

## OP-14 | Office paper purchasing

Tracking Sheet STARS 2.2 | Université de Sherbrooke



### Appendix A. Policies, guidelines, or directives

Title	Appended	Website
Responsible Procurement Strategy	PDF document (French)	<a href="https://www.usherbrooke.ca/developpement-durable/fileadmin/sites/developpement-durable/documents/Strategie_d_approvisionnement_responsable.pdf">https://www.usherbrooke.ca/developpement-durable/fileadmin/sites/developpement-durable/documents/Strategie_d_approvisionnement_responsable.pdf</a>
Responsible Procurement Policy Appendix 1. Employee's code of ethics Appendix 2. Supplier's code of conduct	PDF document (French)	<a href="https://www.usherbrooke.ca/decouvrir/fileadmin/sites/decouvrir/documents/direction/politiques/2500-003.pdf">https://www.usherbrooke.ca/decouvrir/fileadmin/sites/decouvrir/documents/direction/politiques/2500-003.pdf</a>  Page 10  Page 12
Website URL on institution's sustainable procurement program		<a href="https://www.usherbrooke.ca/developpement-durable/gestion-responsable/approvisionnement">https://www.usherbrooke.ca/developpement-durable/gestion-responsable/approvisionnement</a>

### Appendix B. Sustainability criteria, published in calls for tenders

Rubric	Call for tender internal reference	Call for tender publication reference in SEAO (*)	Description
Consumable office products	2020-6302-60-01 (Ent. 2028)	1358179	Consumables and small office products   <i>Fournitures et petits équipements de bureau</i>

(\*) SEAO – Système électronique d'appel d'offres du Gouvernement du Québec.

Quebec's government electronic system for calls for tenders (SEAO).

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