NOTICE AND CALL FOR BIDS
TOWN OF GILBERT, ARIZONA

Project Name:	Heritage Center ADA Improvements
Project Number:	RD2261
Contract Number:	326000292
Bid Submittal Date:	July 20, 2026, 2 p.m. MST
Bid Opening Location:	Electronically at: https://teams.microsoft.com/meet/277976649361420?p=idyTXmfOgxfZUVNIBG
GILBERT Staff Contact:	Jennifer Laura, Senior Project Manager, Jennifer.Lauria@Gilbertaz.gov
Bid Documents available at:	**Town of Gilbert e-Builder Platform ONLY (at no charge, registration required)**

https://gateway.app.e-builder.net/app/bidders/landing?accountid=3c1a5940-f22f-437a-8d5a-97bb70b62547&projectid=b6c75395-09b0-4aab-ba38-d0972a574c88&bidpackageid=af1471c5-a350-4f8a-96fe-90664ad3666f

Date and Location for Submittal of Bids: All bids will be electronically via the Town of Gilbert's Trimble Unity Construct electronic bidding platform by **2 pm, July 20, 2026** for furnishing all necessary labor, equipment, materials and performing all work for the Project. Any bid received after the time specified will not be accepted by the software platform. It is the Bidder's responsibility to assure proposals are received electronically via the Town of Gilbert's Trimble Unity Construct electronic bidding platform on or before the specified time.

Pre-Bid Conference: A pre-bid conference will be held on **July 1, 2026 at 9 a.m., MST**, virtually on the Microsoft Teams platform:

https://teams.microsoft.com/meet/298814022499597?p=hlnmhptKRBKfIy4xM1

It is highly recommended that all prospective Bidders attend, as Bidder responsibility issues will be discussed, along with Project requirements. If you would like an invitation to the meeting, please email your request to Jennifer Lauria at jennifer.lauria@Gilbertaz.gov by **2pm on June 29, 2026**.

Project Description: Construction to improve the exterior areas of the building to provide better access, lighting, signage and required American with Disabilities Act (ADA) upgrades. Scope of work includes mitigating drainage issues in the courtyard, play area and around the building. The Engineer's estimate is $558,524.

Special Attention: This project is funded wholly with Federal funds, funded through Community Development Block Grant (CDBG) which includes various federal requirements including but not limited to payroll wages reporting. There are requirements of firm(s) working on the federally

assisted activities. The firm must have an active DUNS # and be registered in SAM.gov to be eligible to receive payments. You must provide the required Federal information on the Supplement to General Conditions (SC-1) for a Federally Funded Project to the Compliance Officer.

Solicitation Transparency Policy: Beginning on the date this Solicitation is issued and continuing until either the date a contract is awarded or this Solicitation is withdrawn by Gilbert, all persons or entities who respond or intend to respond to this Solicitation, including without limitation their employees, agents, representatives, partners, subcontractors, consultants, joint venturers, members, lobbyists, or attorneys (collectively, "Bidders"), shall only discuss matters associated with this Solicitation with the Procurement Officer designated in this Solicitation and shall not have any direct or indirect contact about this Solicitation with any other Town staff or Town official, including, without limitation, members of the evaluation panel, the Town Manager, Deputy Town Managers, the Mayor, or any member of the Gilbert Town Council. As long as the subject matter of the Solicitation is not discussed, Bidders may continue to conduct business with Gilbert.

Notwithstanding the foregoing, Bidders may discuss this Solicitation with the Mayor or a member of the Gilbert Town Council, provided such meetings are scheduled through the Procurement Officer listed on this Solicitation, conducted in person at Gilbert Civic Center, Town Hall Administration Building, 50 East Civic Center Drive, Gilbert, Arizona 85296, and are posted as open meetings by the Town Clerk at least twenty-four (24) hours prior to the scheduled meetings. The posted notice shall identify the participants and the subject matter, as well as invite the public to participate.

This policy is intended to create a level playing field for all Bidders, assure that contracts are awarded in public, and protect the integrity of the selection process. **Bidders who violate this policy shall be disqualified from participating in this Solicitation.**

Bid Security: Each bid shall be in accordance with the Contract Documents. Any bid which does not conform in all material respects to the Contract Documents will be considered non-responsive. Each bid shall be submitted **electronically through the Trimble Unity Construct application** (see link posted above) and shall be accompanied by **electronic copies** of; a certified or cashier's check or bid bond for ten percent (10%) of the amount of the bid, made payable to the order of the Town of Gilbert and shall be included in the bid as a guarantee that the successful Bidder will enter into a contract to perform the work in accordance with the Contract Documents. The bid bond shall be executed pursuant to Section 1.4.1 of the Contract Documents, and solely by a surety company or companies holding a certificate of authority to transact surety business in the State of Arizona issued by the Director of the Department of Insurance pursuant to Title 20, Chapter 2, Article 1.

Once the low bidder is selected and their documents are verified, the low bidder shall arrange for the original certified or cashier's check or bid bond for ten percent (10%) of the amount of the bid, made payable to the order of the Town of Gilbert, to be transferred to the Town. The difference between the amount specified in the bid and such larger amount for which GILBERT may in good faith contract with another party to perform the work covered by the bid, not to

exceed the amount of the bond penalty, shall be declared forfeited as liquidated damages if the successful Bidder refuses to enter into the contract and provide the bonds and certificates of insurance after being requested so to do by GILBERT.

Bid Opening:

Bids will be opened electronically after the submittal period ends **July 20, 2026 at 2 p.m.** through the Trimble Unity Construct program, and the apparent low bidder shall be announced. GILBERT reserves the right to postpone the bid opening date at any time prior to bid opening. The Bid Opening shall be held virtually on the Microsoft Teams platform at:

https://teams.microsoft.com/meet/277976649361420?p=idyTXmfOgxfZUVNIBG

If you would like an invitation to the Bid Opening, please email your request to Jennifer Lauria at Jennifer.Lauria@Gilbertaz.gov by **2pm on July 16, 2026**.

An electronic copy of a Non-Collusion Affidavit executed by Bidder shall be submitted with the bid.

Right to Reject Bids: GILBERT reserves the right to reject any or all bids, waive any informality in a bid or to withhold the award for any reason GILBERT determines.

Equal Opportunity: GILBERT is an equal opportunity employer. Minority and women's business enterprises are encouraged to submit bids on this Project.

TOWN OF GILBERT, ARIZONA
Town Clerk

DATED:

Publication Date(s): 6/18/2026 & 6/25/2026