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| Name of Committee | | Campus Sustainability Advisory Board (CSAB) |
| Purpose | The Campus Sustainability Advisory Board (CSAB) is an institutional committee composed of representatives from the De La Salle Lipa Community with a mandate to evaluate, advise and recommend incorporation of proactive practices in De La Salle Lipa’s aspirations of becoming a sustainable organization in ways that improve ecological, social and economic sustainability, seeking to enrich our stakeholders’ experiences, promote value added services without compromising the ability of future generations to meet their own needs.  The CSAB ensures that DLSL has in policies in place, standards, systems and people required to identify and meet the international sustainability standards and agreements aligned with the United Nations Sustainable Development Goals. | |
| Mandate and Main Objectives | | 1. Establish, monitor, manage and coordinate sustainable development strategies of the school based on annual strategic directions, activities and programs. 2. Develop and increase internal and external stakeholder awareness, initiate and recommend changes and continuous improvement efforts towards achieving sustainable practices and behavior. 3. Identify and assess, together with the different divisions and units of the school, environmental, ethical and economic risks that might impact long-term campus plans or impair strategic directions. 4. Involved in the review and endorsement of policies and regulations related to sustainability on an institutional level. 5. Promote forward-looking practices in support of the school’s conscious efforts of reconciling the triple bottom-line approach in its activities to ensure long term value creation for all stakeholders. |
| Committee Type and Main Responsibilities | | Standing – The group shall be a standing committee with three sub-groups, namely:   1. CSAB Core Team    1. Responsible for governance, review and endorsement of action programs, review and endorsement of all formal publications, reporting initiatives and communications.    2. Ensure the necessary support and priority for sustainability related activities within each division or unit’s area of responsibility.    3. Serve as the sounding board to the President and Chancellor on all related sustainability efforts. 2. The CSAB Technical Working Group (TWG)    1. Ensure a close link and increased awareness within the institution through adequate action programs and proper communication on sustainability matters.    2. Responsible for the preparation and handling of all sustainability related policies and regulations on behalf of the CSAB Core Team.    3. Identify gaps and proposals for adequate steps to fill them.    4. Responsible for dialogues with various stakeholders in matters related to sustainable development goals on behalf of the CSAB Core Team.    5. Responsible for the production, maintenance of reports, dash boards and web pages related to all sustainability efforts. 3. The CSAB Experts Group (Champions)    1. The CSB Experts Group (CSAB-EG) shall deal with specific issues with real or potential impact to the sustainable development efforts of the school.    2. The CSAB-EG shall advise the various stakeholders of the community on matters related to embedding sustainable practices in various activities |
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| Membership/Composition: | | CSAB Core Team – Chair - Chief, Strategic Services Officer co-chaired by Director for Institutional Sustainability Office   1. SOCIAL (Education & Community Culture) – One Representative from the following:    1. OVCA – IDII Director    2. OVCR – Research Director    3. OVCM – Student Services Director    4. ISFSA/TSFSA/PENCIL 2. ECONOMIC (Governance & Systems Performance)    1. Finance Director    2. RMAC Director    3. IQA Director    4. ICT Director/Deputy Chief SSO 3. ECOLOGICAL (Physical Campus & Environment)    1. SSO Director    2. Pollution Control Officer    3. ISSESO Director    4. CITE Dean   All members of the CSAB Core Team are regular voting members.  CSAB Technical Working and Experts Group   1. Procurement Director - (Chair) 2. Innovation Lab Director (Co-Chair) 3. CIO Manager 4. CEAS Representative (Earth/Social Sciences) 5. IS Representative (Earth/Social Sciences) 6. CBEAM Representative (Economics) 7. Safety/Security Officer 8. Shared Services Manager 9. Inclusive Development Director 10. Students Services Officers (College/IS) |
| Meeting Frequency | | Regular: Regular meetings shall be done quarterly  Ad-hoc: Any member of the CSAB Core Team may call for an ad-hoc meeting |
| Reports | | The CSAB Core Team members shall determine the report parameters that may be asked from the different collaborating divisions and/or units pursuant to Global Sustainability Reporting Standards. |
| Authorities delegated | | The Campus Sustainability Advisory Board bears advisory and recommendatory functions to the Executive Council (EC). The CSAB shall have the authority to decline any activity that may be found contrary to the purpose for which the CSAB has been convened. |
| Voting Type | | All recommendations generated by the committee for approval by the EC shall be endorsed upon consensus of the regular members. |
| Quorum | | The committee shall proceed with meetings at 50% attendance of regular members or as may be specified by the committee chair should there be non-voting members invited. |
| Charter Review Frequency | | This committee charter shall be reviewed annually. |
| Measures of Success | | 1. Policies, procedures and guidelines formulated by the committee has been approved and implemented 2. Published supporting materials 3. Institutional memoranda pertaining to Sustainability Initiatives 4. Evidences/Substantiation documents for Global Sustainability Standards Reporting |