

February 27th, 2023

PO27-2023

Subject: Research Management Committees Missions

Dear All,

Following the announcement of January 26th, 2023, related to the reorganization of research governance (ref: PO23/2023), the below note describes the mission of the committees.

1. Research Committee:

The research committee's main mission is to foster a culture of research excellence within UM6P. The committee will enable the expansion of UM6P research portfolio and research capacity through guiding and overseeing the creation and execution of cross-cutting research programs,

In coordination with the **Research Life Cycle Management Office**, and aligned with UM6P's vision and ambition, the **Research Committee** will:

- Promote interdisciplinary research and collaboration within faculty and departments
- Define KPI's and criteria of excellence in research management
- Provide guidance and insights for current and future flagship programs
- Design and supervise the execution of flagship programs
- Monitor the progress and outcomes of research activities within the flagship programs
- Disseminate research findings to relevant stakeholders
- Identify potential funding sources for research activities

2. Research Governance Committee

The Research Governance Committee's mission is to ensure UM6P's research activities are compliant with applicable regulations and ethical standard. The research Governance committee will:

- Enable research excellence by identifying and recommending research policies, guidelines, and best practices
- Foster integrity in research
- Ensure collective contribution and adherence to the policies and guidelines
- Recommend options to discourage and address research misconduct and detrimental research practices
- Advise the University entities on best practices including HR and other support functions,

The **Research Governance committee** will work closely with **the Research Policy and Governance office** who will:

- Propose, implement and monitor research policies, procedures, and guidelines to enable research excellence
- Establish mechanisms to ensure the integrity, quality, and ethical conduct of research
- Continuously identify policy requirements (through benchmarks, consultation with experts, consultation with faculty and coordination with the various committees)

3. Research Environment Committee:

The **Research and Environment Committee's** mission is to set up the framework of the **Research Infrastructure & HSE Management Office** with its coordinator, in alignment with the global vision of the university.

The committee will:

- Support the mission of the Research Infrastructure & HSE Management Office in defining criteria for best-in-class research environment
- Define the KPIs and facilitate implementation within faculty
- Advise on the overall progress of the project
- Have a decision-making role on points under discussion presented by the coordinator.

The **Research Infrastructure & HSE Management Office's** mission is to strengthen the research equipment management model and implementing high-level HSE standards. Its activities include:

1. Organizing the equipment mutualization
2. Implementing the core lab facility
3. Managing the equipment maintenance
4. Managing the university warehouse (Consumables and spare parts)
5. Implementing the EHS standards for research labs

4. Committees governance & Coordinators' role

Committees governance

- The committees are composed of members appointed by The President for 2 years, each member can have no more than two consecutive terms within one committee,
- The committees will provide semi-annual reports to UM6P's President (in addition to ad-hoc reports)
- Committees are free to self-organize (if needed committees can create a chart, elect a secretary general..)
- Committee's will work closely with their counterpart's offices/coordinators
- Members of the committees are stewards of integrity

Coordinator's role:

- Propose and present points to be discussed at the committee meetings
- Present the progress of the office at the committee meetings

- Lead the implementation of the office's activities
- Ensure decision-making process is fair and transparent
- Ensures consultation with faculty and experts for the success of the committees' missions

5. Key success factors:

- Fluidity of the general research environment at the University
- Reinforcing the principles of agility, responsibility and performance,
- Continuous coordination between the 3 committees
- Continuous consultation with faculty to ensure the emergence of a positive and inclusive research culture embedded in policies and guidelines across the university.

Best regards,

Hicham EL HABTI

President

