NOTICE OF REQUEST FOR STATEMENT OF QUALIFICATIONS FROM ARCHITECTURE/ENGINEERING FIRMS FOR DESIGN-BID-BUILD PROJECT TOWN OF GILBERT, ARIZONA

Project Name:	Riparian Distribution Structure
Project Number:	WW0960
Contract Number:	326000418
Deadline:	10/13/2026
Submittal Location:	Electronically via the Town of Gilbert e-Builder electronic bidding platform
GILBERT Staff Contact:	Steve Notch
RFQ available at:	**Town of Gilbert Website ONLY (at no charge) http://www.gilbertaz.gov/rfp**

Date and Location for Submittal: Sealed Statements of Qualifications (SOQ's) from qualified Architecture/Engineering (A/E) firms will be received electronically via the Town of Gilbert e-Builder electronic bidding platform (link provided below) until 5:00 p.m., MST, October 13, 2026. The SOQ shall consist of a single .pdf document that is PC readable and not password protected. Any SOQ not received electronically via the Town of Gilbert eBuilder electronic bidding platform will not be accepted. It is the Firm's responsibility to assure the SOQ is received at the above location on or before the specified time.

Project specific Town of Gilbert e-Builder electronic bidding platform:

https://gateway.app.e-builder.net/app/bidders/landing?accountid=3c1a5940-f22f-437a-8d5a-97bb70b62547&projectid=0f749690-84f9-4e85-beda-755afd1a3566&bidpackageid=d8e310ad-e98d-4d68-8e9a-2f72575eabf1

Project Description: This will be a Design-Bid-Build Project pursuant to ARS Section 34-601 et seq. A general description of the Project is:

Riparian Distribution Structure:

GILBERT intends to construct an 18-inch reclaimed transmission main, parallel to the existing reclaimed transmission main which supplies seven recharge ponds, expand and retrofit the existing distribution structure to accommodate up to 10MGD flow rate, SCADA controlled actuated valves to each pond, and earthwork at each pond to restore original elevations. Construction must be completed by June 01, 2030. The Preliminary Project Description is attached in RFQ documents folder. One contract may be awarded. One firm may be awarded the contract. There will be a single final list of at least three firms.

Pre-Submittal Conference: A pre-submittal conference will be held on **September 23, 2026 at 1:00 p.m.,** MST utilizing Microsoft Teams Invite (hyperlink below). Please attempt to access the meeting prior to the scheduled meeting time to identify any access issues. It is highly recommended that all

prospective proposers attend, as proposer responsibility issues will be discussed, along with Project requirements.

https://teams.microsoft.com/meet/284383020336099?p=6OPNjkqGGl60cEWt4C

SOQ Format: Each SOQ received must be in accordance with the format and information provided within the Request for Qualifications package. Any submittal that does not conform, in all material respects to what is outlined in the RFQ, will be considered non-responsive. Each SOQ shall be received electronically via the Town of Gilbert e-Builder electronic bidding platform.

Solicitation Transparency Policy: Beginning on the date this Solicitation is issued and continuing until either the date a contract is awarded or this Solicitation is withdrawn by Gilbert, all persons or entities who respond or intend to respond to this Solicitation, including without limitation their employees, agents, representatives, partners, subcontractors, consultants, joint venturers, members, lobbyists, or attorneys (collectively, "Proposers"), shall only discuss matters associated with this Solicitation with the Procurement Officer designated in this Solicitation and shall not have any direct or indirect contact about this Solicitation with any other Town staff or Town official, including, without limitation, members of the evaluation panel, the Town Manager, Deputy Town Managers, the Mayor, or any member of the Gilbert Town Council. As long as the subject matter of the Solicitation is not discussed, Proposers may continue to conduct business with Gilbert.

Notwithstanding the foregoing, Proposers may discuss this Solicitation with the Mayor or a member of the Gilbert Town Council, provided such meetings are scheduled through the Procurement Officer listed on this Solicitation, conducted in person at Gilbert Civic Center, Town Hall Administration Building, 50 East Civic Center Drive, Gilbert, Arizona 85296, and are posted as open meetings by the Town Clerk at least twenty-four (24) hours prior to the scheduled meetings. The posted notice shall identify the participants and the subject matter, as well as invite the public to participate.

This policy is intended to create a level playing field for all Proposers, assure that contracts are awarded in public, and protect the integrity of the selection process. **Proposers who violate this policy shall be disqualified from participating in this Solicitation.**

Right to Reject SOQ: GILBERT reserves the right to waive any irregularities in any submittal and to reject all submittals and re-advertise or cancel the project in its entirety, at its sole discretion. GILBERT, or its consultants and advisors, will not be responsible for any cost incurred by any firm submitting a SOQ or responding to this notice.

Equal Opportunity: GILBERT is an equal opportunity employer. Minority and women's business enterprises are encouraged to submit on this Project.

DATED:

TOWN OF GILBERT, ARIZONA
Town Clerk

Publications Date(s):

September 10, 2026
September 17, 2026