

Head of Sustainability

Direct Supervisor: Chief Operating Officer

Job Description:

The Head of Sustainability works collaboratively with all campus stakeholders to plan, develop, and implement projects, encouraging the optimal use of all societal capitals - natural, built, financial, social, and human. This collaboration will be key to bringing about changed behaviors and attitudes toward sustainable initiatives on campus and encourage both individual and institutional commitment to advancing a sustainable future for the UAE, the region, and the world. The Head of Sustainability helps craft and implement the university's sustainability strategy by coordinating planning, curricula, operations, research, community development, and student activities to foster a culture of sustainability on campus.

Job Responsibilities:

- Manage and facilitate a strategic planning process that establishes a clear plan, with short and long-term goals, for the administration and governance of all aspects of sustainability at AUS.
- Direct planning and programming to improve and, when necessary, establish institutional sustainability principles and standards related to energy, water, construction, renovation, waste, procurement, transportation, facilities, and others.
- Identify and steward sustainability initiatives on behalf of the university and act as a resource for other university departments in the pursuit of sustainability initiatives.
- Coordinate effective interaction and communication between the academic and administrative units for the purpose of providing comprehensive institutional oversight and direction to sustainability at AUS.
- Coordinate, support, and expand opportunities for the academic community to integrate sustainability into courses, research, internships, and projects.
- Research, propose, and support the adoption of new campus sustainability mechanisms.
- Oversee the writing and dissemination of an annual institutional sustainability report, which will be published to the public at large.
- Develop and maintain tools, metrics, and indicators for assessing progress towards sustainability goals.
- Advise, meet with, and be a resource for students and faculty engaging in sustainability issues and projects.
- Create and implement internal and external communication strategies to promote broad awareness of campus sustainability initiatives by working effectively with the Office of Strategic Communications and Marketing.
- Keep abreast of best practices in sustainability, especially at other institutions of higher education, and participate in conferences and related events to identify new ideas and practices as well as communicate AUS sustainability efforts.
- Serve as sustainability liaison for AUS with other institutions, businesses, local governments, foundations, and community organizations.
- Work with the Office of Research and Graduate Studies to identify, seek, and secure grant and resource development opportunities to support sustainability initiatives.
- Manage Office of Sustainability staff, interns, and volunteers as needed.
- Perform other duties as assigned.