

# Global Internal Audit Services

<b>AUDIT REQUEST</b>		<b>No.</b>	<b>14/2006</b>
Type:	<input checked="" type="checkbox"/> Engagement	<input type="checkbox"/> Pre-Investigation	<input type="checkbox"/> Review
	<input type="checkbox"/> Non-audit-related activities (e.g. Support, Consulting)		
Title:	Purchasing	Location:	[Anywhere]

<b>Description of requested Audit Service (Requirements)</b>			
<i>To be filled out by requesting party</i>			
<p>Following Purchasing's reorganization, we request an audit of the operational and organizational structure. The audit should also encompass Purchasing's financial processes.</p>			
Risk Assessment:	<input type="checkbox"/> Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High	Risk description: Weak or nonexistent internal controls as well as process weaknesses could lead to financial loss.	
Estimated person-days:	30	Requested start date:	12 February 2007
Requested by:	Catherine Dubois		
Date:	12 Dec 2006	Signature:	

<b>Will be filled out by GIAS</b>			
Audit Lead:	Bill Smith	Auditor(s):	John Miller, Jane Myers
Related to other GIAS Activities:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (please indicate, e.g. other reports, audits, requests)	GIAS estimated person-days:	30
Execution:	<input type="checkbox"/> Immediately <input checked="" type="checkbox"/> To be scheduled in Audit Plan	Announcement:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
		Proposed Time:	12 – 23 Febr. 2007

<b>CEO Information</b>				
Date: 20 Dec 2006				
<b>CAE Confirmation</b>				
Confirmed person-days:	30	Date:	19 Dec 2006	Signature: