




Directive (37)/2017

Office of the
Vice Chancellor

Subject: Appointment of Happiness and Positivity Council				Date effective: 1 st Sept. 2017	
Directive to: Happiness and Positivity Council's Members				<input type="checkbox"/> Academic <input checked="" type="checkbox"/> Administrative	
Copy to: <input checked="" type="checkbox"/> Chancellor	<input checked="" type="checkbox"/> DVCs, EDs, DIs	<input checked="" type="checkbox"/> GCO, CAE, OE	<input checked="" type="checkbox"/> Academic Advisor	<input type="checkbox"/> Staff File	
<p>– Reference to:</p> <ul style="list-style-type: none"> Cabinet Decision No. 99/3/52 of 2016, dated 20 March 2016, regarding the Happiness and Positivity Initiatives in Federal Institutions; Chancellor Decision (3)/2017 on 6th March 2017; Chancellor Decision (13)/2017 on 28th August 2017; VC Directive (13)/2017 regarding Formation of Happiness and Positivity Council. <p>– Directives:</p> <p>It is hereby directed that:</p> <ul style="list-style-type: none"> The Happiness and Positivity Council shall be appointed as follow: <ol style="list-style-type: none"> Vice Chancellor (Chair) Chief of Happiness and Positivity Officer (Vice Chair) DVC, Strategy & Future Chief Human Resource Officer Director, Student Affairs Associate Director, Communication The Terms of Reference including Roles and Responsibilities are as stipulated herein. Secretary of the Council to be nominated and appointed by the Council. <p>This Directive supersedes all prior Directives that are inconsistent with the subject matter stipulated herein.</p>					
Signature:			Date: 30 th August 2017		
					

Directive (37)/2017

Appointment of Happiness and Positivity Council

- Terms of Reference -

Section 1: Term

The Happiness and Positivity Council is a Strategic Governance standing Council.

Section 2: Roles & Responsibilities

The Happiness and Positivity Council was formed to introduce and oversee Happiness Initiatives across the HCT system, that will take place in all or selected campuses, depending on their capabilities and the nature of each Initiative.

The Council will ensure that policies and services of HCT are tweaked in the right way in order to help the HCT achieve its responsibility towards realizing happiness and positivity, both in the internal work environment and in society at large.

The Happiness and Positivity Council has the following major areas of responsibility:

- Establish plans and practices to educate people about the significance of happiness throughout HCT.
- Conduct system-wide happiness surveys to reflect the progress and achievements of the happiness program and monitor the overall morale of the staff and students.
- Introduce Happiness Awards (individual level, department level, campus level and idea/initiative level).
- Form Happiness and Positivity Circles at the campus level.
- Develop HCT Happiness Strategy and Initiatives and oversee their implementation,

Section 3: Meetings and Decisions

- The Council shall meet upon the invitation of the Chair at least once per Quarter.
- The Vice Chancellor may invite other member(s) of HCT's community to participate in any of the Council's meetings or parts thereof.
- **Quorum:** The meeting shall be attended by the Chair or the Vice Chair, upon the delegation by the Chair, and not less than three members.
- An agenda for each meeting shall be prepared by the Council's Secretary. Proposals are to be presented to the Vice Chancellor, who shall consider them in preparing the agenda.

Section 4: Reporting

The Happiness and Positivity Council reports directly to the Chancellor.

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