

### Late Fees and Fines

All university students must adhere to university deadlines, rules and regulations. Late fees and fines, with 5% VAT if applicable, may apply for late book returns, parking violations, breakage, late registration, late tuition payment, etc.

### Grants and Scholarships

AUS offers a number of grants and scholarships to support Achievement Academy Bridge Program students and undergraduate degree-seeking students.

Decisions related to the award of grants and scholarships are made irrespective of race, color, gender, religion, disabilities, age or national origin.

For more information, please contact the Office of Financial Grants and Scholarships, located on the mezzanine floor of the Main Building, at 515 2055/2060/2072/2005 or visit [www.aus.edu/grants\\_scholarships](http://www.aus.edu/grants_scholarships).

#### Applications and Renewal Forms

Applications and renewal forms can be downloaded from the Office of Financial Grants and Scholarships website at [www.aus.edu/grants\\_scholarships](http://www.aus.edu/grants_scholarships).

Application and renewal forms, along with all required supplementary material, must be submitted by the deadlines published on the Office of Financial Grants and Scholarships website.

Some grants/scholarship do not require submission of an application or a renewal form. For details, refer to the specific grant/scholarship section.

#### Custody of Records

All documents submitted at the time of applying for a scholarship/grant or renewing an application for scholarship/grant are the property of AUS and, as such, are part of the student record that is under the custody of the Office of Financial Grants and Scholarships. The university is not required to provide (or allow the making of) copies of these documents. The university Student Privacy Rights policy applies. For details, please refer to the specific policy text in the Student Records section earlier in this catalog.

#### Time Limit on Grants/Scholarships

Provided continuation conditions are met, AUS grants and scholarships are normally awarded for a maximum period of eight semesters from the time of matriculation into the university as an undergraduate degree-seeking student. They are provided for 10 semesters for students in degree programs offered by the College of

Engineering and 11 semesters for students in the Bachelor of Architecture degree program.

Grants and scholarships are provided for a maximum of two semesters of study in the Achievement Academy Bridge Program.

Some grants/scholarships may be provided for shorter time periods or be semester specific. For details, refer to the specific grant/scholarship section.

#### Maximum Award for Grants/Scholarships

Students are allowed to receive grants/scholarships from AUS as well as external sponsorships/scholarships. However, the total amount received from AUS and/or from external sponsorship/scholarship cannot exceed 100 percent of the amount of tuition for a given semester or term.

### Grants

#### Family Tuition Grant

Families with more than one child simultaneously enrolled at AUS are eligible for a family tuition grant whereby a tuition discount of 25 percent is accorded to each sibling after the first. The 25 percent discount is granted for both tuition (for a maximum of 16 credit hours) and lab/technology fees. The following conditions must be met:

- siblings are enrolled in a regular semester as full-time undergraduate degree-seeking students or as Achievement Academy/Bridge Program students
- siblings are enrolled in a summer term in credit-bearing courses

Eligible students must complete the Family Tuition Grant Application form available at [www.aus.edu/grants\\_scholarships](http://www.aus.edu/grants_scholarships) and submit it to the Office of Financial Grants and Scholarships by the end of the first week of classes.

The family tuition grants are awarded at the end of the add and drop period of the given semester/term, provided the full-time enrollment condition is met.

#### Financial Grant

AUS provides need-based financial grants for full-time students who demonstrate financial need as determined by the Office of Financial Grants and Scholarships.

A financial grant normally applies toward tuition for a maximum of 16 credit hours. Students on financial grant who live on campus in single, double or sharing rooms are granted partial assistance toward their residential hall fees.

A financial grant is normally awarded in a regular semester for two consecutive semesters. New and returning students joining AUS in a summer term could be awarded a financial grant in that summer term, provided eligibility conditions are met. The financial grant of enrolled students may apply to AUS summer terms, provided the student was on financial grant in the spring semester of the same academic year and is registered in credit-bearing courses for the summer term.

For information on eligibility for the initial award and maintaining a financial grant, see the Office of Financial Grants and Scholarships website at [www.aus.edu/grants\\_scholarships](http://www.aus.edu/grants_scholarships).

#### Study Tour Grant

Students receiving a minimum of 25 percent financial grant from AUS and enrolled in a credit-bearing study tour are eligible to apply for funding that can be used to supplement tour costs.

The study tour grant application form is available from the International Exchange Office or the Office of Financial Grants and Scholarships. The form must be received by the Office of Financial Grants and Scholarships at least four weeks prior to the commencement of the study tour.

### Scholarships

#### Scholarships for First-Time Students

First-time students who demonstrate academic excellence in at least two of the last three years of their secondary education or in the final year of their secondary education may be eligible for a **Merit-Based Scholarship**.

In addition to merit-based scholarships, AUS offers the **Chancellor's Scholars Award** for highly qualified first-time students who demonstrate financial need as determined by the Office of Financial Grants and Scholarships. The Chancellor's Scholars Award cannot be combined with a financial grant, a Merit-Based Scholarship or a Family Tuition Grant, but can be combined with all other scholarships offered by AUS.

Partner Sharakah program schools can nominate exceptional first-time students from their school for a **Sharakah School Scholarship**. Applicants who demonstrate financial need as determined by the Office of Financial Grants and Scholarships will be given priority. The Sharakah School Scholarship cannot be combined with a financial grant, a Merit-Based Scholarship or a Family Tuition Grant, but can be combined with all other scholarships offered by AUS.

For information on scholarships for first-time students, see the Office of Financial Grants and Scholarships website at [www.aus.edu/grants\\_scholarships](http://www.aus.edu/grants_scholarships).

### Scholarships Recognizing Students on the Dean's and Chancellor's Lists

Subject to available budget, students placed on the Dean's and Chancellor's Lists at the end of the fall or spring semesters are eligible for a scholarship.

Application forms are not required. The **Dean's List Scholarship** and **Chancellor's List Scholarship** are awarded during the third or fourth week of classes of the fall and spring semesters; they are not available in the summer.

For information on the Dean's List Scholarship and Chancellor's List Scholarship, see the Office of Financial Grants and Scholarships website at [www.aus.edu/grants\\_scholarships](http://www.aus.edu/grants_scholarships).

### Scholarships for Continuing Students Excelling in Extracurricular Activities and Athletics

AUS offers the following scholarships to continuing degree-seeking students who excel in extracurricular activities and athletics:

- Active Student Scholarship
- Most Outstanding Active Student Award
- Most Outstanding Athlete Award
- Most Outstanding Community Services Volunteer Award
- Most Outstanding Student Leader Award
- Partial Athletic Scholarship

For information on scholarships for extracurricular activities and athletics, see the Office of Financial Grants and Scholarships website at [www.aus.edu/grants\\_scholarships](http://www.aus.edu/grants_scholarships). Students interested in applying may contact the Office of Student Affairs or email [studentaffairs@aus.edu](mailto:studentaffairs@aus.edu).

### Endowed Scholarships

AUS offers a number of need-based endowed scholarships, which have been made possible through generous contributions from individuals and organizations. Students who receive a financial grant from AUS (see Financial Grant earlier in this section) and fulfill the criteria for a particular need-based endowed scholarship will be considered. Students selected for an endowed scholarship will be notified by the Office of Financial Grants and Scholarships.

The **Petrofac Endowment Scholarship** provides assistance for junior and senior students in the College of Engineering who have limited financial

resources and who demonstrate academic excellence and exemplify the hallmark traits that characterize American University of Sharjah: honor, integrity, leadership and service to others.

The **Sheikh Khalifa Scholarship**, awarded to juniors and seniors, recognizes academic excellence, leadership potential, service to community, demonstrated talent in the field of study, and participation in extracurricular and university activities.

For information on Endowed Scholarships, see the Office of Financial Grants and Scholarships website at [www.aus.edu/grants\\_scholarships](http://www.aus.edu/grants_scholarships).

### AUS Students on International Exchange Programs

AUS students on grants/scholarships must obtain approval from the Office of Financial Grants and Scholarships before starting a semester abroad at a host university.

In cases where the AUS student pays tuition and/or housing fees directly to AUS for study abroad, the student will continue to use his or her AUS grants and AUS-funded scholarships for that semester abroad. Students receiving a minimum of 25 percent financial grant may also have the cost of the meal plan covered.

In all other cases of students studying abroad, grants and AUS-funded scholarships will not be awarded.

### Appeal of a Financial Grant/Scholarship

Students who have exceeded the maximum number of semesters or who are facing extenuating financial circumstances may submit an appeal clearly explaining the situation by email to [scholarship@aus.edu](mailto:scholarship@aus.edu). Appeals must be received one week prior to the beginning of the semester/term for which the exception is requested.

### Sponsorship Liaison Services

Sponsorship Liaison Services is the main link between external organizations and their sponsored AUS students. Sponsorship Liaison Services provides various support services to both the sponsoring organizations and sponsored students, including coordinating admission and orientation, communicating progress reports, offering guidance, coordinating financial-related matters with the AUS Finance Department, and arranging for meetings between sponsors and students.

For more information, please contact Sponsorship Liaison Services at +971 6 515 1111, submit a query on [infodesk.aus.edu](http://infodesk.aus.edu) or visit [www.aus.edu/sponsorship-liaison-services](http://www.aus.edu/sponsorship-liaison-services).