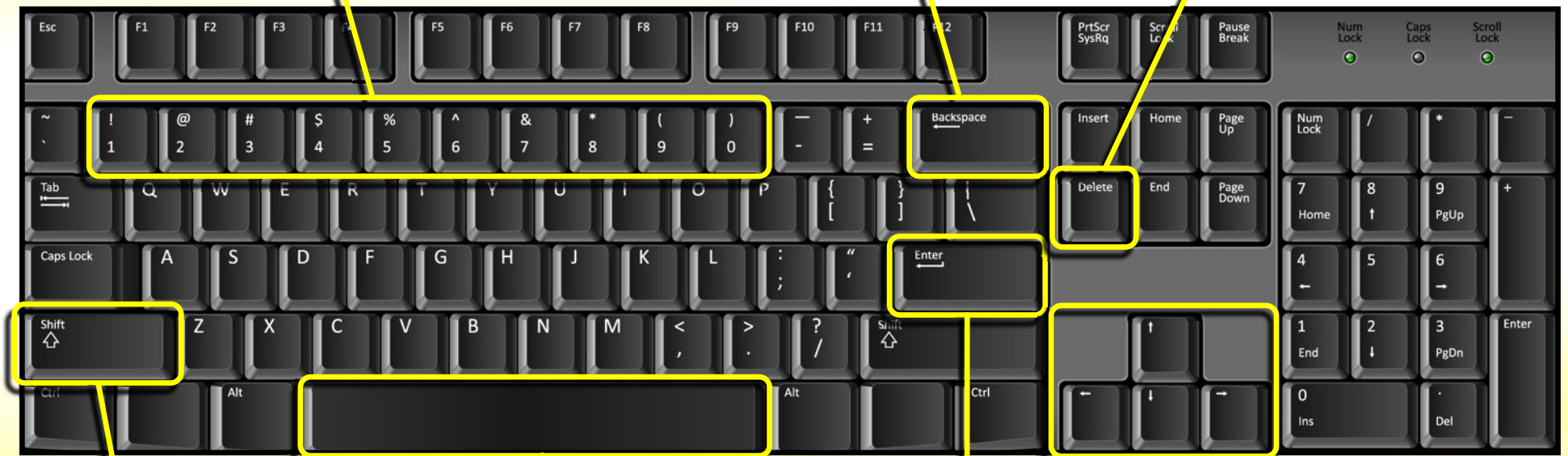


Computer Keyboard

number keys

backspace

delete



shift

space bar

enter

arrow keys

The Space Bar

Use the **Space Bar** to put a space between words.



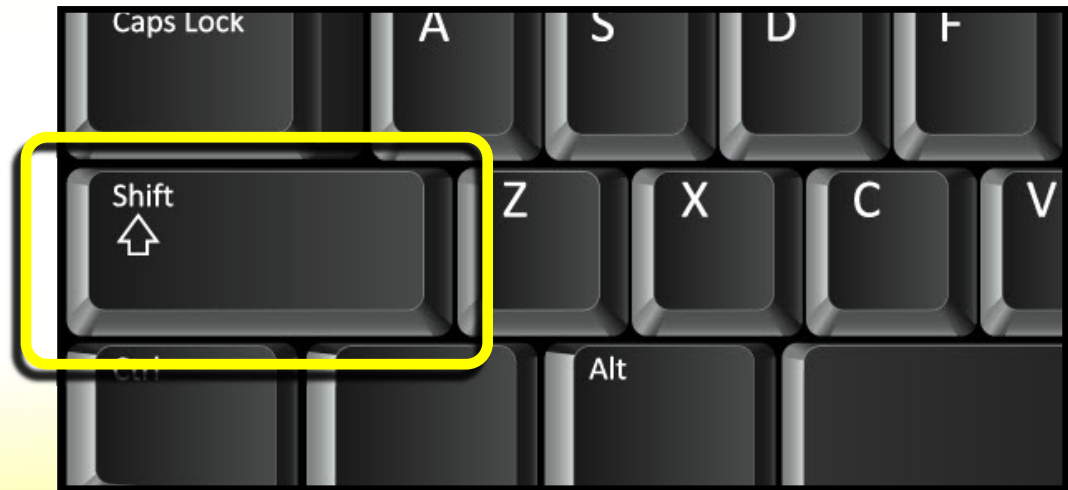
space ■ bar



The Shift Button

Hold down the **Shift Button** and press an alphabet key to make it a capital letter.

a → A



The Caps Lock Button

Press the **Caps Lock Button** to type in capitals.

Press it again to type in lowercase.

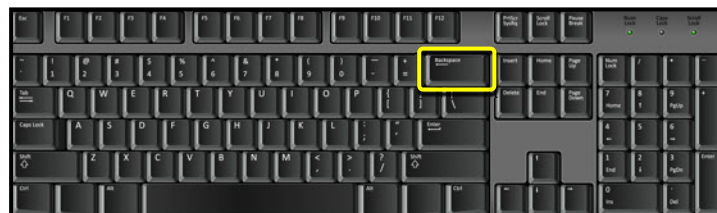
abc
↓
ABC



The Backspace Button

Press the **Backspace Button** to move back and delete the letter you just typed.

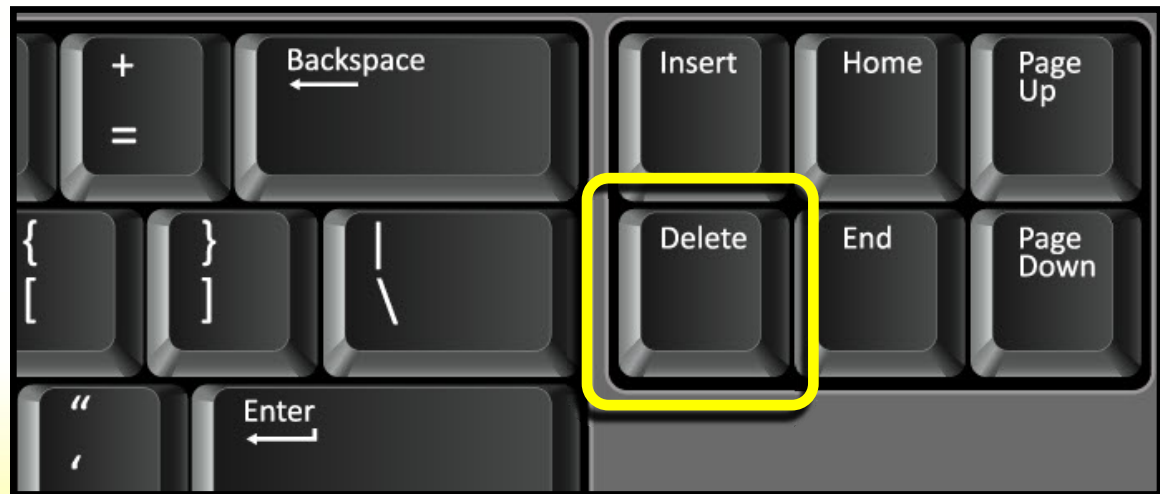
abcd|
↓
abc|



The Delete Button

Press the **Delete Button** to remove the letter in front of the cursor.

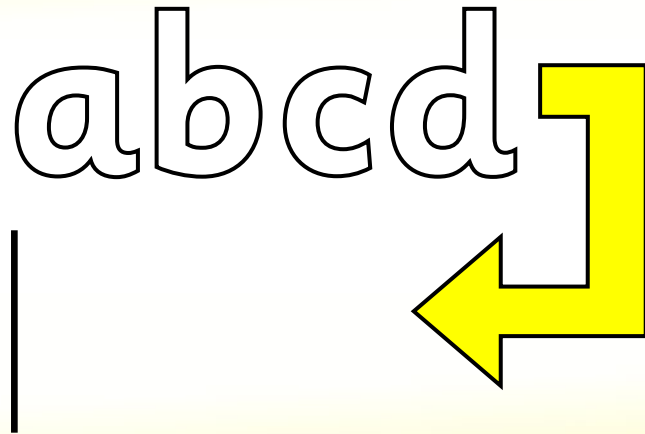
abcd|
↓
abc|



The Enter Button

Press the **Enter Button** to move to the next line.

abcd
|



The Arrow Buttons

Use the **Arrow Buttons** to move the cursor forwards, backwards, up and down.

