Quantity: 1 UOM: HR Fee: $ Total: $

☐ No bid

3.3 Labor- Hourly Rate-After Hours, Weekend and Holiday.
(Response required)

Quantity: 1 UOM: HR Fee: $ Total: $

☐ No bid

3.4 Labor- Hourly Rate-After Hours- Mobile Service
(Response required)

Quantity: 1 UOM: HR Fee: $ Total: $

☐ No bid

3.5 Percent Markup on Parts for Service.
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **MARKUP LINE**

☐ No bid

In the case of line items awarded on the basis of markup from Offeror, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent markup, and the final cost to the District.

For example original cost multiply by markup percent, original cost plus markup equals price charged to the District. $100.00 X 10% = $10.00. $100.00 + $10.00 = $110.00.

Line items left blank will be considered zero (0) percent. Entering zero (0) percent in the markup lines means that the product will be sold to the District at cost. A percent markup is the % difference between the cost of a good or service and what you can sell it for.

3.6 Miscellaneous Fee Markup (To include but not limited to: Machine work, subletting, shop supplies, Admin Fee)
(Response required)

Quantity: 1 UOM: PCT Total: %

Item Notes: **MARKUP LINE**

☐ No bid

In the case of line items awarded on the basis of markup from Offeror, an informal (telephone or written) price quote may be requested, for items contained within the general line item category. The District may purchase the best value item using any contracts made pursuant to an award under this solicitation, whether in a form of a signed written agreement, a purchase order, these ST&Cs, or otherwise (each, a "Contract") with the awarded Offeror who enters into the Contract (each, a "Vendor") as the basis for that purchase. Offeror quote, if applicable, and invoice will reflect the original price, the percent markup, and the final cost to the District.

For example original cost multiply by markup percent, original cost plus markup equals price charged to the District. $100.00 X 10% = $10.00. $100.00 + $10.00 = $110.00.

Line items left blank will be considered zero (0) percent. Entering zero (0) percent in the markup lines means that the product will be sold to the District at cost. A percent markup is the % difference between the cost of a good or service and what you can sell it for.

Supplier Information

Company Name:

Contact Name:

Address:

Phone:

Fax:

Email:

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Print Name

Signature