



# RULE 2202 - REGISTRATION FORM

YEAR:	
SITE ID:	

## Section IV – Employee Commute Reduction Program (ECRP) Option

### Section IV-2. AVR Verification Process

#### A. Methodology:

Identify the methodology used to obtain the survey data by checking one of the following choices: See Rule 2202 – Employee Commute Reduction Program (ECRP) Guidelines for additional information.

**AVR Survey Form (See Appendix A)**

**District Approved Alternative Survey** (Random Sample or Record-Keeping methods require prior SCAQMD approval and an additional certification fee for alternative methods. (See Rule 308: (c) (2) (G)) and ECRP Guidelines Section II.C.3)

Certification Number: \_\_\_\_\_ Date: \_\_\_\_\_

#### B. AVR Survey Information

##### Survey Week:

First day of survey

Last day of survey

##### Survey Response Rate (Peak Window)

Number of surveys returned from employees reporting to work within the designated Peak Window

divided by

Total number of employees reporting to work within the designated Peak Window

=

Survey response rate (60% minimum response rate required)

 %

**NOTE: This number cannot be greater than 100%.**

##### Survey Response Rate (Off-Peak Period, if applicable)

**NOTE: Reporting Off-Peak data is optional. See ECRP Guidelines for additional information**

Number of surveys returned from employees reporting to work during the off-peak period

divided by

Total number of employees reporting to work during the off-peak period

=

Survey response rate (60% minimum response rate required)

 %

#### C. AVR Data Location

Specific location where AVR verification data are stored at your worksite (Refer to Section I of the ECRP Guidelines)



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## Section IV-2 (Cont.) D. Weekly Employee Survey Summary Form (Peak)

### See Instructions on Pages 10 and 11.

Summarize the commute modes of employees who began work within the designated 6-10 a.m., Monday-Friday window (Refer to Page 10 of these compliance forms for mode definitions and AVR calculation instructions)

Days of the week:

Hours: to

If different than Monday through Friday, and/or 6:00 AM to 10:00 AM, identify the 5 consecutive days and/or the 4 consecutive hours above.

Mode	MON	TUE	WED	TH	FRI	Total
No Survey Response (60-89%)						
Surveys with Errors						
A. Zero Emission Vehicle						
B. Bus						
C. Rail/plane						
D. Walk						
E. Bicycle						
F. Telecommute						
G. Noncommuting						
H. Drive Alone						
I. Motorcycle						
J. 2 persons in vehicle						
K. 3 persons in vehicle						
L. 4 persons in vehicle						
M. 5 persons in vehicle						
N. 6 persons in vehicle						
O. 7 persons in vehicle						
P. 8 persons in vehicle						
Q. 9 persons in vehicle						
R. 10 persons in vehicle						
S. 11 persons in vehicle						
T. 12 persons in vehicle						
U. 13 persons in vehicle						
V. 14 persons in vehicle						
W. 15 persons in vehicle						

### Compressed Work Week Day(s) Off

X. 3/36 work week						
Y. 4/40 work week						
Z. 9/80 work week						

### Other Days Off

AA. Vacation						
BB. Sick						
CC. Regular Day Off, Jury Duty, LOA, etc.						
DD. NSR (90% or higher response)						
OO. Off-Peak Trips (mixed schedule)						

<b>TOTALS</b> (Each day should match)						
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## Section IV-2 (cont.)

### E. Weekly Employee/Vehicle Calculation (Peak)

#### Weekly Employee Trips

Mode	Column I
No Survey Responses (if 60%-89%)	
Surveys with Errors	
A. Zero Emission Vehicles	
B. Bus	
C. Rail/plane	
D. Walk	
E. Bicycle	
F. Telecommute	
G. Noncommuting	
H. Drive Alone	
I. Motorcycle	
J. 2 persons in vehicle	
K. 3 persons in vehicle	
L. 4 persons in vehicle	
M. 5 persons in vehicle	
N. 6 persons in vehicle	
O. 7 persons in vehicle	
P. 8 persons in vehicle	
Q. 9 persons in vehicle	
R. 10 persons in vehicle	
S. 11 persons in vehicle	
T. 12 persons in vehicle	
U. 13 persons in vehicle	
V. 14 persons in vehicle	
W. 15 persons in vehicle	

#### Weekly Vehicles Trips

	Column II
NSR divided by 1	
Surveys with errors divided by 1	
A. Zero Emission Vehicles	0
B. Bus	0
C. Rail/Plane	0
D. Walk	0
E. Bicycle	0
F. Telecommute	0
G. Noncommuting	0
H. divided by 1	
I. divided by 1	
J. divided by 2	
K. divided by 3	
L. divided by 4	
M. divided by 5	
N. divided by 6	
O. divided by 7	
P. divided by 8	
Q. divided by 9	
R. divided by 10	
S. divided by 11	
T. divided by 12	
U. divided by 13	
V. divided by 14	
W. divided by 15	

#### Compressed Work Week Day (s) Off

X. 3/36 work week	
Y. 4/40 work week	
Z. 9/80 work week	

<b>ET. Employee Trips (Total NSR thru Z)</b>	
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<b>TV. Total Vehicles (NSR through W)</b>	
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#### Other Days Off

AA. Vacation	
BB. Sick	
CC. Regular Day Off, Jury Duty, LOA, etc	
*DD. NSR (90% or higher)	
**OO. Off-Peak Trips (Mixed Schedule)	
<b>EE. Total (ET+AA+BB+CC+DD+OO)</b>	
FF. Number of employees in window	
GG. Multiply box FF by 5	

**\*DD NSR: No Survey Response for employers that have achieved a 90% or higher survey response rate.**

**\*\*OO. Off-Peak: See Section G - ETC Instructions, on page 10.**

**Note: Numbers in boxes EE & GG must be the same.**



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## Section IV-2 (cont.)

### F. AVR Planning Form

1. Total employee trips generated within window. (Section IV-2-E, Line ET).
2. Total vehicles arriving at the worksite within the window. (Section IV-2-E, Line TV).
3. Divide line #1 of this page by line #2 of this page for current AVR.
4. Enter target AVR of your worksite performance zone here. (1.30, 1.50, or 1.75).  
To determine correct performance zone refer to map in Appendix B.
5. AVR of last submittal.


For three-year AVR Improvement Program provide prior 2 Years AVR's:  
 Previous compliance year submittal:  
 Previous two compliance years submittal:

6. Enter Adjusted AVR from the Appendix(ces) here, if applicable, otherwise enter the AVR from line 3.

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Adjustments to the AVR:  
 Check all that apply and complete corresponding Appendix(ces).

- Off-Peak Credits (Complete Appendix C)
- Reduced Staffing (Complete Appendix D)
- Non-Regulated Sites (Complete Appendix E)
- Multiple Adjustment Worksheet (Complete Appendix F)