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How to shrink the print size

If you want to print these smaller than A4, simply follow the instructions below before printing:

- 1. In Adobe Reader, click the File menu (top left).
- 2. Select 'Print...'.
- 3. Click the drop-down box next to 'Print Scaling' and select Multiple Pages per sheet.
- 4. You can then select various options that will reduce the size of the print outs and allow you to print several pages on one sheet of paper.





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