SOLICITATION NO.: Request for Bid (RFB) 90/2026
PROCUREMENT OFFICER: Brittany Miller
PHONE NO.: (573) 874-7687
E-MAIL: brittany.miller@como.gov

TITLE: Replacement of Bridge 9 on MKT Trail

ISSUE DATE: September 29, 2026

RETURN BID NO LATER THAN: October 20, 2026 AT 2:00 PM CENTRAL TIME (END DATE)

BIDDERS ARE ENCOURAGED TO RESPOND ELECTRONICALLY THROUGH THE CITY'S E-BIDDING WEBSITE BUT MAY RESPOND BY HARD COPY (See Mailing Instructions Below)

MAILING INSTRUCTIONS: Print or type **Solicitation Number** and **End Date** on the lower left hand corner of the envelope or package. Delivered sealed bids must be in the Purchasing Division office (701 E. Broadway, 5th Floor) by the return bid date and time.

	(U.S. Mail)		**(Courier Service)**
RETURN BID TO:	**CITY OF COLUMBIA PURCHASING** **PO BOX 6015** **COLUMBIA MO 65205**	**or**	**CITY OF COLUMBIA PURCHASING** **701 E. BROADWAY, 5th FLOOR** **COLUMBIA MO 65201**

CONTRACT PERIOD: Effective Date of Contract through Completion of Project

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

City of Columbia, Parks and Recreation Department
MKT Stadium Trail Access
MKT Trail – Bridge 9
800 Stadium Blvd
Columbia, MO 65203

The bidder hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein. The bidder further agrees that the language of this RFB shall govern in the event of a conflict with their bid. The bidder further agrees that upon receipt of an authorized purchase order from the Purchasing Division or when a Contract is signed and issued by an authorized official of the City of Columbia, a binding contract shall exist between the bidder and the City of Columbia.

SIGNATURE REQUIRED

BIDDER NAME
MAILING ADDRESS
CITY, STATE, ZIP CODE

CONTACT PERSON	**EMAIL ADDRESS**
PHONE NUMBER	**FAX NUMBER**
BIDDER TAX FILING TYPE WITH IRS (CHECK ONE) ___ Corporation ___ Individual ___ State/Local Government ___ Partnership ___ Sole Proprietor ___IRS Tax-Exempt	
AUTHORIZED SIGNATURE	**DATE**
PRINTED NAME	**TITLE**

1. INTRODUCTION AND GENERAL REQUIREMENTS

INTRODUCTION:

This document constitutes a request for competitive, sealed bids for the provision of replacement of Bridge 9 on MKT Trail for the Parks and Recreation Department of the City of Columbia, Missouri (hereinafter referred to as City) as set forth herein.

Organization - This document, referred to as an RFB, is divided into the following parts:

1) Introduction and General Information
2) Scope of Work, Technical Specifications and General Contractor Requirements
3) Bid Submission Information
4) Pricing Page
5) Exhibits A through G
6) Attachment 1 – MKT Nature & Fitness Trail Bridges 9 & 10 – Geotechnical Engineering Report
7) Attachment 2 – MKT Trail Bridge No. 9 Replacement Plan Drawings
8) Attachment 3 – Revision to Missouri Standard Specifications for Highway Construction and Technical Specifications
9) Attachment 4 – Performance, Labor and Materials Bond
10) Attachment 5 - Missouri Division of Labor Standards Annual Wage Order No 33
11) Attachment 6 – Sample Agreement
12) Attachment 7 – Public Works Street, Storm Drain and Sanitary Sewer Specifications and Standards (January 2025)
13) Attachment 8 – Job Special Provisions

Terminology/Definitions: Whenever the following words and expressions appear in a RFB document or any addendum thereto, the definition or meaning described below shall apply.

- Addendum/Amendment means a written, official modification to an RFB.
- Attachment applies to all forms which are included with an RFB to incorporate any informational data or requirements related to the performance requirements and/or specifications.
- Bid end date and time and similar expressions mean the exact deadline required by the RFB for the receipt of sealed bids.
- Bidder means the supplier, vendor, person, or organization that responds to an RFB by submitting a bid with prices to provide the equipment, supplies, and/or services as required in the RFB document.
- Buyer means the procurement staff member of the Purchasing Division. The contact person as referenced herein is usually the buyer.
- Contract means a legal and binding agreement between two or more competent parties, for a consideration for the procurement of equipment, supplies, and/or services.
- Contractor means a supplier, bidder, person, or organization who is a successful bidder as a result of an RFB and who enters into a contract.
- Exhibit applies to forms which are included with an RFB for the bidder to complete and submit with the sealed bid prior to the specified end date and time.
- Request for Bid (RFB) means the solicitation document issued by the Purchasing Division to potential bidders for the purchase of equipment, supplies, and/or services as described in the document. The definition includes all pricing pages, exhibits, attachments, and addendums thereto.
- May means that a certain feature, component, or action is permissible, but not required.
- Must means that a certain feature, component, or action is a mandatory condition.
- Pricing Page(s) applies to the form(s) on which the bidder must state the price(s) applicable for the equipment, supplies, and/or services required in the RFB. The Pricing Pages must be completed and submitted by the bidder with the sealed bid prior to the specified bid end date and time.
- Shall have the same meaning as the word must.

- Should means that a certain feature, component and/or action are desirable but not mandatory.
- L.F. abbreviation that means linear feet.
- S.Y. abbreviation that means square yard.
- C.Y. abbreviation that means cubic yard.
- L.S. abbreviation that means lump sum.
- Approx. abbreviation that means approximately.

SCHEDULE OF ACTIVITIES:

DATE	ACTIVITY
10/92026	Pre-Bid Conference/Site Inspection (time/location stated herein)
10/9/2026	Close of written *Requests for Additional Information*
10/13/2026	Written responses to *Requests for Additional Information* sent to all
10/20/2026	Bids are due by 2:00 p.m. CST
TBD	Anticipated Notice to Proceed Date
The above dates are target dates and may change.	

PRE-BID CONFERENCE/SITE INSPECTION:

Pre-Bid Conference/Site Inspection Date and Time: A pre-bid conference regarding this RFB will be held on **October 9, 2026 at 10:00 AM,** Central Time, at **MKT Trail – Stadium Boulevard Access, 800 Stadium Blvd, Columbia, MO 65203**. Potential bidders are encouraged to participate in the pre-bid conference as it will be used as the forum for questions, communications, and discussions regarding the RFB. The potential bidder should become familiar with the RFB and develop all questions prior to the pre-bid conference in order to ask questions and otherwise participate in the public communications regarding the RFB. A walk though of the site will follow the pre-bid conference. The site requires a ¼ mile walk to the bridge, followed by ¼ mile walk back to the access point.

- Pre-Bid Conference/Site Inspection Agenda: The potential bidder should have a copy of the RFB for the pre-bid conference since it will be used as the agenda for the pre-bid conference/site inspection.

- Communication Prior to the conference: The potential bidder is encouraged to review the RFB prior to the pre-bid conference/site inspection and may submit written communications and/or questions regarding the RFB, which reference the RFB paragraphs (with page number), to the procurement officer identified on page one. Such prior communication will provide the City with insight into areas of the RFB which may be brought up for discussion during the conference and which may require clarification.

- Communication During the Conference: During the pre-bid conference/site inspection, it shall be the sole responsibility of the potential bidder to orally address all issues previously presented to the procurement officer by the potential bidder, including any questions regarding the RFB or areas of the RFB requiring clarification.

- Addendum to the RFB: Any modifications needed to the RFB as a result of discussions from the pre-bid conference/site inspection will be accomplished as an addendum to the RFB. Neither formal minutes of the pre-bid conference/site inspection nor written records of the questions/communications will be maintained.

Pre-Bid Conference/Site Inspection Special Accommodations: Potential bidders are strongly encouraged to advise the Purchasing Division within five (5) business days of the scheduled pre-bid conference/site inspection of any

special accommodations needed for people with health conditions or impairments who will be participating in the pre-bid conference/site inspection so that these accommodations can be made.

QUESTIONS/CLARIFICATIONS OF THE BIDDER:

All questions concerning the solicitation and specifications shall be submitted in writing via e-mail to the name below. You are encouraged to submit your questions via e-mail.

Brittany Miller – Procurement Officer I
Phone: (573) 874-7687
E-mail: brittany.miller@como.gov

Any oral responses to any question shall be unofficial and not binding on the City. An Addendum to this RFB providing the City's official response will be issued if necessary to all known prospective bidders. Questions must be submitted no later than 5:00 p.m. on October 9, 2026.

BID SUBMISSION:

Bids may be submitted in a sealed envelope at the purchasing office or uploaded electronically on the City's E-bidding website. No fax or e-mail bids shall be accepted. Sealed bids must be delivered to the Finance Department, Purchasing Division, 701 E. Broadway, 5th Floor, Columbia, MO 65201 by the closing date and time. Bids received after the appointed time will be determined non-responsive and will not be opened and considered in the evaluation. The bid must be in sealed envelopes and marked in bold letters "RFB 90/2026 – Replacement of Bridge 9 on MKT Trail."

VALIDITY OF BIDS:

Bidders agree that bids will remain firm for a period of ninety (90) calendar days after the date specified for the return of bids.

REJECTION OF BIDS:

The City reserves the right to reject any or all bids received in response to this RFB, or to cancel the RFB if it is in the best interest of the City to do so. Failure to furnish all information requested in this RFB may disqualify the bid. Any exceptions to the requirements specified must be identified in the bid.

WITHDRAWAL OF BIDS:

Any bidder may withdraw his or her bid at any time prior to the scheduled closing time for the receipt of bids. However, no bid will be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for the receipt of bids.

ALTERATION OF SOLICITATION:

The wording of the City's solicitation may not be changed or altered in any manner. Bidders taking exception to any clause in whole or in part should do so by listing said exceptions on their letterhead and submitting them with their bid; such exceptions will be evaluated and accepted or rejected by the City, whose decision will be final.

RESPONSE MATERIAL OWNERSHIP:

All material submitted regarding this RFB becomes the property of the City. Any person may review bids after the agreement has been issued, subject to the terms of this solicitation.

INCURRING COSTS:

The City shall not be obligated or be liable for any cost incurred by bidders prior to issuance of an agreement. All costs to prepare and submit a response to this solicitation shall be borne by the bidder.

COLLUSION CLAUSE:

Any agreement or collusion among bidders and prospective bidders to illegally restrain freedom of competition by agreement to fix prices, or otherwise, will render the bids void.

AGREEMENT DOCUMENTS:

The final agreement between the City and the bidder will include the following at a minimum:

- Bidder's Response to the RFB
- The City Issued RFB with any addendums

Any changes, additions or modifications hereto will be in writing and signed by the Purchasing Agent. No other individual is authorized to modify the agreement in any manner.

FUNDS:

Financial obligations of the City payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. In the event funds are not appropriated, any resulting agreement will become null and void, without penalty to the City.

TERMS AND CONDITIONS/SAMPLE AGREEMENT:

The sample agreement is attached as Attachment 6. Please review the terms and conditions set forth in the sample agreement. Should the bidder take exception to any of the required legal terms and conditions set forth in Attachment 6, the bidder shall specifically include the exceptions in its bid response.

CONTRACTING FOR OTHER SERVICES OR MATERIALS:

The City hereby notifies all bidders that it will affirmatively ensure that, in any contract entered into pursuant to this RFB, businesses owned and controlled by socially and economically disadvantaged individuals will be afforded full opportunity to submit bids in response to this RFB and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in consideration for an award.

BID BOND:

The bidder shall submit an original bid bond in an amount not less than five percent (5%) of the offeror's proposal to the Purchasing Division prior to the bid closing date and time.

Acceptable forms of bid bonds include:

1. An original bond on the City's Bid Bond Form (Exhibit A);
2. A certified check made payable to the City; or
3. An electronic bid bond provided through Surety2000.com, verified by an eleven-digit code generated by the Surety2000 system and included with the contractor's bid submission.

All bid bonds, regardless of format, must be issued by a surety company authorized to conduct business in the State of Missouri and carrying a rating of A-6 or better as listed in the A.M. Best or equivalent rating guide.

The bid bond shall guarantee the bidder's good faith to enter into a contract within ninety (90) days at the price bid, if accepted by the City.

2. SCOPE OF WORK, TECHNICAL SPECIFICATIONS AND GENERAL CONTRACTOR REQUIREMENTS

SCOPE OF WORK:

This project shall include the construction and installation of a 105'-0" long, 11' clear width, single span, prefabricated truss pedestrian bridge at 0-degree skew and 0% grade on concrete abutments, located on the MKT Trail, over Flat Branch Creek in Columbia, MO.

The Contractor's manufacturer and installer shall have a minimum of five (5) years' experience in the fabrication of clear width, single span prefabricated truss bridge structures.

Site Cleanup During Project: The contractor shall perform daily cleanup of all materials whenever the project extends beyond one (1) business day. All construction debris shall be removed by the contractor upon completion of the project. If the contractor fails to perform site cleanup as required herein, the City may undertake the cleanup and charge the contractor for all associated costs.

Responsibility for Materials: The contractor assumes full responsibility and all risk of loss for materials and equipment stored on site. The contractor shall ensure that such materials and equipment are properly secured, protected from damage or theft, and maintained in a condition suitable for their intended use until the project is completed and formally accepted by the City.

The contractor shall be responsible for any loss of or damage to materials and equipment for the project, including but not limited to loss or damage resulting from fire, windstorm, cyclone, tornado, flood, freezing, or any other cause.

The contractor may obtain insurance to cover any loss or damage for which responsibility is assumed herein. The City will not carry insurance for such loss or damage prior to the final acceptance of the project.

Contractor shall supply at a minimum:

- Warranty Information, including applicable warranty terms and coverage.
- Certified Welder Qualifications, including current welder certifications applicable to the work being performed.
- Water and electrical power are not available at the project site. The contractor shall be responsible for providing all water, electrical power, generators, temporary utilities, and associated equipment necessary to perform the work.

Scheduling of Work: All work shall be scheduled through the Park Services Manager for the City. The contractor shall provide a minimum of seventy-two (72) hours' notice when requesting to begin work. No work may commence until an official Notice to Proceed has been issued by the City.

Time of Completion: The contractor shall complete all work within one hundred eighty (180) calendar days from the date of the Notice to Proceed.

Completion of Work Verification: Upon completion of all work, the contractor and a designated representative of the City shall meet on site to conduct a final inspection and verify that the project has been completed in full compliance with the contract requirements.

Liquidated Damages: If the contractor fails to complete the work within the specified contract time, the contractor shall pay the City liquidated damages in the amount of Five Hundred Dollars ($500) per calendar day for each day the work remains incomplete beyond the required completion date. The parties agree that these damages constitute a reasonable estimate of the City's losses due to delay and are not to be construed as a penalty.

TECHNICAL SPECIFICATIONS:

Contractor shall furnish all required materials, supplies, equipment and tools to perform all necessary labor, supervision, and to install erect, equip and complete all work within the project. Contractor shall review and incorporate the specifications, as well as any other documents and instructions listed in the request for bid (RFB) all addenda thereto; and being acquainted with and fully understanding:

a. The extent and character of the work covered by this quotation
b. The location, arrangement, and specified requirements of the proposed work
c. Local conditions relative to labor, transportation, hauling and delivery facilities; and (d) all other factors and conditions affecting or which may be affected by the work

Contractor shall comply with the following requirements, at a minimum:

- Attachment 1 – MKT Nature & Fitness Trail Bridges 9 & 10 – Geotechnical Engineering Report
- Missouri Standard Specifications for Highway Construction https://www.modot.org/missouri-standard-specifications-highway-construction with the revisions stated in Attachment 3.
- Occupational Safety and Health Administration (OSHA) training: www.osha.gov
- City of Columbia General Land Disturbance Permit: MOR100032 https://library.municode.com/mo/columbia/codes/code_of_ordinances?nodeId=PTIICOOR_CH12ALAPR_ARTIVERCORE_S12A-66ERCORE
- Excavation, Revised Statutes of the State of Missouri, Sections 319.010–319.050: https://revisor.mo.gov/main/OneSection.aspx?section=319.010&bid=16970
- Manual of Uniform Traffic Control Devices, published by the United States Department of Transportation (U.S. DOT): https://mutcd.fhwa.dot.gov/
- Missouri Department of Transportation (MODOT) Engineering Policy Guide found at epg.modot.org
- Public Works Street, Storm Drain and Sanitary Sewer Specifications and Standards (January 2025) in Attachment 7.
- Attachment 8 – Job Special Provisions

MoDOT QUALIFIED CONTRACTOR LIST:

The contractor shall be on the MoDOT's Qualified Contractor List per Section 102.2 of the Missouri Standard Specifications for Highway Construction, including all revisions. The contractor questionnaire must be on file seven (7) days prior to bid opening. Contractors and sub-contractors who sign a contract to work on public works projects provide a 10-Hour OSHA construction safety program, or similar program approved by the Department of Labor and Industrial Relations, to be completed by their on-site employees within sixty (60) days of beginning work on the construction project.

PERFORMANCE, LABOR AND MATERIALS BONDING:

For any public improvement project costing more than fifty thousand dollars ($50,000.00), the contractor shall provide to the City a Performance Bond and a Labor and Material Payment Bond (Attachment 4) with corporate surety satisfactory to the Purchasing Agent. Each bond shall be in an amount not less than the contract price.

The contractor shall furnish a Performance Bond and a Labor and Material Payment Bond, each for one hundred percent (100%) of the contract price, guaranteeing faithful compliance with all requirements of the contract documents and complete fulfillment of the contract, including payment of all labor, material, and other bills incurred in carrying out the contract.

The surety company issuing the bonds shall be authorized to conduct business in the State of Missouri and carry a rating of A-6 or better as listed in the A.M. Best or equivalent rating guide.

PREVAILING WAGE:

Pursuant to Sections 290.210 to 290.340, RSMo, including the latest amendments thereto, and unless the project is exempt from payment of prevailing wages pursuant to Section 290.230, RSMo (projects over seventy-five thousand dollars [$75,000.00]), the contractor shall pay all workers on the project the prevailing wage as specified in the Missouri Division of Labor Standards Annual Wage Order No. 33, attached as Attachment 5.

Certified payroll shall be submitted to the City, Purchasing Division, every seven (7) days after the first submission.

If the contractor has a week during which no work is performed, certified payroll shall still be submitted for that week, marked "no work." All certified payroll submissions shall bear an original signature.

STATE OF ISRAEL:

If applicable under Section 34.600, RSMo, and to the extent not in violation of any state or federal constitution, the contractor hereby certifies that it is not currently engaged in, and shall not for the duration of the contract engage in, a boycott of:

- Goods or services from the State of Israel;
- Companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or
- Persons or entities doing business in the State of Israel.

SALES TAX EXEMPTION:

Section 144.062, RSMo, allows for a sales tax exemption for contractors constructing, repairing, or remodeling facilities, or purchasing personal property and materials to be incorporated into and consumed in the construction of projects for a tax-exempt entity.

The City shall furnish a signed exemption certification to the contractor authorizing such purchases for the construction, repair, or remodeling project to each contractor and subcontractor upon request.

AMERICANS WITH DISABILITIES ACT (ADA):

The contractor shall comply with all requirements of the Americans with Disabilities Act (ADA). The ADA prohibits discrimination against individuals with disabilities in areas including employment, transportation, public accommodations, communications, and access to state and local government programs and services.

As it relates to employment, Title I of the ADA protects the rights of both employees and job seekers. The ADA also establishes requirements for telecommunications relay services.

For additional information, visit: ADA.gov

OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) TRAINING – §292.675, RSMo:

Any person signing a contract to perform work on the construction of public works for any public body shall provide a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for their on-site employees. This program shall include a course in construction safety and health approved by OSHA, or a similar program approved by the Missouri Department of Labor and Industrial Relations, which is at least as stringent as an approved OSHA program.

All employees are required to complete the program within sixty (60) days of beginning work on the construction project.

The contractor shall provide OSHA 10 cards to the Purchasing Division for all personnel working on the project within seven (7) calendar days from the project start date. If additional personnel are added, their cards shall be submitted within three (3) calendar days of their presence on the project.

CERTIFICATION OF NON-RESIDENT / FOREIGN CONTRACTORS:

If the contractor is a foreign corporation or nonresident contractor, the contractor shall procure and maintain during the life of this contract:

- A certificate of authority to transact business in the State of Missouri from the Secretary of State, unless exempt pursuant to Section 351.572, RSMo.

- A certificate from the Missouri Director of Revenue evidencing compliance with the Transient Employer Financial Assurance Law, unless exempt pursuant to Section 285.230, RSMo.

CONTRACTING FOR OTHER SERVICES OR MATERIALS

The contractor shall ensure that businesses owned and controlled by socially and economically disadvantaged individuals have full opportunity to submit bids or proposals for subcontracting under this contract. The contractor shall not discriminate on the basis of race, color, religion, creed, sex, age, ancestry, or national origin in awarding subcontracts.

SUBCONTRACTORS:
Any subcontracts for the products/services described herein must include appropriate provisions and contractual obligations to ensure the successful fulfillment of all contractual obligations agreed to by the contractor and the City and to ensure that the City is indemnified, saved, and held harmless from and against any and all claims of damage, loss, and cost (including attorney fees) of any kind related to a subcontract in those matters described in the contract/agreement between the City and the contractor.

The contractor shall expressly understand and agree that they shall assume and be solely responsible for all legal and financial responsibilities related to the execution of a subcontract.
The contractor shall agree and understand that utilization of a subcontractor to provide any of the products/services in the contract/agreement shall in no way relieve the contractor of the responsibility for providing the products/services as described and set forth herein.

The contractor shall only utilize subcontractors stated on Exhibit E in performance of the contract/agreement. The contractor must obtain the approval of the City prior to establishing any new subcontracting arrangements and before changing any subcontractors. The approval shall not be arbitrarily withheld.

3. BID SUBMISSION INFORMATION

SUBMISSION OF BIDS:

On-line Bid - If a registered bidder is responding electronically through the City Bidding System website, in addition to completing the pricing, the registered bidder should submit completed exhibits, forms, and other information concerning the bid as an attachment to the electronic bid. The registered bidder is instructed to review the RFB submission provisions carefully to ensure they are providing all required pricing.

The exhibits, forms, and Pricing Page(s) provided herein can be saved into a word processing document, completed by a registered bidder, and then sent as an attachment to the electronic submission. Other information requested or required may be sent as an attachment. Be sure to include the solicitation/bid number, company name, and a contact name on any electronic attachments.

In addition, a registered bidder may submit the exhibits, forms, Pricing Page(s), etc., through mail or courier service. However, any such submission must be received prior to the specified end date and time.

If a registered bidder submits an electronic and hard copy bid response and if such responses are not identical, the bidder should explain which response is valid. In the absence of an explanation, the City shall consider the response which serves its best interest.

Hard Copy Bid - If the bidder is submitting a bid via the mail or a courier service or is hand delivering the bid, the bidder should include completed exhibits, forms, and other information concerning the bid (including completed Pricing Page(s) with the bid. The bidder is instructed to review the RFB submission provisions carefully to ensure they are providing all required pricing.

Recycled Products - The City recognizes the limited nature of our resources and the leadership role of government agencies in regard to the environment. Accordingly, the bidder is requested to print the bid double-sided using recycled paper, if possible, and minimize or eliminate the use of non-recyclable materials such as plastic report covers, plastic dividers, vinyl sleeves, and binding. Lengthy bids may be submitted in a notebook or binder.

Open Records - Pursuant to section 610.021, RSMo, the bidder's bid shall be considered an open record after an agreement is executed or all bids are rejected.

Therefore, the bidder is advised not to include any information in the bid that the bidder does not want to be viewed by the public, including personal identifying information such as social security numbers.

In preparing a bid, the bidder should be mindful of document preparation efforts for scanning purposes and storage capacity that will be required to image the bids and should limit bid content to items that provide substance, quality of content, and clarity of information.

To facilitate the evaluation process, the bidder is encouraged to organize their bid into sections that correspond with the individual evaluation categories described herein. The bidder is cautioned that it is the bidder's sole responsibility to submit information related to the evaluation categories and that the City is under no obligation to solicit such information if it is not included with the bid. The bidder's failure to submit such information may cause an adverse impact on the evaluation of the bid.

The bid should be page numbered.

The signed page one from the original RFB and all signed addendums should be placed at the beginning of the bid.

Each section should be titled with each individual evaluation category and all material related to that category should be included therein.

Questions Regarding the RFB – Except as may be otherwise stated herein, the bidder and the bidder's agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must direct all of their questions or comments regarding the RFB, the solicitation process, the evaluation, etc., to the procurement officer of record indicated on the first page of this RFB. **Inappropriate contacts to other personnel are grounds for suspension and/or exclusion from specific procurements.** Bidders and their agents who have questions regarding this matter should contact the procurement officer.

The buyer may be contacted via e-mail or phone as shown on the first page. It is preferred that all questions be submitted via e-mail to the procurement officer.

Questions will be addressed via an addendum to the RFB. Bidders are advised that any questions received after the close of written questions date stated herein may not be addressed.

Joint Venture or Co-Counsel Response – If the bid is being submitted in conjunction with another entity or law firm (similar to a joint response, joint venture, or co-counsel), there can be only one (1) response submitted in response to the RFB by the entities/firms involved. Therefore, only one (1) entity/firm must be designated as lead and must be designated as the official bidder for purposes of submitting the bid. Such lead bidder and contractor, if awarded the contract), must be the only party officially signing and submitting the bid as well as serving as the official signatory for the joint venture or co-counsel.

EVALUTION AND AWARD PROCESS:

After determining that a bid satisfies the mandatory requirements stated in the RFB, the evaluation team shall use a comparative assessment of the bids. The contract(s) shall be awarded to the lowest and best, responsive and responsible bidder. The City reserves the right to reject any or all bids, to negotiate with any bidder considered qualified, or to make multiple or single award(s) without further discussion.

After an initial screening process, a question and answer conference or interview may be conducted with the bidders, if deemed necessary by the evaluation committee. In addition, the bidder may be asked to make an oral presentation of their bid during the conference. Attendance cost at the conference shall be at the bidder's expense. All arrangements and scheduling shall be coordinated by the Purchasing Division.

PRICING:

Pricing – The bidder must provide a firm, fixed total price for the project on the Pricing Page.

REVIEW OF BIDDER'S EXPERIENCE, RELIABILITY, EXPERTISE, AND METHOD OF PERFORMANCE:

Experience and reliability of the bidder and expertise of the bidder's personnel will be reviewed in the evaluation process. Therefore, the bidder is advised to submit information concerning the bidder's organization, information documenting the bidder's experience in past performances related to the requirements of this RFB, and information documenting the qualifications of the personnel proposed by the bidder to perform the requirements of this RFB. If the bidder is proposing an entity other than the bidder to perform the required services, the bidder should also submit the information requested for such proposed subcontractor.

Bidder Information - The bidder should provide information about the bidder's organization on Exhibit B.

Experience - The bidder should provide information related to previous and current services/contracts of the bidder or any proposed subcontractor where performance was similar to the required services of this RFB. The information may be shown on Exhibit C or in a similar manner.

As part of the evaluation process, the City may contact the bidder's references, including references not listed or identified within the bidder's bid but who have current or previous experiences with the bidder.

The bidder shall agree and understand that the City is not obligated to contact the bidder's references.

Personnel Expertise - The bidder should provide the information requested on Exhibit D for each key person proposed to provide the services required herein. The bidder may also submit resumes for such key personnel.

The information should identify any relevant qualifications and experience of the person in performing services similar to the services required herein.

Personnel Qualifications - If personnel are not yet hired, the bidder should provide detailed descriptions of the required employment qualifications; and detailed job descriptions of the position to be filled, including the type of person proposed to be hired.

Licenses - The bidder should submit a copy of all licenses and/or certifications, related to the performance of the services required herein that are held by the personnel proposed to provide such services. If not submitted with the bid, the City reserves the right to request and obtain a copy of any license or certification required to perform the defined services prior to contract award.

Subcontractors Proposed - The bidder must either provide a properly completed Exhibit E, Documentation of Intent to Participate Form, signed and dated no earlier than the RFB issuance date by each subcontractor proposed or must provide a letter of intent signed and dated no earlier than the RFB issuance date by each subcontractor proposed which must describe the products/services the subcontractor will provide.

MISCELLANEOUS SUBMITTAL INFORMATION:

Affidavit of Work Authorization and Documentation - Pursuant to section 285.530, RSMo, if the bidder meets the section 285.525, RSMo, definition of a "business entity" (http://www.moga.mo.gov/statutes/C200-299/2850000525.HTM), the bidder must affirm the bidder's enrollment and participation in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services requested herein. The bidder should complete Exhibit F, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization. Exhibit F must be submitted prior to an award of a contract.

The bidder should complete and submit Exhibit G, Miscellaneous Information.

Business Compliance - The bidder must be in compliance with the laws regarding conducting business in the City. The bidder certifies by signing the signature page of this original document and any addendum signature page(s) that the bidder and any proposed subcontractors either are presently in compliance with such laws or shall be in compliance with such laws prior to any resulting contract award. The bidder shall provide documentation of compliance upon request by the Purchasing Division. The compliance to conduct business in the state shall include, but not necessarily be limited to:

Registration of business name (if applicable) with the Secretary of State at http://sos.mo.gov/business/startBusiness.asp
Certificate of authority to transact business/certificate of good standing (if applicable)
Taxes (e.g., city/county/state/federal)
State and local certifications (e.g., professions/occupations/activities)
Licenses and permits (e.g., city/county license, sales permits)
Insurance (e.g., worker's compensation/unemployment compensation)

4. PRICING PAGE

The bidder shall provide a firm, fixed price for MKT Trail Bridge 9 replacement project in accordance with the provisions and requirements stated herein as needed and requested through the term of the corresponding contract. The price below shall include all labor, travel cost, materials, services, overhead, profit, and any other costs necessary to complete the project as proposed.

Line (Item Number)	Description	Unit	Quantity	Unit Price	Total Unit Price
MKT Trail					
1 (201)	Clearing & Grubbing (Approx. 0.1 Acres)	**L.S.**	**1**	**$**_____	**$**_____
2 (202.30)	Removal of Existing Improvements	**L.S.**	**1**	**$**_____	**$**_____
3 (203)	Embankment in Place (Unfactored Fill)	**C.Y.**	**38**	**$**_____	**$**_____
4 (304)	Type 5 Aggregate Base Course (4" Layer)	**S.Y.**	**113**	**$**_____	**$**_____
5 (310)	MKT Trail Surface Mix (2" Layer)	**S.Y.**	**113**	**$**_____	**$**_____
6 (503)	Bridge Approach Slab	**S.Y.**	**33.8**	**$**_____	**$**_____
7 (618)	Mobilization	**L.S.**	**1**	**$**_____	**$**_____
8 (627)	Contractor Surveying & Staking	**L.S.**	**1**	**$**_____	**$**_____
9 (805)	Seeding (includes Fertilizing & Mulching)	**ACRE**	**0.1**	**$**_____	**$**_____

10 (806.70)	Silt Fence	**L.F.**	**50**	**$**_____	**$**_____
11 (616)	Type III Moveable Barricades	**EACH**	**4**	**$**_____	**$**_____
12 (616)	Construction Signs	**EACH**	**11**	**$**_____	**$**_____
				MKT Trail Subtotal:	**$**_____
MKT Bridge #9					
13 (206.00)	Excavation for Structure	**C.Y.**	**52**	**$**_____	**$**_____
14 (216.10)	Removal of Existing Bridge	**L.S.**	**1**	**$**_____	**$**_____
15 (612.30)	Type 2 Rock Blanket	**C.Y.**	**241**	**$**_____	**$**_____
16 (624)	Geotextile Fabric	**S.Y.**	**371**	**$**_____	**$**_____
17 (702)	HP 10X42 Structural Steel Piles	**L.F.**	**320**	**$**_____	**$**_____
18 (702)	Pile Point Reinforcement	**EACH**	**10**	**$**_____	**$**_____
19 (703)	Class B-2 Concrete	**C.Y.**	**19.8**	**$**_____	**$**_____

20 (703)	Slab on Pre-Fabricated Steel Bridge	**S.Y.**	**126**	**$_____**	**$_____**
21 (703)	Pre-Fabricated Structural Steel Bridge 105'-0" long, 11' clear width and single span.	**L.S.**	**1**	**$_____**	**$_____**
				MKT Bridge #9 Subtotal:	**$_____**
				Bid Total:	**$_____**

The City shall not be responsible for any costs incurred beyond the price stated herein without prior written authorization.

EXHIBIT A

BID BOND
(Bid Security)

IMPORTANT – Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in Missouri.

KNOW ALL MEN BY THESE PRESENTS, that we, _____ _____ as PRINCIPAL and _____ _____as SURETY, are held and firmly bound unto the City of Columbia, Missouri, ("City") in the sum of _____ _____ Dollars ($_____) ("Bid Security"), for the payment of which sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, successors, and assigns, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas Principal has submitted a bid dated _____ , 2025, to enter into a contract in writing for the _____Project;

NOW, THEREFORE,

IF said Bid shall be rejected, or in the alternate,

IF Principal shall not withdraw the bid within the period specified therein after the opening of bids, or, if no period be specified, within ninety (90) days after the bid opening, or in the alternate,

IF said Bid shall be accepted and the Principal shall execute and deliver a contract in the form of contract attached hereto, properly competed with all attachments and requirements pertaining thereto, and shall furnish a bond for the faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, shall in all other respects perform the agreement created by the acceptance of said Bid within twenty (20) days after such Contract Documents are presented to Principal for signature, or in the alternate,

In the event of the withdrawal of the Bid within the period specified, or the failure to enter into such contract within the time specified, then the Bid Security shall immediately become due and payable and forfeited to the City as liquidated damages. Principal and Surety agree that this is a fair and reasonable approximation of the actual damages incurred by the City for the Principal's failure to honor its bid and that the liquidated damages in this section are not penal in nature but rather the parties' attempt to fairly quantify the actual damages incurred by the City for the Principal's refusal to honor its bid.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by the extension of the time within which the City may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and Surety have hereunto set their hands and seals, and such of them as or corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year set forth herein.

_____
PRINCIPAL
By: _____
(Signature)
Printed Name: _____
Title: _____
Date: _____

I hereby certify that (1) I have authority to execute this document on behalf of Surety; (2) Surety is named in the current list of "Companies Holding Certificates of Authority as Acceptable Reinsuring Companies": as published in Circular 570 (most current revision) by the Financial Management Service, Surety Bond Branch,

U.S. Department of the Treasury; and (3) Surety is duly licensed to issue bonds in the State of Missouri and in the jurisdiction in which the Project is located.

_____

SURETY

By: _____

(Signature)

Printed Name: _____

Title: _____

Date: _____

SURETY POWER OF ATTORNEY MUST BE ATTACHED

EXHIBIT B

BIDDER INFORMATION

The bidder should provide the following information about the bidder's organization:

Provide a brief company history, including the founding date and number of years in business as currently constituted.

Describe the nature of the bidder's business, type of services performed, etc. Identify the bidder's website address, if any.

Provide a list of and a short summary of information regarding the bidder's current contracts/clients.

List, identify, and provide reasons for each contract/client gained and lost in the past two (2) years.

EXHIBIT C

CURRENT/PRIOR EXPERIENCE

The bidder should copy and complete this form documenting the bidder and any subcontractor's current/prior experience considered relevant to the services required herein. In addition, the bidder is advised that if the contact person listed for verification of services is unable to be reached during the evaluation, the listed experience may not be considered.

Bidder Name or Subcontractor Name: _____ (if reference is for a Subcontractor):	
Reference Information (Current/Prior Services Performed For:)	
Name of Reference Company/Client:	
Address of Reference Company/Client:	
Reference Contact Person Name, Phone #, and E-mail Address:	
Title/Name of Service/Contract	
Dates of Project Initiation and Project Completion:	
If service/contract has terminated, specify reason:	
Description of Services Performed, such as: ✓ What the bidder did ✓ How the bidder did it ✓ Results ✓ Additional Detail	
Personnel Assigned to Service/Contract (include all key personnel and identify role):	

EXHIBIT D

EXPERTISE OF KEY PERSONNEL

(Copy and complete this table for each key person proposed**)**

Title of Position:_____	
Name of Person:	
Educational Degree (s): include college or university, major, and dates	
License(s)/Certification(s), #(s), expiration date(s), if applicable:	
Specialized Training Completed.	
# of years' experience in area of service proposed to provide:	
Describe person's relationship to bidder. If employee, # of years. If subcontractor, describe other/past working relationships	
Describe this person's responsibilities over the past 12 months.	
Previous employer(s), positions, and Dates	

Staffing Methodology

Describe the person's planned duties/role proposed herein:	

List of Projects and Roles Completed

Describe the projects worked by the individual and the specific role:	

EXHIBIT E

DOCUMENTATION OF INTENT TO PARTICIPATE

If the bidder is proposing to include the participation of a subcontractor(s) in the provision of the products/services required in the RFB, the bidder must either provide a recently dated letter of intent, signed and dated no earlier than the RFB issuance date, from each organization documenting the following information, or complete and provide this Exhibit with the bidder's bid.

~ Copy This Form For Each Subcontractor Proposed ~

This Section To Be Completed by Subcontractor:

By completing and signing this form, the undersigned hereby confirms the intent of the named participating organization to provide the products/services identified herein for the bidder identified above.

Name of Subcontractor: _____

Contact Name:	_____	Email:	_____
Address:	_____	Phone #:	_____
City:	_____	Fax #:	_____
State/Zip:	_____	MBE/WBE/DBE Certification #	_____
		MBE/WBE/DBE Certification Expiration Date:	(or attach copy of certification) _____

PRODUCTS/SERVICES PARTICIPATING ORGANIZATION AGREED TO PROVIDE

Describe the products/services you *(as the subcontractor)* have agreed to provide:

_____

_____

_____

_____

Authorized Signature:

_____ _____

Authorized Signature of Subcontractor *Date (Dated no earlier than the RFB issuance date)*

EXHIBIT F

NOTICE TO BIDDERS

Sections 285.525 To 285.550 RSMo.

Pursuant to section 285.530 (1) RSMo., No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri.

As a condition for the award of any contract or grant in excess of five thousand dollars by the state or by any political subdivision of the state to a business entity, or for any business entity receiving a state-administered or subsidized tax credit, tax abatement, or loan from the state, the business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every such business entity shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. {RSMo 285.530 (2)}

An Employer may enroll and participate in a federal work authorization program and shall verify the employment eligibility of every employee in the employer's hire whose employment commences after the employer enrolls in a federal work authorization program. **The E-verify system issues a Memorandum of Understanding once enrollment is complete; the City requires a copy of this document be attached to the Work Authorization Affidavit.** The employer shall retain a copy of the dated verification report received from the federal government. Any business entity that participates in such program shall have an affirmative defense that such business entity has not violated subsection 1 of this section. {RSMo 285.530 (4)}

For bidders that are not already enrolled and participating in a federal work authorization program, E-Verify is an example of this type of program. Information regarding E-Verify is available at:
http://www.dhs.gov/e-verify

EXHIBIT F, Continued
CITY OF COLUMBIA, MISSOURI
WORK AUTHORIZATION AFFIDAVIT
PURSUANT TO 285.530 RSMo
(FOR ALL SERVICES IN EXCESS OF $5,000.00)

County of_____)
)SS.
State of _____)

My name is _____. I am an authorized agent of _____(Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the City. This business does not knowingly employ any person who is an unauthorized alien in connection with the services being provided. **Documentation of participation in a federal work authorization program is attached to this affidavit.**

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contacts that they are not in violation of Section 285.530.1 RSMo and shall not thereafter be in violation. Alternatively, a subcontractor may submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

_____
Affiant

_____
Printed Name

Personally appeared before me, a Notary Public, within and for the County of _____, State of _____, the person whose signature appears above, PERSONALLY AND KNOWN TO ME AND ACKNOWLEDGED, that signed the foregoing Affidavit for the purposes therein stated.

Subscribed and sworn to me this_____day of_____, 20_____.
My Commission expires_____, 20____.

_____
(Notary Public)

EXHIBIT G

MISCELLANEOUS INFORMATION

Employee/Conflict of Interest:

Bidders who are elected or appointed officials or employees of the City or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. If the bidder or any owner of the bidder's organization is currently an elected or appointed official or an employee of the City or any political subdivision thereof, please provide the following information:	
Name and title of elected or appointed official or employee of the City or any political subdivision thereof:	
If employee of the City or political subdivision thereof, provide name of City or political subdivision where employed:	
Percentage of ownership interest in bidder's organization held by elected or appointed official or employee of the City or political subdivision thereof:	_____%

Registration of Business Name (if applicable) with the Missouri Secretary of State

The bidder should indicate the bidder's charter number and company name with the Missouri Secretary of State. Additionally, the bidder should provide proof of the bidder's good standing status with the Missouri Secretary of State. If the bidder is exempt from registering with the Missouri Secretary of State pursuant to section 351.572, RSMo., identify the specific section of 351.572 RSMo., which supports the exemption.

Charter Number (if applicable)	***Company Name***
If exempt from registering with the Missouri Secretary of State pursuant to section 351.572 RSMo., identify the section of 351.572 to support the exemption:	