NOTICE OF REQUEST FOR STATEMENT OF QUALIFICATIONS FROM ARCHITECTURE/ENGINEERING FIRMS FOR DESIGN-BID-BUILD PROJECT TOWN OF GILBERT, ARIZONA

Project Name:	Crossroads SW Pump Station Rehab
Project Number:	SW0124
Contract Number:	327000033
Deadline:	November 16, 2026
Submittal Location:	Electronically via e-Builder Platform
GILBERT Staff Contact:	Jed Ward (jed.ward@gilbertaz.gov
RFQ available at:	e-Builder Electronic Bidding Platform (link provided below) **Town of Gilbert Website ONLY (at no charge)** **http://www.gilbertaz.gov/rfp**

Date and Location for Submittal: Sealed Statements of Qualifications (SOQ's) from qualified Architecture/Engineering (A/E) firms will be received electronically via the Town of Gilbert electronic bidding platform (link provided below) by **4 p.m., MST, November 16, 2026.** SOQ's must be submitted electronically with the requirements of the Request for Qualifications (RFQ). The SOQ must include all information items listed in the RFQ in the order listed. Any SOQ received after the time specified will be returned unopened. (No amendments will be accepted). It is the A/E's responsibility to assure SOQ's are received at the above location on or before the specified time.

Project specific Town of Gilbert e-Builder electronic bidding platform:

https://gateway.app.e-builder.net/app/bidders/landing?accountid=3c1a5940-f22f-437a-8d5a-97bb70b62547&projectid=3a444444-4876-498f-a43e-edd6bd595e4d&bidpackageid=0cbfce6a-7459-4ded-811a-9415ac9b52ab

Project Description: This will be a Design-Bid-Build Project pursuant to ARS Section 34-601 et seq. A general description of the Project is: Design and construction for the rehabilitation of Crossroads Storm Water Pump Station to include the purchase and installation of a generator and methane sensor, trash rack in the wet well, enclosures and related infrastructure and equipment. This project is located at Santan Village Parkway north of Ray Rd at the southeast corner of Crossroads Park.

Pre-Submittal Conference: A pre-submittal conference will be held on **November 3, 2026, at 11 a.m.** Arizona Local Time via Microsoft Teams:

https://teams.microsoft.com/meet/2759494100527830?p=PCKXgHB6FvaBC5688k

Please attempt to access the meeting prior to the scheduled meeting time to identify any access issues. It is highly recommended that all prospective Proposers attend, as Proposer responsibility issues will be discussed, along with Project requirements.

SOQ Format: Each SOQ received must be in accordance with the format and information provided within the Request for Qualifications package. Any submittal that does not conform, in all material

respects to what is outlined in the RFQ, will be considered non-responsive. Each SOQ shall be submitted electronically per the directions provided in the RFQ.

Solicitation Transparency Policy: Beginning on the date this Solicitation is issued and continuing until either the date a contract is awarded or this Solicitation is withdrawn by Gilbert, all persons or entities who respond or intend to respond to this Solicitation, including without limitation their employees, agents, representatives, partners, subcontractors, consultants, joint venturers, members, lobbyists, or attorneys (collectively, "Proposers"), shall only discuss matters associated with this Solicitation with the Procurement Officer designated in this Solicitation and shall not have any direct or indirect contact about this Solicitation with any other Town staff or Town official, including, without limitation, members of the evaluation panel, the Town Manager, Deputy Town Managers, the Mayor, or any member of the Gilbert Town Council. As long as the subject matter of the Solicitation is not discussed, Proposers may continue to conduct business with Gilbert.

Notwithstanding the foregoing, Proposers may discuss this Solicitation with the Mayor or a member of the Gilbert Town Council, provided such meetings are scheduled through the Procurement Officer listed on this Solicitation, conducted in person at Gilbert Civic Center, Town Hall Administration Building, 50 East Civic Center Drive, Gilbert, Arizona 85296, and are posted as open meetings by the Town Clerk at least twenty-four (24) hours prior to the scheduled meetings. The posted notice shall identify the participants and the subject matter, as well as invite the public to participate.

This policy is intended to create a level playing field for all Proposers, assure that contracts are awarded in public, and protect the integrity of the selection process. **Proposers who violate this policy shall be disqualified from participating in this Solicitation.**

Right to Reject SOQ: GILBERT reserves the right to waive any irregularities in any submittal and to reject all submittals and re-advertise or cancel the project in its entirety, at its sole discretion. GILBERT, or its consultants and advisors, will not be responsible for any cost incurred by any firm submitting a SOQ or responding to this notice.

Equal Opportunity: GILBERT is an equal opportunity employer. Minority and women's business enterprises are encouraged to submit on this Project.

DATED: October 16, 2026

TOWN OF GILBERT, ARIZONA
Town Clerk

Publications Date(s):
October 16, 2026
October 23, 2026