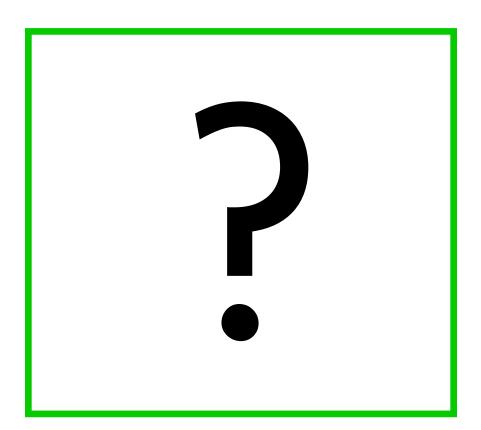




Full Stop
Used to mark the end of a sentence.



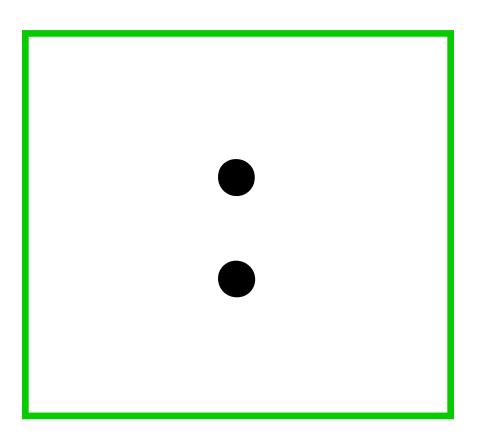


Question Mark
Used at the end of
a direct question.



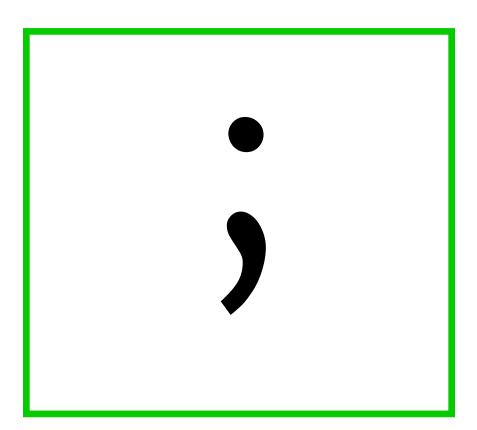


Exclamation Mark
Used at the end of a strong declaration, interjection or command.



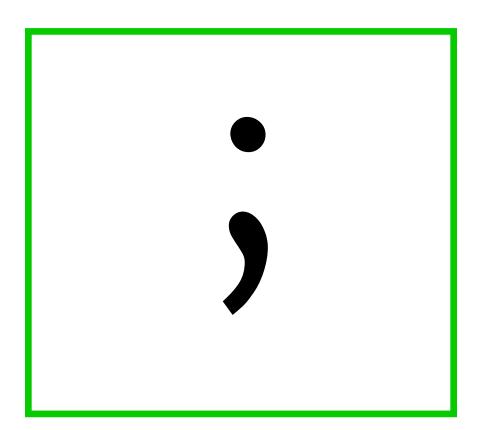


Colon
Used before a list
or explanation and
follows a clause
that can stand alone.





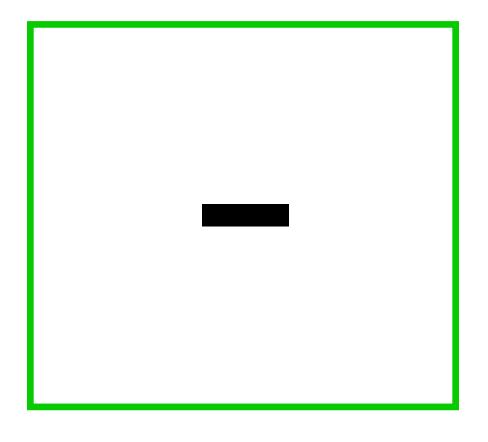
Semicolon
Used to separate small lists within a large list.





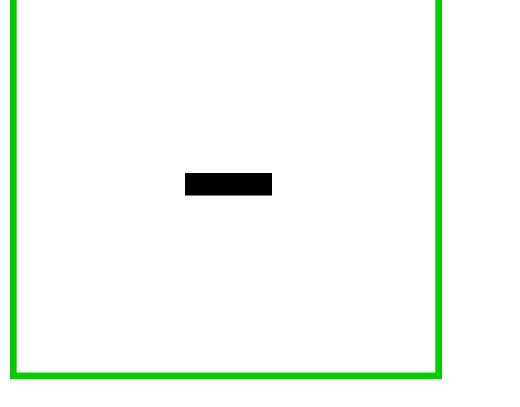
Semicolon

Can be used to separate closely related independent clauses.



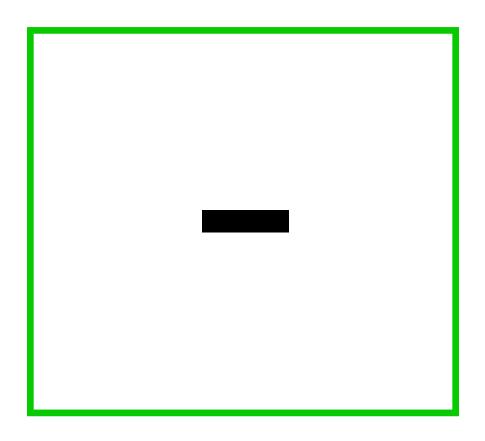


Hyphen
Used for creating
compound words.



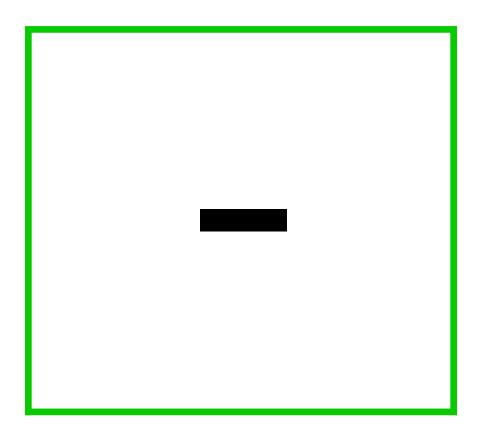


Hyphen
Used for writing
some numbers and
fractions.



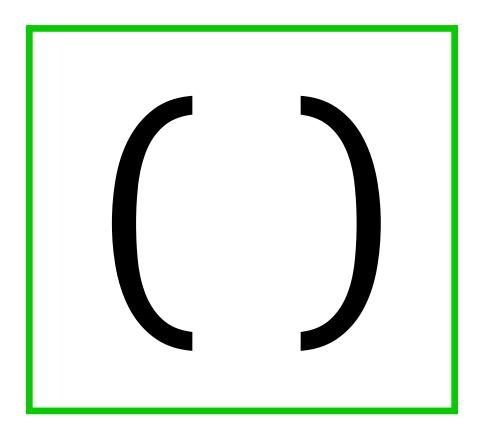


Hyphen
Adding prefixes to words.



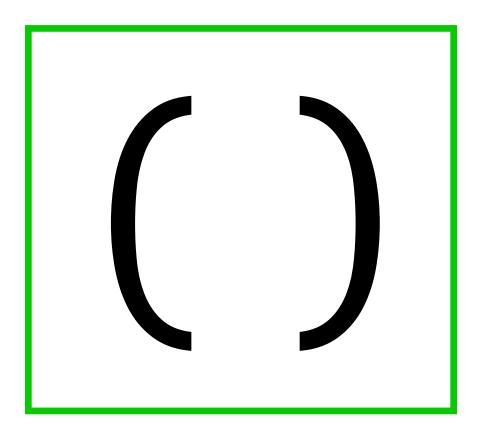


Hyphen
Used at the end of
a line when a word
is split.



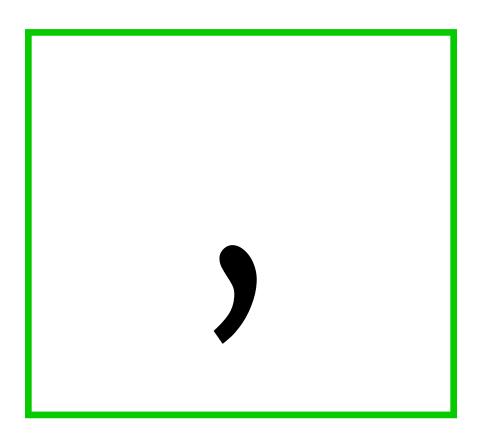
Parentheses
Used to include
information you
want to
de-emphasise.





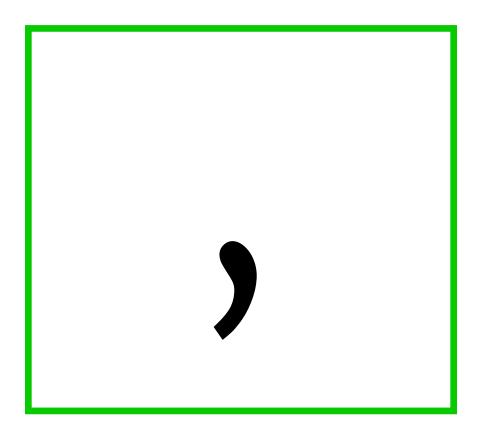
Parentheses
Used to include
information that
wouldn't normally
fit into the flow of text,
but needs including.





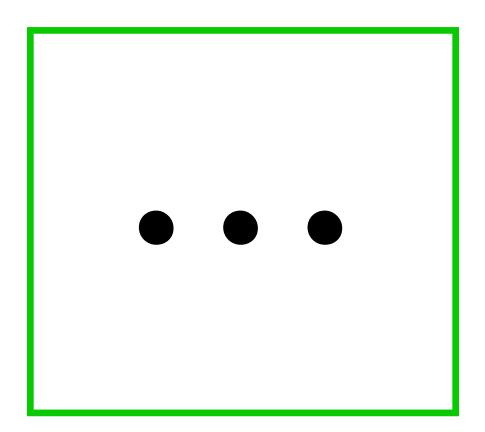


Comma
Used to separate
three or more
elements in a list.



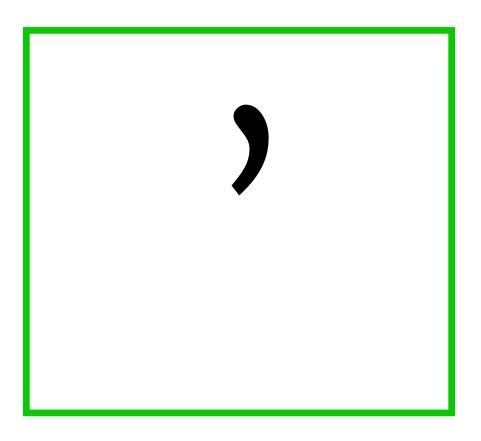
Comma
Used before a small conjunction (such as and, but, for, yet, or, so).





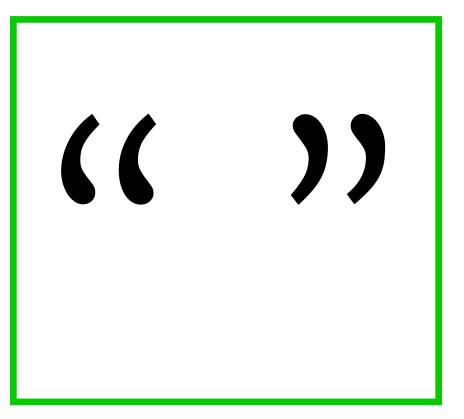


Ellipsis
Used when you
want to leave out
some words.



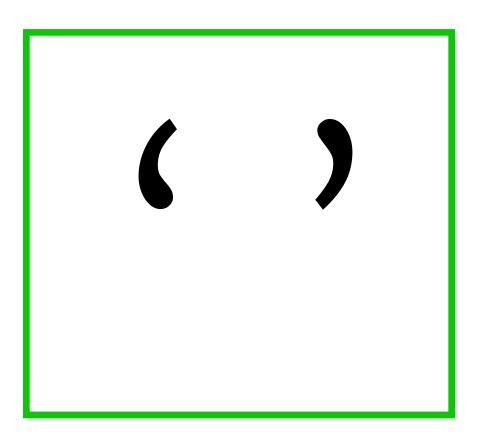
Apostrophe
Used to make
possessive forms,
contractions and
with some plurals.





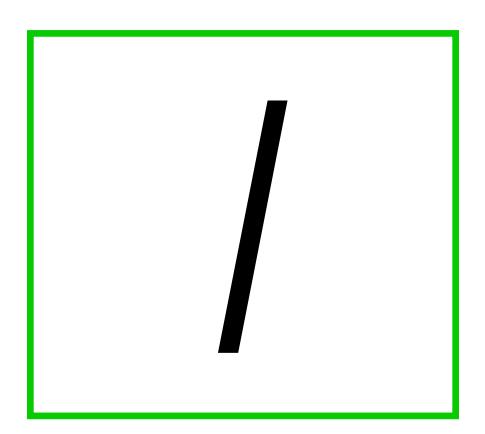


Speech Marks
Used to indicate
spoken words.





Quotation Marks
Used to indicate
quoted words.



Slash
Used to show a choice between the two words it separates.

