

COM ED

NMSU | DOÑA ANA COMMUNITY COLLEGE

Community Education

Summer Catalog 2016



Non-
Credit
Courses

Embark on a
New Adventure!



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COURSE INFORMATION

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Online Course Information

Most online courses are available for 30 days. The course is entirely self-paced. You do not need to download special software or wait for future lessons. Within that 30 day session you can access and work on any course 24 hours a day and work as little or as much as you like --whatever suits you best. You can even skip a few days. To budget your time, plan on an average of 5 hours per week of online instruction. This includes reading the course materials and following suggested links.

Once you register, you will be contacted by the instructor before class begins with a User ID and Password and instructions to access the course. The instructor works with you one-on-one via email (so you don't have to worry about your email address getting out to others).

How to Read Course Information

Sample Course Information	How to Interpret
M/S fee \$15, payable to instructor	Materials/supplies (M/S) fee payable directly to the instructor, at the first course meeting
Course # XX102.....2 hrs \$10	Course number used to register for the course, total number of hours in the course, and course cost (excluding M/S fee)
When: Tues July 3	Weekday(s) and date(s) of course meetings
Time(s): 5:30 p.m. –7:30 p.m.	Course meeting time(s)
Where: DACC East Mesa DAEM, RM 107	Location where course will be offered

MISSION VISION and VALUES STATEMENTS

MISSION

DACC is a responsive and accessible learning centered community college that provides educational opportunities to a diverse community of learners in support of workforce and economic development.

VISION

DACC will be a premier learning college that is grounded in academic excellence and committed to fostering lifelong learning and active, responsible citizenship within the community.

VALUES

As a learning-centered community college, DACC is committed to the following core values:

EDUCATION THAT –

- offers lifelong learning opportunities
- fosters dynamic learning environments designed to meet the needs of our students
- guarantees equality of rights and access
- ensures integrity and honesty in the learning process
- provides comprehensive assessment of learning

STUDENTS WHO WILL BE –

- respected for their diversity
- provided with a safe and supportive learning environment
- challenged to become critical and independent thinkers
- expected to take an active role in their learning process

LEADERS AND EMPLOYEES WHO –

- practice transparency and inclusiveness in decision-making through shared governance and with external stakeholders
- encourage and support professional growth
- demonstrate high ethical standards and integrity
- encourage collaborative interaction among faculty and staff
- practice responsible fiscal management and personal accountability
- ensure equal opportunities for a diverse faculty and staff

COMMUNITIES THAT –

- build partnerships, including educational alliances
- strengthen industry partnerships to provide workforce development services and programs in support of economic development
- develop and adapt instructional programs in response to changing educational needs



<http://dacc.nmsu.edu>

ARTS & CRAFTS

ARTS & CRAFTS

CERTIFICATIONS

Advanced Pottery for Adults

Age 14 and Up

Designed for those who have experience with clay. A class project will explore advanced surface decoration using a variety of techniques and materials. Practice alternative firings techniques and gain skills and advancement in your areas of interest. Come with your ideas and goals!

M/S fee of \$17 payable to instructor at first class meeting. Bring to first class a small bucket, hand-size sponge, old washrag/towel, clay tools you have, spray bottle, small trash bag, notebook, and pen. Students should wear closed-toe shoes to class.

Instructor: Jan Archey loves to teach and her desire to try new techniques and materials will make this class a winner. Jan loves to teach and has been teaching for DACC Community Education for more than 30 years.

Course # AC126 24 hrs \$173

When: Tues & Sat July 5 – July 30

Time: Tues 6:30 p.m. – 9:30 p.m.

Sat 9:00 a.m. – 12:00 p.m.

Where: NMSU Williams Hall, Ceramics Studio

Pottery for Adults

Age 14 and Up

Beginner or know a bit? This is the course for you! Come learn hand-building, throwing on the wheel, sculpture, and decoration plus alternative firing techniques while making a variety of items out of clay.

M/S fee of \$12 if this is first or second time a student has taken this course. \$17 if this is third or more time a student has taken this course - payable to instructor at first class meeting. Bring to first class a small bucket, hand-size sponge, old washrag/towel, clay tools you might have, spray bottle, small trash bag, notebook, and pen. Students should wear closed-toe shoes to class.

Instructor: Jan Archey loves to teach. Her enthusiasm, knowledge of ceramic techniques, and a wonderful studio make this course perfect for learning about clay.

Course # AC118 24 hrs \$173

When: Thurs & Sat July 7 – July 30

Time: Thurs 6:30 p.m. – 9:30 p.m.

Sat 1:00 p.m. – 4:00 p.m.

Where: NMSU Williams Hall, Ceramics Studio

Wrap Any Stone

Age 16 and Up

Using only two wires, learn how to wire wrap any odd-shaped, tumbled stone into a beautiful pendant. Your pendant will be completed within the timeframe of the course.....and you can wear it home! Tools will be provided (for classroom use only), or you may bring your own.

M/S fee of \$25 payable to instructor at class

Instructor: Marty Arndt is a self-taught wire and jewelry design artist. She has been creating this type of jewelry since 2006. Marty has been a Community Education instructor since 2007, teaching a variety of courses, which are always popular.

Course # AC123D1 3 hrs \$26

When: Tues June 7

Time: 5:30 p.m. – 8:30 p.m.

Where: DACC East Mesa DAEM, RM107

Course # AC123D2 3 hrs \$26

When: Tues July 12

Time: 5:30 p.m. – 8:30 p.m.

Where: DACC East Mesa DAEM, RM107

CERTIFICATIONS

Certificate in Google Tools

Increase your online savvy and ability to position yourself and your organization for greater success using Google Tools. Get new tips and techniques - just one can mean greater productivity, effectiveness, and even profitability for your organization. Learn more about Google Analytics, Google apps for business, Google+, and more.

Certificate Course Package # CERT123 (48 hrs)

Reduced package price of \$495 includes the three courses required for this certificate:

- **Google Analytics**
- **Google +**
- **Google Apps for Business**

Course descriptions appear under the

"Computers" heading starting on page 4

Certificate in Non-Profit Administration

Non-profits today need to be run like a business in many respects. You have competition, a need to generate income and a surplus, and staff need to be even more

productive. Learn how to build revenue streams and enhance your understanding of program evaluation. Come away with the latest and best information from instructors who train people in non-profits.

Certificate Course Package # CERT117 (48 hrs)

Reduced package price of \$595 includes the two courses required for this certificate:

- **Revenue Generation for Non-Profits**
- **Program Evaluation for Non-Profit Professionals**

Course descriptions appear under the "Personal Enrichment" heading starting on page 13

Certificate in Self-Publishing and eBooks

Designed to help entrepreneurs, businesses, and organizations self-publish as well as gain a complete understanding of this often-complicated marketplace. Learn how to understand your publishing options and best pathways given your business and personal objectives. Then discover what makes a great eBook and how you go about creating, formatting, publishing, and marketing your eBook. Create a marketing plan, with steps from start to finish.

Certificate Course Package #CERT120 (48 hrs)

Reduced package price of \$495 includes the three courses required for this certificate:

- **Growing Your Business with Self-Publishing**
- **Self-Publishing eBooks**
- **Marketing eBooks**

Course descriptions appear under the "Personal Enrichment" heading starting on page 13

Fitness Management Certification

Get prepared to perform at the management level in the field of fitness. Topics include history, membership sales and retention, business skills, managing staff, operational practices, facilities and equipment, budgeting and finance, much more! Students who successfully complete the online classroom education and exam will receive their nationally recognized W.I.T.S. Fitness Management Certification.

Register online at: <http://www.witseducation.com/fit/store-shop/fitness-management-3-0/?affname=17>

Online Course # CERT121 \$399 (18 hrs)



CERTIFICATIONS

Personal Trainer Certification

Join this fun profession and be a part of what Fortune Magazine & ABC NEWS.com states as the 4th hottest job in the U.S. at a national average of \$30 an hour. Whether you are making a career move or for your own personal knowledge, get all the information you need to become a Certified Personal Trainer. This challenging course is taught over a 5-week period for better retention and skill competency. The National Exam is held on the 6th week. This course is formatted as a 60-hour program and is comprised of 15 hours of lecture, 15 hours of hands-on practical training, and a 30-hour internship that networks many graduates right into a job.

Students should purchase the book prior to the start of the course – **Fitness Professional's Handbook – 6th Edition** by Edward Howley and Dixie Thompson and start reading immediately. ISBN-13:9781450411172. An eBook format is also available. ISBN-13: 9781450423946. Call 1-888-330-9487 to order. Register online at: <http://www.witseducation.com/certifications/ptcert-nmdacc.html>

Course # CERT101..... 60 hrs \$649
When: Sat July 9 – Aug 13
Time: 9:00 a.m. – 4:00 p.m.
Where: DACC East Mesa, DAEM RM 201

Free Orientation to learn more!

Meet one of our veteran teachers online to get a clear picture of what to expect in the course and what great rewards await you after completion of this certification. Ask questions and participate in a live chat with an instructor. This online meeting is a great way to enjoy the fact finding mission while enjoying the comfort of your home.

Apr 6 at 12 pm EST:

<http://tinyurl.com/fitnessorientation406>

May 4 at 4 pm EST:

<http://tinyurl.com/WITSFitness0504>

June 1 at 12 pm EST:

<http://tinyurl.com/WITSFitness0601>

**For Building Key
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COMPUTERS

Blogging with WordPress

WordPress is one of the most popular blogging applications to get the word out about your product, expertise, or anything that's on your mind. Learn to configure WordPress options and customize its appearance. Explore options for blog topics and marketing your blog. Write blog entries, publish them, and set up accounts to allow access to your blog.

Online Course # PE143..... \$255

Computer Use

Age 18 and Up

What is an email? What does WWW mean? What is a Web Address? What is Microsoft Office? What is a Windows Player? Computer use made easy here!! Learn how to use your computer, including the components of your computer and how to operate them. Computers can be lots of fun!

Students should bring a USB Flash drive

Instructor: James "Jimi" Hill is currently employed with the City of Las Cruces and is a former transit operator, police officer, U.S. Army Veteran, and professional chauffeur. He currently attends Colorado Technical University, pursuing a doctoral degree in management. James has a Master's of Business Administration and Bachelors of Science in Business Administration.

Course # CE119D1..... 4 hrs \$33

When: Sat June 4

Time: 10:00 a.m. – 2:00 p.m.

Where: DACC Workforce Center, RM 106

Course # CE119D2..... 4 hrs \$33

When: Sat June 11

Time: 10:00 a.m. – 2:00 p.m.

Where: DACC Workforce Center, RM 106

Getting Started with Blogging

If you have thought about starting your own blog, this is the place to get all the "how to" information. Learn how to launch your blog and write for your audience. Topics include writing and editing your blog, getting others to contribute, getting the word out about your blog, generating traffic to your blog, and ways you can make money from your blog.

Online Course # PE144..... \$249

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Google+

Google+ has surpassed Twitter to become the 2nd largest social network next to Facebook. Discover the best ways to use this social media platform to raise your online profile, and connect with current and potential new contacts. Learn the advantages of using Google+, how it can help your organization to engage existing users, and grow your base.

Instructor: Jeff Kart is a communications adviser for an international governmental organization, managing editor for a scientific publication, and a former environmental journalist with more than 20 years of experience in writing, editing, and social media.

Online Course # UGOT151D1..... \$195

When: June 1 – July 1

Online Course # UGOT151D2..... \$195

When: August 1 – 26

Google Analytics

If you are not reviewing your Web site statistics, then you are missing several key opportunities to profit. Aimed at non-technical users, learn key techniques and how to use this free online tool to better understand your visitor traffic, how to calculate return on investment (ROI) for your online advertising dollars, and how to convert views to sales.

Instructor: Dan Belhassen is an expert in eMarketing. Dan does writing, training, and consulting all over North America on the topic. He is the founder of Modern Earth which conducts a range of eMarketing for its clients, including email promotions, Web site development, search engine optimization, and online advertising.

Online Course # UGOT112..... \$195

When: July 5 – 29

Google Apps for Business

Google has variety of Web-based applications and tools to help you become more productive, including Gmail, Google Calendar, Drive, Hangouts, Documents, Spreadsheets, Presentations, and more. Move beyond the basic features and learn the ins and outs of all the tools Google has to help you become more productive and improve your work communication skills.

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Instructor: *Jennifer Selke* is a nationally known expert, speaker, and consultant in the area of social media. She is a faculty member in the University of California Berkeley Graduate School of Education and is affiliated with the Berkeley Center for New Media, and enjoys sharing her enthusiasm for social media.

Online Course # UGOT152..... \$195
When: July 5 – 29

How to Use the Internet

Are you a “newbie” to the Internet? Want to learn to surf the Web or pay bills online? Gain an introduction to Cyberspace and learn the vocabulary of the Internet, netiquette, email techniques, search engine reviews, and tips on how to surf. Good for Senior Citizens.

Instructor: *James “Jimi” Hill* is currently employed with the City of Las Cruces and is a former transit operator, police officer, U.S. Army Veteran, and professional chauffeur. He currently attends Colorado Technical University, pursuing a doctoral degree in management. James has a Master’s of Business Administration and Bachelors of Science in Business Administration.

Course # CE120..... 4 hrs \$33
When: Sat July 16
Time: 12:30 p.m. – 3:00 p.m.
Where: DACC Workforce Center, RM 104

Infographics

Discover a powerful, concise way to present information. Learn the basics of designing infographics and prepare a simple infographic. Review the history, purpose, and types of infographics. Deconstruct an infographic to review the storyline, title, descriptions, maps, graphs, charts, timelines, icons, pictures, and more. Then make your own infographic with the information you have gathered.

Instructor: *Jeff Kritzer* has many years of experience as a quantitative researcher. Jeff has been published in several journals and enjoys teaching. He has a Ph.D in Education and is currently a Professor in Teacher Education at a leading Midwestern University.

Online Course # UGOT168D1..... \$195
When: June 6 – July 1
Online Course # UGOT168D2..... \$195
When: Aug 1 – 26

COMPUTERS

NEW!
Introduction to 3-D Printing

Learn how to separate the real promise of the technology from the hype, and understand the workflow for a consumer-level 3D printer. Become familiar with typical online databases of objects available to print, and get a bit of experience with free or open-source software for all stages of the process. Primarily focused to introduce you to the tools of the open 3D printer ecosystem, but the principles will apply to consumer 3D printers in general.

Instructors: *Joan Horvath and Rich Cameron* are the co-founders of maker technology consultancy Nonscriptum LLC (www.nonscriptum.com) and previously were respectively VP of Business Development and VP of R&D at a small Kickstarter-funded 3D printer company. Joan’s experience includes a 16 year stint in the aerospace industry, adjunct positions at several universities, and consulting in a wide variety of circumstances. She has degrees in Aeronautics and Astronautics from MIT and an Engineering MS from UCLA. Rich is an open-source 3D printer guru who designed one of the early open source 3D printers, the Wallace, and later the commercially-available Bukito.

Online Course # UGOT170..... \$195
When: July 6 – 29

CULINARY ARTS

NEW!
Baking and Decorating Cakes

Designed for serious home cooks or aspiring bakers and chefs who wish to master cake baking and decorating at their own pace. Learn to differentiate between blended, creamed, and whipped cake methods. Gain an understanding of the differences between a high and low ratio cake, plating desserts, building edible art, and design, quality, and structural techniques for producing high quality decorated cakes.

Online Course # CA121..... \$395



CULINARY ARTS

NEW!
Beef: Principles and Methods of Cooking

Learn everything there is to know about cutting, cooking, storing, aging, and garnishing the bovine. Explore the anatomy, where cuts come from, and the grading process along with proper refrigeration methods and which marinades work best. Identify what your meat’s marbling tells you about its quality. Lastly, prepare a number of classic beef dishes as you become an expert on all things beef.

Online Course # CA129..... \$395

NEW!
Classic Cooking Methods

Discover classic cooking methods and give yourself the knowledge that will help tie everything together. Gain the skills to improve and refine classic techniques with the help of a chef mentor. Hone your basic cooking skills all while gaining valuable experience, all from the comforts of your home.

Online Course # CA122..... \$395

NEW!
Classic Pastry Elements

Designed for serious home cooks or aspiring bakers and chefs who wish to master classic pastry elements at their own pace. Learn how to classify pastry doughs and meringues, make puff pastry, Eclair paste, and crepes. Troubleshoot common problems when preparing pastries with the help of a professional chef mentor.

Online Course # CA123..... \$395

NEW!
Cold and Frozen Desserts

I scream! You scream! Let’s all scream for ice cream, and other scrumptious cold and frozen desserts! Learn the science behind the process of making cold and frozen desserts. Get a grip on your churning techniques, compare the differences between gelato, sorbet, and granita and learn how to make an absolutely perfect raspberry mousse.

Online Course # CA124..... \$395

CULINARY ARTS

CULINARY ARTS

HEALTH AND RELAXATION

NEW!**Cookies, Pies and Tarts**

Designed for serious home cooks or aspiring bakers and chefs who wish to master the art of cookies, pies, and tarts, at your own pace. Learn how to prepare pie crusts, fillings, and cheesecake, how to fill, assemble, and bake a variety of pies, and how to perfect the preparation of cookies, pies, and tarts. Work individually with an assigned professional chef mentor.

Online Course # CA130..... \$395

NEW!**Healthful and Special Needs Baking**

In an age of gluten-free, sugar-free, dairy-free, egg-free, and vegan desserts, it's definitely necessary to get creative. Learn which flours sub best for wheat, whether soy milk is better than almond milk when it comes to cake, and how to work around using eggs in your favorite desserts. Get everything you'll need for healthy and special diet baking.

Online Course # CA126..... \$395

NEW!**Knife Skills**

Using a knife skillfully is one of the most necessary parts of the culinary arts foundation. Blade control plays a major part in managing time and efficiency in the kitchen, something every chef can always improve upon. Discover the skills to mastering hand position, blade motion, consistency, and every other basic skill you'll need to conquer the kitchen.

Online Course # CA120..... \$395

Luscious, Low-Fat, Lightening Quick Meals

Have you ever wished you had a personal chef preparing luscious, low-fat meals for you? Now you can do it! Learn to reduce fat in recipes without sacrificing flavor or texture in casseroles, crock-pot dishes, vegan dishes, oven-fried foods, and other entrees. Use flavor profiling to expand your culinary horizons.

NOTE

Course starting dates vary.
Check course descriptions for specific dates.

Instructor: Donna Acosta, RDN, ACE-Certified Health Coach, is a registered dietitian and nutrition educator. Her clinical expertise is in weight management, diabetes nutrition care, and cardiac rehabilitation management. Donna also has more than a decade of experience teaching cooking classes, which reflects her passion for eating healthfully—and enjoying every bite!

Online Course # ETG171..... \$99

NEW!**Salads Green and Composed**

Designed for serious home cooks or chefs who wish to master green and composed salads at their own pace. Learn the fundamentals of making a salad, different types of salad categories and salad dressings, nutritional value of salads, and how to explain the quality indicators in salad dressings. Work with an assigned professional chef mentor to perfect your green and composed salad skills and knowledge.

Online Course # CA127..... \$395

NEW!**World of Chocolate**

Master the art of chocolate and have the opportunity to learn about the concepts, skills, and techniques used when working with chocolate. Work with a professional chef mentor to perfect your chocolate skills and knowledge. Topics include types of chocolate, how to work with chocolate, comparing chocolate profiles, and production rules for candy and centerpiece creations.

Online Course # CA128..... \$395

Testimonial:

“I liked the quality of the Instructors in the art of Pottery. Jan brings an intensity to the class. She helps students expand their artistic abilities.”

Building Blocks of Sports and Exercise Nutrition

Gain reliable nutrition information and practical sport-related knowledge. Become familiar with how the building blocks of sport and exercise nutrition can affect everyone on a daily basis. Learn the appropriate levels of carbohydrates, protein, fat, vitamins, minerals, water, and sodium for optimum nutrition and sport performance levels.

Register online at: <http://www.witseducation.com/fit/store-shop/building-blocks-of-sport-and-exercise-nutrition/?affname=17>

Online Course # OLE146..... \$59

COURAGE in the Face of FEAR and ANXIETY**Age 18 and Up**

Fear, worry, and anxiety are exhausting and unproductive. Learning to break these cycles allows you the possibility to move into higher awareness and enrich your life. Practical techniques for dissolving your fears and anxieties will be revealed and practiced. Tools for building your trust, courage, and creativity will be disclosed.

Instructor: Connie Reuschlein, The Lightbody Tailor, learned her fundamental healing techniques from a Brazilian healer in the early 1990s. She has continued to grow in her knowledge of energetic healing arts and the process of spiritual mastery through research, practice, and meditation. Connie holds a BS degree in Computer Information Systems, designs Web sites, provides private alternative healing consultations, and offers workshops and classes on a variety of subjects.

Course # HR143..... 2.5 hrs \$24

When: Sat July 09

Time: 12:30 p.m. – 3:00 p.m.

Where: DACC Workforce Center, RM 123

NEW!**Club Management: Programming Essentials for Member Retention**

Providing spaces and equipment for members to work out is fundamental. However, if you really want to build a service culture in your facility, you will need to provide programming

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that meets the needs, desires, and expectations of your members. You will also need a well-planned business model that enables you to operate your business smoothly, efficiently, and profitably. Begin with strategies for developing exemplary programming for your members. Learn invaluable tools for developing and implementing a business operating model that will get your business off to a dynamic start.

The optional text is **Fitness Management, 3rd Edition, Chapters 10 and 11**. To successfully complete and earn 2 CECs, review all of the material, complete all of the assignments, and score 100% on the quiz.

Register online at: <http://www.witseducation.com/fit/store-shop/club-management-programming-essentials-for-member-retention/?affname=17>

Online Course # OLE151..... \$59

Dementia Care

As baby boomers age, the 21st century workforce is challenged to care for an exponentially growing population of persons with dementia. Gain essential knowledge and understanding about neurological diseases that affect cognition and memory, and practical application of effective skills for supporting persons with dementia. Valuable for those in the workforce or caring for a family member with Dementia.

Instructor: Pamela Atwood, MA, CDP, QDCP, & CLL, is Director of Life Enrichment & Dementia Care at Hebrew Health Care, Inc., of West Hartford, Connecticut. Pamela has worked with older adults professionally for more than 20 years, and earned a Master's Degree in Gerontology and Human Development from Saint Joseph College in West Hartford.

Online Course # UGOT108..... \$495

When: June 1 – July 24

Dementia for Family Care Givers

Designed for family caregivers dealing with Alzheimer's disease, Vascular Dementia, Lewy-Body Dementia, or other conditions which cause significant memory problems. Learn basic information about dementia and cover essential elements to address throughout the illness. Receive tips from professional care providers who deliver person-centered care and materials to use after the course ends.

Instructor: Pamela Atwood, MA, CDP, QDCP, & CLL, is Director of Life Enrichment & Dementia Care at Hebrew Health Care, Inc., of West Hartford, Connecticut. Pamela has worked with older adults professionally for more than 20 years, and earned a Master's Degree in Gerontology and Human Development from Saint Joseph College in West Hartford.

Online Course # UGOT145..... \$145

When: June 1 – July 1

Energy Tools to Clear and Protect Your Aura Field

Age 16 and Up

Techniques will be presented to clear and protect your aura/energy field. Learn to take back what has been lost or given away, release what is not yours, and prevent energy drains or leaks from happening in the first place. A great course for healers and anyone with energy sensitivities to get to know their aura space more intimately.

Instructor: Connie Reuschlein, The Lightbody Tailor, learned her fundamental healing techniques from a Brazilian healer in the early 1990s. She has continued to grow in her knowledge of energetic healing arts and the process of spiritual mastery through research, practice, and meditation. Connie holds a BS degree in Computer Information Systems, designs Web sites, provides private alternative healing consultations, creates botanical skincare products, and offers workshops and classes on a variety of subjects.

Course # HR145..... 3 hrs \$26

When: Sat June 11

Time: 12:30 p.m. – 3:30 p.m.

Where: DACC Workforce Center, RM 119

Health, Wellness, and Specialized Diets

Explore the true meaning of words like nutritious, healthy, specialty, and organic. Learn the categories of essential nutrients, the FDA's role in classification, sustainable agriculture, and cooking techniques that help retain nutrients. In a day and age when dietary needs are more and more prominent, learn how to utilize this information to stay informed and educated, leaving options for everyone you're cooking for.

Online Course # CA125..... \$395

Healthy Aging

Learn about and identify the aspects of normal aging and why the study of aging is important, as we all age at different rates. Review the links between aging and diseases such as diabetes, hypertension, or dementia. Discover the roll activity, weight, and diet pay in aging and how to stay healthy at 50+ years of age.

Online Course # HR154 \$40

NEW!

Insider Secrets of Advertising and Marketing for Successful Fitness Professionals

Whether a business owner or a personal trainer at a club, this online workshop is for you. Great program for business owners or personal trainer's to market more effectively. Maximize your advertising dollars and ensure your business success by learning the essentials of "scientific advertising" through hands-on exercises. Topics include: advertising basics, salesmanship, mail order and print advertising, creating headlines, developing an effective marketing strategy, and making yourself and your business stand out above the rest.

Register online at: <http://www.witseducation.com/fit/store-shop/insider-secrets-of-advertising-and-marketing-for-the-successful-fitness-professional-cec/?affname=17>

Online Course # OLE152..... \$110

Lose Weight and Keep it Off

Do you want to lose weight and keep it off? Now you can! Master setting and achieving healthy weight-loss and weight-maintenance goals that make sense for you, with appropriate and effective goals for eating, exercise, and many other elements that affect your weight. Gain the skills you need to lose weight and keep it off for a lifetime!

Testimonial:

"After all the hard work I put in this course, I made something amazingly cool!"

(continues on next page)

HEALTH & RELAXATION*(continued from previous page)*

Instructor: Donna Acosta, RDN, ACE-Certified Health Coach, is a registered dietitian and nutrition educator. Her clinical expertise is in weight management, diabetes nutrition care, and cardiac rehabilitation management. Donna also has more than a decade of experience teaching cooking classes, which reflects her passion for eating healthfully—and enjoying every bite!

Online Course # ETG164..... \$99

Marriage and Relationships: Keys to Success

Meeting the right person is important, but knowing how to stay in love matters even more. Learn how to build a solid foundation for your relationship that will last far beyond “I do.” Review the basic stages every relationship goes through, and learn the importance of balancing your needs as an individual with your needs as a couple. Take away strategies for maintaining your relationship and tips for “tune-ups” that help keep love alive.

Instructor: Dr. Bonnie Eaker Weil has over 25 years of experience as a counselor and therapist, and specializes in issues related to dating, marriage, divorce, and infidelity. She has appeared on numerous television shows and is widely quoted in print. The information and advice she shares is based on scientific studies and on her work with thousands of patients.

Online Course # ETG205..... \$99

Menopause: An Overview

Gain valuable information on the changes associated with menopause and the transition leading up to this stage in a women’s life. Identify what happens during the menopausal transition and the signs and symptoms. Review strategies to manage the symptoms of menopause and learn about post-menopausal health concerns. Learn techniques to stay healthy during and after menopause.

Online Course # HR155..... \$40

Nutritional Concepts

Gain an introduction to current nutrition information and practical consumer-oriented knowledge. Become familiar with

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the principles of diet planning, government standards, food labeling, and the biological functions and food sources of each nutrient. Learn the basic functional roles of vitamins, minerals, and water and how to properly utilize the ChooseMyPlate Web site.

Register online at: <http://www.witseducation.com/fit/store-shop/nutritional-concepts/?affname=17>

Online Course # OLE147..... \$110

Pregnancy Fitness for Fitness Instructors

Combine video, interactive discussion, assignments, and text to gain the knowledge and skills needed to train pregnant women safely and effectively. Lectures provide a foundation of knowledge about pregnancy and the importance of safe and effective exercise. Apply the knowledge and experience for training pregnant clients gained during the practical demonstrations.

Register online at: <http://www.witseducation.com/fit/store-shop/pregnancy-fitness/?affname=17>

Online Course # OLE148..... \$110

Running Well

Utilize video, discussion topics, assignments, and text to learn the most effective running techniques. Learn to use the physiology of running to assess and achieve optimal running form, as well a running technique, warm up and cool down, stretching, foot type analysis and footwear, running surfaces, training program design, core stability, nutritional needs, and injury prevention.

Register online at: <http://www.witseducation.com/fit/store-shop/running-well/?affname=17>

Online Course # OLE149..... \$110

NEW! Salt of the Earth

Age 18 and Up

An intimate and experiential workshop from the feminine ground of being to create sustainable and integrated transformation that can be applied at the office, in parenting, and with oneself. Learn skills to strengthen your emotional and spiritual health, and

HEALTH & RELAXATION

unite mind, body, and spirit to live more powerfully in your life, and build supportive and authentic relationships with others.

Instructor: Carli Romero graduated from NMSU with a BA in political science and economics and founded Shakti Rising New Mexico. Carli is currently training in SENSUS ~ a somatic balancing and integration method of bodywork and has spoken at several conferences.

Course # HR158..... 16 hrs \$101

When: Tues May 31 – July 19

Time: 6:00 p.m. –8:00 p.m.

Where: DACC Workforce Center, RM 121

NEW! Setting Prices for Profitability

How do you determine what to charge for your services? While setting prices may seem like a straightforward concept, there are actually many different factors to consider, and these decisions can make or break your business. Learn how to formulate your pricing strategy and determine what to charge for your products and services. To successfully complete and earn 2 CEUs/ 2 CECs, complete the online modules, contribute to all discussion posts, complete and submit all assignments, and earn 100% on the quiz.

The suggested course text is 101 Ways to Improve Your Personal Training Business. Jeremy Koerber and Kathy Bretsch. (2010.) Health Learning.

Register online at: <http://www.witseducation.com/fit/store-shop/setting-prices-for-profitability/?affname=17>

Online Course # OLE153..... \$59

Sport and Exercise Nutrition: Special Considerations

Expand on your knowledge of nutrition basics for application to sport and exercise. Learn essential sport-related information to assist your clients in achieving optimal results including the origins of sport and exercise nutrition and special considerations with specific populations.

Register online at: <http://www.witseducation.com/fit/store-shop/sport-and-exercise-nutrition-special-considerations/?affname=17>

Online Course # OLE150..... \$59

HEALTH & RELAXATION

HEALTH & RELAXATION

HOBBIES & LEISURE

Success with Aging Parents

Geared towards family and friends of an elderly person, including spouses/significant others, parent-child, elder-other relative, friends, even long-distance caregivers. Gain essential information that caregivers/care partners need to know as you care for an older adult. Learn how to prepare for changes in personal relationships when taking on caregiving roles. Improve your understanding of resources and the long-term care services and supports available. Come away with a developed confidence in techniques in assisting others with variety of needs.

Instructor: Pamela Atwood, MA, CDP, QDCP, & CLL is Director of Life Enrichment & Dementia Care at Hebrew Health Care, Inc., of West Hartford, Connecticut. Pamela has worked with older adults professionally for more than 20 years, and earned a Master's Degree in Gerontology and Human Development from Saint Joseph College in West Hartford.

Online Course # UGOT145..... \$149
When: June 6 – July 1

Transcendental/ Metaphysical Q & A with the Lightbody Tailor

Age 16 and Up

Many are searching for answers to what they consider too peculiar for normal discussion. The subjects covered in this Q&A session can be extremely profound and thought provoking! Come for support, guidance, and laughter as we all move into the higher realms of consciousness. Subjects may range from dreams, astral travel, viewing auras, receiving divine guidance, etc.

DACC MISSION STATEMENT

DACC is a responsive and accessible learning-centered community college that provides educational opportunities to a diverse community of learners in support of workforce and economic development.

Instructor: Connie Reuschlein, The Lightbody Tailor, learned her fundamental healing techniques from a Brazilian healer in the early 1990s. She has continued to grow in her knowledge of energetic healing arts and the process of spiritual mastery through research, practice, and meditation. Connie holds a BS degree in Computer Information Systems, designs Web sites, creates botanical skincare products, provide private alternative healing consultations and offers workshops and classes on a variety of subjects.

Course # HR148D1 2 hrs \$19
When: Sat June 11
Time: 9:30 a.m. – 11:30 a.m.
Where: DACC Workforce Center, RM 119

Course # HR148D2 2 hrs \$19
When: Sat July 9
Time: 9:30 a.m. – 11:30 a.m.
Where: DACC Workforce Center, RM 123

Women's Exercise Training and Wellness

For a career working with women of all ages at medically-based fitness facilities, community wellness programs, personal training studios, physical therapy clinics, health promotion sites, and private and commercial health clubs. Learn how to apply your client's health history, goals, and abilities into exercise science curriculum and practical training techniques with a systematic model to assist clients through various phases of a woman's life.

Online Course # HR151 ... \$1,995 (200 hrs)

HOBBIES & LEISURE

Better Bow Hunting

Today, bow hunting ranks higher in participation than almost any other form of hunting! Learn the very best tips and strategies that give insights on critical gear, shooting advice, and bow hunting techniques. Lots of helpful hints for in-the-field archery success with a straightforward approach. Learn by using real-life situations.

Online Course # HL126..... \$195



See "When Pigs Fly," page 11

Digital Camera Basics

Explore different ways to use your digital camera utilizing one-to-one interaction with the instructor. Take pictures, transfer them to your computer, learn basic editing, uploading to the web, and more. Get that camera out and lets have some fun!

Online Course # OLE106D1 \$49
When: May 28 – June 27

Online Course # OLE106D2 \$49
When: June 15 – July 15

Genealogy Course 1: What is Genealogy?: How do I use the internet for genealogy?

Get started on your discovery and trace your family history with one-on-one help from the instructor. Those who prefer a faster pace are able to do so, as this course is self-paced. Learn about:

1. Charts and forms and how to acquire information from them
2. Popular genealogical sites
3. Surname sites
4. Search engine tips
5. Mailing lists and photographs
6. Organizing your data
7. Comparing computer software

Online Course # OLE109D1 \$49
When: May 27 – June 26

Online Course # OLE109D2 \$49
When: June 16 – July 16

Genealogy Course 2: Where to Find Specific Genealogical Information on the Internet

Find the "unusual" and "miscellaneous" information you need in this second step of your genealogical search. Discover new research tools and where to look in vital records for births, adoptions, marriages, and deaths. Use census, tax, land records, maps, gazettes, atlases, city directories, county histories, and military records to trace lineage. Specific tips will be provided for searching Native American, African American, Hispanic, and religious groups.

Online Course # OLE110D1 \$49
When: June 1 – 30

Online Course # OLE110D2 \$49
When: July 5 – Aug 4

HOBBIES & LEISURE

HOBBIES & LEISURE

HOBBIES & LEISURE

Genealogy Course 3: Advanced Genealogical Research Using the Internet

The third step in your genealogical search uses specific sources for a variety of needs. Learn how to access and utilize ship passenger lists, immigration and naturalization data, American migration trails, and homestead applications. Find mental patients, prisoners, school students, teachers, Free Masons, and female ancestors as well as records from CCC and WPA workers, U.S. Marshals, F.B.I., and Secret Service officials, and divorces. Tips will be provided for using family Bibles, journals, and diaries. You can study handwriting, plan family reunions, make scrapbooks, and much more with the valuable information you locate.

Online Course # OLE111D1 \$49

When: June 6 – July 5

Online Course # OLE111D2 \$49

When: July 5 – Aug 4

Genealogy Course 4: World Genealogy

Searching the world for your ancestors can be a bit intimidating. Use skills learned in previous courses to do research on and off line in more than 52 countries around the world. While seeking genealogical information, participants will work one-on-one with the instructor, at a self-paced speed.

Online Course # OLE112 \$49

When: June 13 – July 13

Go West, Young Girl, Go West

What was pioneer life like for a girl? Look at many female pioneers and their lifestyles. What motivated some of them to endure the rugged life? See how they traveled. Explore that time in history known as The Western Expansion and the women who were a part of it. Of interest to both sexes and all ages!

Online Course # OLE113D1 \$49

When: May 27 – June 26

Online Course # OLE113D2 \$49

When: June 15 – July 15

Testimonial:

"The instructor was knowledgeable, patient and able to communicate her knowledge."

Learn to Buy and Sell on eBay

Thinking about getting on eBay? Learn to create titles that get noticed, craft advertising copy that sells items quickly and for top dollar, and how to create and upload photos of the items you are selling. Learn to safely conduct financial transactions and how to accept credit card payments and pack and ship any item hassle-free. Valuable for both sellers and buyers.

Instructors: Kara Gordon and Shirley Muse are avid entrepreneurs and longtime educators. Both own small businesses that have been earning revenues exclusively through eBay for the past four years. They believe that buying and selling online offers the easiest and most rewarding way to work at home and enjoy teaching others the tricks they have developed for maximum profit.

Online Course # ETG114 \$99

Mastering your Digital SLR Camera

Get control of your digital SLR camera! Learn the many features and controls of your DSLR and the lenses required for each type of photography. Explore exposure controls, including metering, exposure compensation, managing aperture, shutter speed, and ISO. Discover flash photography, managing camera controls, photo files, and even working in manual mode.

Instructor: Curt Simmons, M.Ed, MCSE, MCSA, CTT, is a best-selling author, technical trainer, and multi-media expert. Curt's multi-media expertise provides a focus on digital photography and other Internet-related technologies. He is both a classroom and online instructor, and has developed custom courseware for major U.S. companies.

Online Course # ETG126 \$99

Photographing Nature with Your Digital Camera

Learn the many aspects of outdoor photography and how to master your digital camera's controls and features. Explore composition and lighting issues, and discover how to take beautiful photos

of landscapes, flowers, trees, and water. Delve into shutter speed, aperture controls, and photographing animals and birds. Experiment with macro photography and telephoto lenses.

Instructor: Curt Simmons, M.Ed, MCSE, MCSA, CTT, is a best-selling author, technical trainer, and multi-media expert. Curt's multi-media expertise provides a focus on digital photography and other Internet-related technologies. He is both a classroom and online instructor, and has developed custom courseware for major U.S. companies.

Online Course # ETG217 \$99

Photographing People with Your Digital Camera

Discover the best way to shoot faces, fix common close-up problems, and use digital photo editing techniques to retouch photos and make other improvements. Learn how to organize people for portrait and formal group shots and which angles to use and which to avoid. Gain expertise in filling your photographs with imagery, setting moods, and creating themes.

Instructor: Curt Simmons, M.Ed, MCSE, MCSA, CTT, is a best-selling author, technical trainer, and multi-media expert. Curt's multi-media expertise provides a focus on digital photography and other Internet-related technologies. He is both a classroom and online instructor, and has developed custom courseware for major U.S. companies.

Online Course # ETG172 \$99

Secrets of Better Photography

Master your digital camera and learn the secrets behind outstanding photos! Whether you have a digital SLR, a point-and-shoot camera, or something in between, learn to use it and all of the bells and whistles in this hands-on course! Receive optional critiques of your lessons each week from professional photographers.

Instructor: Beverly Richards Schulz is a graduate of the New York Institute of Photography and an award-winning photographer. An avid digital film

HOBBIES & LEISURE

photographer, she was an early adopter of digital technology and has taught digital editing and photography skills to students from around the world for 15 years.

Online Course # ETG115..... \$99

Solar System Savvy

Have you ever wished you knew more about planets, the solar system, galaxies, and black holes but didn't want to take a test about them? Then this is the online course for you! Venture into the solar system and galaxy in which we reside from your own home.

Online Course # OLE130D1 \$49

When: May 27 – June 26

Online Course # OLE130D2 \$49

When: June 22 – July 22

Travel Photography for the Digital Photographer

Learn how to address the special needs and techniques to capture scenes from around the world and bring them home. Focus on specific tips for digital photographers, and how to use both traditional techniques as well as those unique to digital equipment. Know what to take and what to leave behind as you vacation around the world.

Instructor: Beverly Richards Schulz is a graduate of the New York Institute of Photography and an award-winning photographer. An avid digital film photographer, she was an early adopter of digital technology and has taught digital editing and photography skills to students from around the world for 15 years.

Online Course # ETG116..... \$99

Volcanoes

Looking to explore volcanoes-safely! We will set the temperature settings to simmer, boil, fry, and broil as we watch the volcanic action. Learn what makes a volcano erupt. Visit the most famous eruptions in history. Become aware of the beginning signs of eruptions and how to prepare for them.

Online Course # OLE135D1 \$49

When: May 27 – June 26

Online Course # OLE135D2 \$49

When: June 22 – July 22

HOBBIES & LEISURE

Who wants to be a “Mathenaire?”

After this online adventure you will not need to use any lifelines on your road to success. Equip yourself with a higher understanding of Algebra, Geometry, Trig, and more, in a fun and interactive setting. One day this information could be worth millions to you!

Online Course # OLE137D1 \$49

When: May 27 – June 26

Online Course # OLE137D2 \$49

When: June 22 – July 22

When Pigs Fly

Discover the crazy logic of science! Explain the unexplainable! Explore introductory science concepts and conduct experiments both on and off line. Use sliced cheese to understand fractures. What do cheeseburgers and science have in common? Participate in online treasure hunts to discover science concepts

Online Course # OLE136D1 \$49

When: May 27 – June 26

Online Course # OLE136D2 \$49

When: June 22 – July 22

HOME & GARDEN

NEW!

Basic Home Maintenance

Age 18 and Up

Hole in the wall? Running toilet? Broken screen? Change the locks on your door? Safely hang pictures? Learn this and more to deal with the more common and basic home and apartment repairs. Gain confidence to make simple home repairs.

Instructor: Shannon Reynolds has more than 40 years of experience in making home improvements and repairs which includes remodeling a church into a home and maintenance of 12 apartments. Shannon has a BS in Engineering.

Course # HG110D1 2 hrs \$19

When: Wed June 8

Time: 7:00 p.m. – 9:00 p.m.

Where: DACC Workforce Center RM 121

Course # HG110D2 2 hrs \$19

When: Wed June 22

Time: 5:30 p.m. – 7:30 p.m.

Where: DACC Workforce Center RM 121

HOME & GARDEN

NEW!

Basic Plumbing

Age 18 and Up

How do you repair or install a sink? How do you change a kitchen sink faucet? Bathroom or shower faucet? What is the best way to unstop a sink, toilet, or shower? Learn some basic plumbing maintenance and repair knowledge you can use when you go home. Gain the confidence to make simple plumbing repairs.

M/S fee of \$5 payable to instructor at class. Students should wear old clothing.

Instructor: Shannon Reynolds has more than 40 years of experience in making home improvements and repairs which includes remodeling a church into a home and maintenance of 12 apartments. Shannon has a BS in Engineering.

Course # HG111D1 2 hrs \$19

When: Sat June 11

Time: 10:30 a.m. – 12:30 p.m.

Where: DACC Workforce Center RM 121

Course # HG111D2 2 hrs \$19

When: Sat June 25

Time: 10:30 a.m. – 12:30 p.m.

Where: DACC Workforce Center RM 121

Gardening 1: Groundwork

For new and old gardeners, Master Gardener hopefuls, and those folks who are “just plain interested.” Most successful gardeners have some knowledge of the soil. Gain a general appreciation and knowledge of beginning botany, soils and plant nutrition, insects, and diseases in this online course. Happy gardening!

Online Course # OLE108D1 \$49

When: May 27 – June 26

Online Course # OLE108D2 \$49

When: June 16 – July 16

Testimonial:

“I attended the Spanish for Beginners and very much enjoyed the interactions between instructor and students.”

HOME & GARDEN

Hummingbirds

Do you have an interest in hummingbirds? Learn about the life of hummingbirds and how nature has adapted to make these creatures unique little flying machines. Explore information about types of hummingbirds and their habitats. Read legends, stories, and myths in this online course.

Online Course # OLE115D1 \$49

When: May 27 – June 26

Online Course # OLE115D2 \$49

When: June 15 – July 15

NEW!**Powder Puff Mechanic**

Age 16 and Up

Review basic maintenance procedures and how to prevent potential problems when driving your vehicle. Change a flat tire, check oil and tire pressure. Gain a better understanding of your car and how to address problems before getting stranded.

Students should wear old clothing

Instructor: **Shannon Reynolds** has many years of experience in working on automobiles, including rebuilding several engines. Shannon has instructed many people in automotive maintenance and looks forward to sharing his skills with his students.

Course # HG112D1 1.5 hrs \$19

When: Sat June 11

Time: 8:30 a.m. – 10:00 a.m.

Where: DACC Workforce Center RM 121

Course # HG112D2 1.5 hrs \$20

When: Sat June 25

Time: 8:30 a.m. – 10:00 a.m.

Where: DACC Workforce Center RM 121

Parking Permit Information

You will need a parking permit if you are going to be on the DACC Central Campus for courses Mon–Fri, 7AM–4:30PM.

Permits are not necessary for courses after 4:30PM or on weekends. You can pick up your complimentary parking permit at the DACC Community Education window, 2345 E. Nevada Ave., Suite 100

LANGUAGES

NEW!**Basic Russian**

Age 16 and UP

Learn basic Russian vocabulary and grammar in this fun and interactive course. Practice pronunciation and simple conversations. Explore situational dialogue and receive suggestions for individual study between sessions. Explore Russian history and culture along the way.

Instructor: **Nataliya Townsend** is a native Russian speaker who enjoys sharing her love of and passion for the Russian language with her students. She has taught at DACC since 2006.

Course # LA101..... 20 hrs \$125

When: Tues, Thurs & Sat June 14 – July 7

Time: Tues & Thurs 6:00 p.m. – 8:00 p.m.
Sat 10:00 a.m. – 12:00 p.m.

Where: DACC Central, DAHL RM 182

Conversational Japanese

Whether you want to learn conversational Japanese for travel or just for fun, this will be easy and enjoyable for beginners to master the essentials of the Japanese language. Guided by a native Japanese instructor, gain cultural knowledge only an insider has to discover the heart of Japan!

Instructor: **Ririko Hayashi** has successfully taught people of all ages for over 30 years. Born in Tokyo, Japan, Ririko received her Bachelor's degree in Japan and then moved to the United States, where she obtained her Master's degree. Her professional experience includes working as a Japanese-English interpreter in several fields, including business, law, and education.

Online Course # ETG186..... \$99

NEW!**Discover English through Technology**

Age 17 and UP

Designed for adult English language learners who are at the beginning and intermediate levels. Develop speaking, reading, listening, and writing skills using a provided online tool. Become familiar with grammar, sentence structure, idiomatic expressions, and pronunciation while increasing your English language skills.

LANGUAGES

Instructors: **Jennifer Green** has a Master's degree in Teaching English to Speakers of Other Languages (TESOL) from New Mexico State University and is excited to share her skills with students. **Ewa Krawczyk** earned a doctoral degree in Bilingual Education/ TESOL from New Mexico State University and looks forward to working with students in their English language acquisition.

Course # LA126..... 30 hrs \$185

When: Mon & Thurs May 26 – Aug 4

NO class on May 30 & July 4

Time: 9:30 a.m. – 11:00 a.m.

Where: DACC Workforce Center, RM 106

Discover Sign Language

Discover how to use this graceful, expressive language to communicate with Deaf people. Learn by watching videos that demonstrate how to make the signs and how to incorporate facial expressions to communicate in this beautiful language. Taught using industry best practice with a minimum of audio support to enhance your understanding of the perspective of Deaf people.

Instructor: **Jennifer Carmean** has been involved in the Deaf community since 1982, working as a counselor and teaching American Sign Language. She has experience writing curriculum and developing sign language degrees for community colleges and a master's degree in Rehabilitation Counseling with the Deaf.

Online Course # ETG220..... \$99

Hebrew Reading

Age 16 and UP

Review the Hebrew alphabet. Read key words and sentences as well as selections from the book of Psalms. Handouts and learning materials will be provided.

Instructor: **Erich Zameret** is a native Hebrew speaker and has taught Hebrew for decades to both children and adults. Retired from electrical engineering and teaching math, Erich has an MA from Hebrew College in Massachusetts. He has taught Hebrew at the Adult Learning Academy of Temple Beth El in Las Cruces and is eager to share his passion for Hebrew with his students.

Course # LA105..... 12 hrs \$77

When: Tues June 28 – Aug 2

Time: 6:00 p.m. – 8:00 p.m.

Where: DACC Central, DAMA RM 114M

LANGUAGES

MUSIC & DANCE

PERSONAL ENRICHMENT

Instant Italian

Learn how to express yourself in Italian with practical, everyday words and phrases that will make your stay in Italy more enjoyable. Read, hear, and practice dialogues based on typical situations that you're likely to encounter while staying in Italy in a wide variety of settings. You'll be surprised by how quickly and easily you can learn many useful expressions in Italian!

Instructor: Robert Bertoldi has been mastering Italian for the past 25 years, and teaching college-level Italian in the classroom since 1987. He holds a Master of Arts in Italian literature. His enthusiastic teaching style has earned him the praise of hundreds of students, including fellow language instructors.

Online Course # ETG221..... \$99

MUSIC & DANCE

How to Play Piano by Ear**

Age 18 and Up

Learn one of music's mysteries: how to play songs without relying on sheet music. Free yourself from sheet music dependence! A practical presentation of music theory that includes predicting chord progressions, learning from recordings, and transposing – in everyday language. An ideal follow-up to the Instant Piano course. Open to anyone with a basic understanding of chords on any instrument.

M/S fee of \$29 payable to instructor at class for book and practice CD

Instructor: Craig Coffman has more than 20 years of experience teaching piano and guitar, having also been a professional pianist and music director. His piano and guitar seminars, offered through community colleges and community education programs, have been attended by more than 20,000 students over the last 15 years.

Course # MD101..... 2.5hrs \$35

When: Sat Jun 11

Time: 12:15 p.m. – 2:45 p.m.

Where: DACC Workforce Center, RM 123

****Take a \$10 discount when taking both piano courses this semester**

Instant Guitar for Busy Adults and Teens

Age 13 and Up

Have you ever wanted to learn the guitar, but simply don't have the time? In just a few hours you can learn enough about playing the guitar to give you years of musical enjoyment. Learn the three main types of chords, how to tune your guitar, basic strumming patterns, how to play along with simple tunes, and much more.

M/S fee of \$29 payable to instructor at class for workbook and practice DVD

Instructor: Craig Coffman has more than 20 years of experience teaching piano and guitar, having also been a professional pianist and music director. His piano and guitar seminars, offered through community colleges and community education programs, have been attended by more than 20,000 students over the last 15 years.

Course # MD107..... 2.5 hrs \$35

When: Sat Jun 30

Time: 3:00 p.m. – 5:30 p.m.

Where: DACC Workforce Center, RM 123

Instant Piano for Hopelessly Busy People**

Age 13 and Up

In just a few hours, you can learn enough secrets of the trade to give you years of musical enjoyment. Piano teachers teach note reading, piano professionals use chords. Learn all the chords you'll need to play any song in this one session. Any song, any style, any key! If you can find middle C, and know the meaning of Every Good Boy Does Fine, you are ready for this workshop. Total beginners can print out a free pamphlet on the treble clef online at http://justonceclasses.com/info/images/fastpresence/class_notes_for_piano.pdf

M/S fee of \$29 payable to instructor at class for workbook and practice DVD

Instructor: Craig Coffman has more than 20 years of experience teaching piano and guitar, having also been a professional pianist and music director. His piano and guitar seminars, offered through community colleges and community education programs, have been attended by more than 20,000 students over the last 15 years.

Course # MD103..... 3 hrs \$35

When: Sat Jun 11

Time: 8:30 a.m. – 11:30 a.m.

Where: DACC Workforce Center, RM 123

A to Z Grant Writing

Get the skills and tools you need to enter the exciting field of grant writing! Discover how and where to look for potential funders who are a good match for your organization. Learn how to network and develop true partnerships with a variety of funders, organize a successful grant-writing campaign, and put together a complete proposal package.

Instructor: Linda Vallejo is a professional grant writer and grant-writing instructor with 30 years of experience. She has written proposals for a variety of organizations with interests ranging from the arts, education, environment, health and human services, faith-based programs, and community and economic development projects that resulted in \$30 million in funding from foundation, corporate, government, and individual donors.

Online Course # ETG165..... \$99

An Introduction to Starting a Business

Age 18 and Up

Want to become independent by starting your own business? Learn what it takes to turn your hobby into a business. Explore such topics as creating a business plan, assessing business feasibility, and preparing management and financial plans. Discover what it takes to succeed and develop a plan to get you started.

Students should bring a USB Flash drive

Instructor: James "Jimi" Hill is currently employed with the City of Las Cruces and is a former transit operator, police officer, U.S. Army Veteran, and professional chauffeur. He currently attends Colorado Technical University, pursuing a doctoral degree in management. James has a Master's of Business Administration and Bachelors of Science in Business Administration.

Course # PE151..... 4 hrs \$33

When: Sat June 18

Time: 10:00 a.m. – 2:00 p.m.

Where: DACC Workforce Center, RM 106

NOTE

Course starting dates vary. Check course descriptions for specific dates.

PERSONAL ENRICHMENT

NEW!**Careful, Your Ism's are Showing!**

Age 18 and Up

This thought provoking course discusses how implicit biases influence all of us. Participate in discussions and activities designed to enhance awareness of our biases. From the overt to the subtle these biases are ever present. The area's to be covered are gender, race, age, and socioeconomic status

Instructor: Frank Ballesteros, is a native of Las Cruces. He attended NMSU and received a Bachelor's degree in Family & Child Science and received a MA in Education: Curriculum & Instruction. Frank loves to read historical fiction and mystery and share his knowledge with his students.

Course # PE158..... 6 hrs \$47

When: Wed July 6 – July 27

Time: 6:00 p.m. – 7:00 p.m.

Where: DACC Workforce, RM 121

Competitive Comparison

Age 18 and Up

Want to know if you are getting the BEST VALUE! Getting more BANG for your BUCK! Learn how to properly conduct research for a product or service. Then analyze your findings and compare what you have found. This process will assist in making decisions with information that is comparing apples to apples.

Students should bring a USB Flash drive

Instructor: James "Jimi" Hill is currently employed with the City of Las Cruces and is a former transit operator, police officer, U.S. Army Veteran, and professional chauffeur. He currently attends Colorado Technical University, pursuing a doctoral degree in management. James has a Master's of Business Administration and Bachelors of Science in Business Administration.

Course # PE152..... 4 hrs \$33

When: Sat June 25

Time: 10:00 a.m. – 2:00 p.m.

Where: DACC Workforce Center, RM 106

Testimonial:

"Great effort by instructors to ensure students walk away with something we can be proud of."

PERSONAL ENRICHMENT

NEW!**Financial Planning/ABC's of Investing**

Age 16 and Up

Do you have a budget? Do you have credit cards? Buying a home one day? Learn tips and tricks on how to make the most of your financial budget that you can implement right after class.

Instructor: Shannon Reynolds was in finance for four years in the Air Force. In addition, he has been investing in several different products for years. Budgeting, saving, and investing have been a big focus of his and he will share both his good and bad experiences.

Course # PE159..... 1 hr \$19

When: Wed June 8

Time: 5:30 p.m. – 6:30 p.m.

Where: DACC Workforce Center RM 121

Growing Your Business with Self-Publishing

Designed to help entrepreneurs, businesses, and organizations self-publish and gain a complete understanding of this often-complicated marketplace. Understand your publishing options and select the best pathways given your business and personal objectives. Learn how to work with print on demand (POD) companies that print books in small quantities economically.

Instructor: Tim Street is an American writer, producer, and director. He is one of the pioneers in using the Internet as a storytelling device and is the Creator/Executive Producer of a popular viral video series and the author of the iPad Mystery Thriller enhanced eBook. Tim is excited to share his knowledge with his students.

Online Course # UGOT157..... \$195

When: June 6 – July 1

NEW!**How to Get Started in Game Development**

There's never been a better time to start a career in the game development industry. Start with the fundamentals of game development and get an overview of game genres, platforms, and audiences. Then

PERSONAL ENRICHMENT

learns tools and techniques to help you make better design decisions and achieve greater efficiencies as you develop your own games. Get a feel for where game development is headed and your future in game design.

Instructors: Dr. Edward Lavieri is an active educational game design researcher with a special interest in adaptive learning. He is the creator of the Adaptive Learning Game Design (ALGAE) model that provides guidance on how to create adaptive educational computer games. He has created over 50 Web, desktop, and mobile games. Edward has just as much fun designing and developing computer games as he does teaching others how to do it.

Online Course # ETG151..... \$99

NEW!**Introduction to Game Design**

Gain a general introduction to what goes into the design and development of both video and analog games, with a particular focus on the use of games outside of consumer entertainment. Take the first steps into understanding game design, and how it can be applied in your field with a focus on what makes a game, essentials of design, game design, and gamification.

Instructor: Moses Wolfenstein is an experienced game designer and speaker at national game design conferences. He is a Senior Interaction Developer at the University of Wisconsin-Extension. Moses has over a decade of design experience, holds a PhD from the University of Wisconsin-Madison, and works with the Games, Learning, & Society research group.

Online Course # UGOT169..... \$245

When: June 6 – July 1

Marketing eBooks

Learn how to get the word out to your target market and discover various marketing avenues for your book. Gather information on which social media site(s) make sense for your audience and how to maximize your effort by minimizing your time online. Create a marketing plan so you can map out your marketing steps from start to finish.

PERSONAL ENRICHMENT

Instructor: Tim Street is an American writer, producer, and director. He is one of the pioneers in using the Internet as a storytelling device and is the Creator/ Executive Producer of a popular viral video series and the author of the iPad Mystery Thriller enhanced eBook. Tim is excited to share his knowledge with his students.

Online Course # UGOT158D1 \$195

When: June 6 – July 1

Online Course # UGOT158D2 \$195

When: Aug 1 - 26

Pinterest Essentials

Marketing with Pinterest can yield impressive results, often beating Facebook. Learn how to create an optimized Pinterest business account, use the features and options within the Pinterest platform, set up collections of pins, and pin images and video to Pinterest boards. Practice using Pinterest tools and widgets to create galleries on a blog or Web site, and optimize the content.

Online Course # PE151 \$99

Program Evaluation for Non-Profits

Enhance your understanding of program evaluation within the non-profit context. Improve evaluation planning, data collection, data analysis, and data use with a complete program logic model and evaluation plan ready for implementation. Special attention will be paid to the real-world challenges that organizations may face when conducting evaluations, including staff time, and costs incurred in reporting evaluation results to funders.

Instructor: Myia Welsh, MSW, has over 12 years of experience working in the non-profit sector. As an evaluation consultant, she works with nonprofits to evaluate what differences programs are making through a variety of formats. Myia holds a Master of Social Work Degree with a concentration in social policy and program evaluation from the University of Michigan.

Online Course # UGOT124D1 \$245

When: June 6 – July 1

Online Course # UGOT124D2 \$245

When: Aug 1 – 26

**For Building Key
See Page 20**

PERSONAL ENRICHMENT

Revenue Generation for Non-Profits

Build revenue streams for your non-profit organization. Discover how to increase revenue from your current activities. Develop strategies for building new ones. Learn how to effectively set prices or fees. Understand the 20% that generates 80% of your revenue. Gain a good understanding of improving your revenue generation and generating a better surplus.

Instructor: Fred Bayley has been developing extraordinary customer service in an organization for many years, and through many technology and information source changes. He focuses on soft skills development which often results in a doubling or more of profits. Fred facilitates workshops on customer service, team building, and building positive relationships.

Online Course # UGOT126 \$495

When: June 1 – July 24

Self-Publishing eBooks

Discover what makes a great eBook and how to create, format, and publish your eBook. Learn the steps necessary to insert text, photos, illustrations, audio, videos, and hyperlinks to Web sites in your eBook. Understand the different options you have in self-publishing and distributing your eBook. Walk away not only knowing how to make an eBook but how to market it as well.

Instructor: Tim Street is an American writer, producer, and director. He is one of the pioneers in using the Internet as a storytelling device and is the Creator/ Executive Producer of a popular viral video series and the author of the iPad Mystery Thriller enhanced eBook. Tim is excited to share his knowledge with his students.

Online Course # UGOT143 \$195

When: July 5 – 29

NEW! Social Media Integration and Automation

Learn different methods of integrating and automating a social media presence using best practices, while addressing common problems to share, connect, embed, and otherwise integrate social media content.

PERSONAL ENRICHMENT

Build a well-oiled social media machine from an existing strategy, and find best integration methods and automation tools to accomplish online marketing goals. It is recommended that the Social Media Widgets Essentials course be taken before this course.

Online Course # PE156 \$195

NEW! Spanish Culture

Success in business is not just about your product and service, it's about people, traditions, and relationships. Gain essential information on attitudes, beliefs, and behavior in the Spanish culture, ensuring that you are aware of basic manners, common courtesies, and sensitive issues. Understand the importance of relationships in this culture, including the roles of family, and recognize different communication styles.

Online Course # PE157 \$40

WRITING

Fiction Writing: Workshopping Your Book

Age 17 and Up

Intended for those who are writing fiction or have completed fiction work. Work closely with the instructor and fellow authors to discuss and creatively critique a 30 page portion of your manuscript. The focus will be on characterization, dialogue, setting and overall storyline (plot).

Students should purchase The Everything Guide to Writing Your First Novel prior to start of class. ISBN: 13-978-1-4405-0957-5. Students can bring a personal laptop to class meetings.

Instructor: Barbara Alvarez, professional writer and novelist, has written over 3,000 non-fiction articles on a wide range of topics. She has written and self-published a non-fiction book under a pen name, as well as a romance novella under her own name. Barbara has written other manuscripts that are in the self-publishing process.

Course # WR137 6 hrs \$47

When: Sat June 4 – July 16

NO class July 2

Time: 9:15 am – 10:15 am

Where: DACC Central DAMA, RM 83

How to Register

Your Registration Checklist



Step 1

Check out our courses, then register in one of the following ways:

- 1) Fill out the registration form on page 31, register, and pay,
OR
- 2) Register online at
<http://dacc.augusoft.net>

Step 2

Check building location

Step 3

Check parking requirements

Step 4

Check e-mail (give us a couple days, please!) for registration confirmation

Step 5

Check for any required supplies listed in the course descriptions

Step 6

See you in class!

Confirming Your Enrollment

When you enroll in a non-credit course, you will receive an enrollment confirmation by e-mail. We will notify you of any changes to the course.

Note: If your enrollment confirmation doesn't arrive within one week, call 575-527-7527 during office hours, Mon–Fri, 8:00AM–5:00PM.

Cancellation/Refund Policy

If you cancel three or more working days prior to course start date, a full refund will be issued. If you cancel with less than a three-day notice, or if you do not attend, you will be responsible for the entire payment without benefit of refund. You are welcome to send a substitute if you cannot attend. A working day is defined as Monday through Friday, with the exception of published holidays.

How to Read Course Information

Sample Course Information	How to Interpret
M/S fee \$15, payable to instructor	Materials/supplies (M/S) fee payable directly to the instructor, at the first course meeting
Course # XX102..... 2 hrs \$10	Course number used to register for the course, total number of hours in the course, and course cost (excluding M/S fee)
When: Tues July 3	Weekday(s) and date(s) of course meetings
Time(s): 5:30 p.m. – 7:30 p.m.	Course meeting time(s)
Where: DACC East Mesa DAEM, RM 107	Location where course will be offered

Course Locations

DACC CENTRAL CAMPUS:

3400 S. Espina Street

DACC EAST MESA CAMPUS:

2800 N. Sonoma Ranch Boulevard

DACC WORKFORCE CENTER:

2345 E. Nevada Avenue

NMSU:

Various buildings on NMSU Main Campus (as indicated)

Office Hours

Mon–Fri, 8:00AM–5:00PM with the exception of holidays* (see list below.)

Important Dates

Registration for this summer term begins when you receive this schedule and is ongoing throughout the semester. Please register early as many popular courses fill quickly!

*DACC offices are closed every weekend and on the following h-oliday(s): May 30 and July 2, 2016.

AVAILABLE UPON REQUEST

- Certificates of Participation
- CEU Documentation (skill courses only)
- Gift Certificates

Parking

Parking at the East Mesa Campus and the Chaparral, Gadsden, Hatch, Sunland Park, and Workforce centers does not require a permit. If your course is scheduled at the DACC Central Campus, your parking options are the following:

For courses that are scheduled after 4:30PM Monday through Friday, or on weekends, no permit is required to park in visitor, commuter student, faculty/staff, or meter spaces.

For other courses when a permit is required, a daily E-Permit can be downloaded at the following site:

<http://ict-iisweb.nmsu.edu/auxadmin/ParkingForms/ePermit.aspx>

This permit is free and is valid for one day at a time. There is a limit of 5 permits per year. For more information regarding parking, please call the Community Education Office or refer to the following Web site:

<http://nmsuparking.com/visitor.htm>

CATALOG STATEMENT

This catalog is current as of the time of printing. Please be aware that changes may have been made since that date. For the most up-to-date course information, please go to

<http://dacc.augusoft.net>

Community Education Registration Form

Thank you for your interest in DACC Community Education! It's easy and convenient to register. Simply choose from the options below. All registrations will be acknowledged via email (U.S. Postal mail if no email address is provided) with registration confirmation and receipt. You will be notified of any changes to your course(s).

Office Hours: Mon-Fri, 8:00-5:00pm with the exception of holidays.

- Online Registration: dacc.augusoft.net
- Walk It In: Register in person in our office at DACC Workforce Development Center, 2345 E. Nevada, Ste. 100, Las Cruces, NM, or at the DACC East Mesa Campus Cashier's Office, 2800 N. Sonoma Ranch Blvd., Las Cruces, NM
- Mail It In: Send check, money order, or credit card information along with a completed registration form to DACC Community Education, P.O. Box 30001, MSC 3-DA, Las Cruces, NM 88003-0001
- Phone It In: For VISA, MasterCard, Discover, and American Express debit or credit cards, call our office directly at 575-527-7527.
- Fax It In: Fax the completed registration form, including credit or debit card information to 575-647-0787. Please call our office to confirm receipt of Fax. 575-527-7527.

Cancellation/Refund Policy (A working day is defined as Monday through Friday, with the exception of published holidays.)

**If you cancel three or more working days prior to class start date, a full refund will be issued.

**If you cancel less than three working days prior to the class start date, or if you do not attend, you will be responsible for the entire payment without benefit of refund. You are welcome to send a substitute if you cannot attend.



Check Enclosed Make Check Payable to DACC
 VISA
 MasterCard
 Discover
 American Express

Card #	<input type="text"/>	Expiration Date Month & Year	<input type="text"/>
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Name Day phone

Address Msg phone

City St Zip

Email
please print

CRS #	<input type="text"/>	CRS Title	<input type="text"/>	Fee	<input type="text"/>
CRS #	<input type="text"/>	CRS Title	<input type="text"/>	Fee	<input type="text"/>
CRS #	<input type="text"/>	CRS Title	<input type="text"/>	Fee	<input type="text"/>
CRS #	<input type="text"/>	CRS Title	<input type="text"/>	Fee	<input type="text"/>
CRS #	<input type="text"/>	CRS Title	<input type="text"/>	Fee	<input type="text"/>

By signing I acknowledge that I have read and understand the Cancellation/Refund Policy.

Registration will not be made without signature!

X _____
SIGNATURE

DRIVING DIRECTIONS

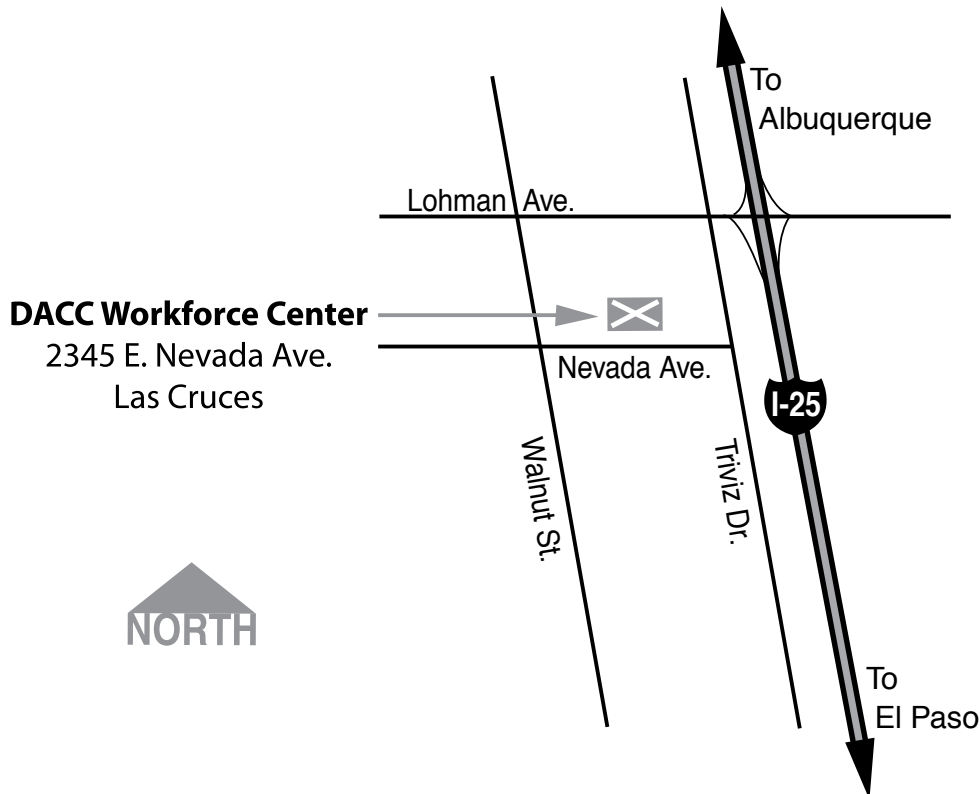


Map to East Mesa Campus

DRIVING DIRECTIONS



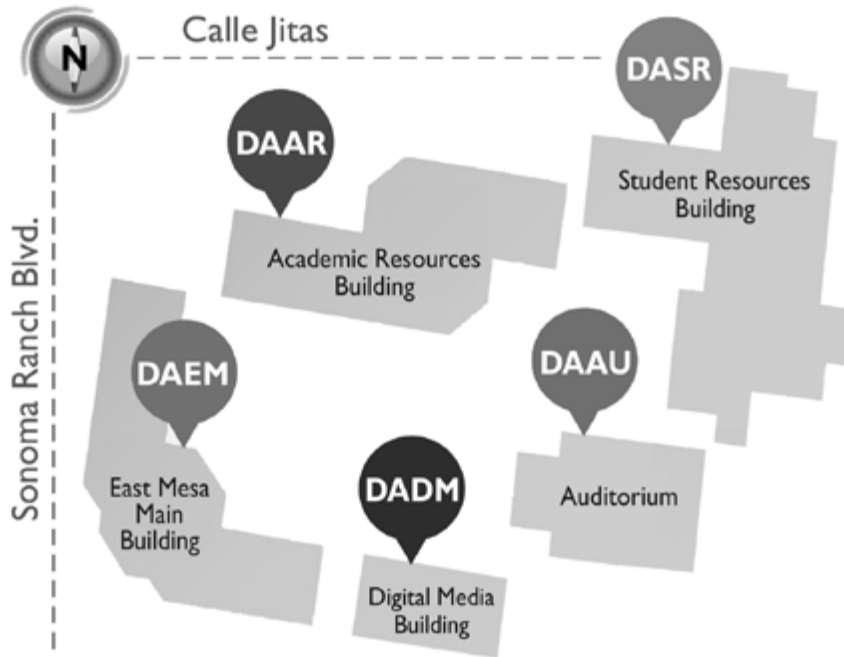
Map to Central Campus



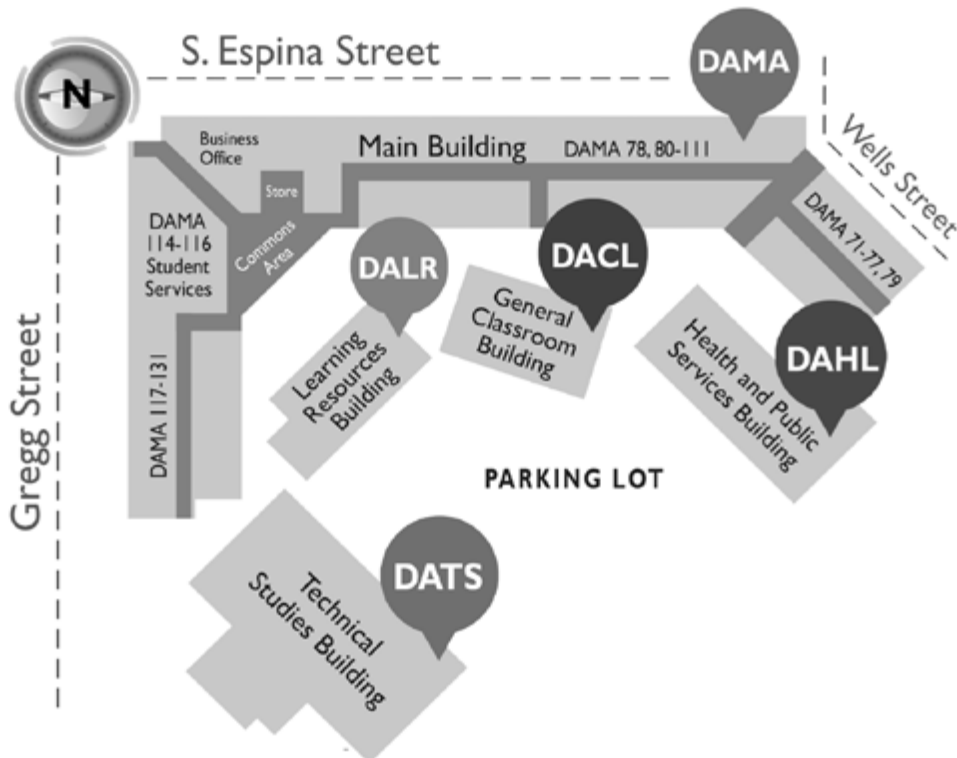
Map to Workforce Center

BUILDING MAPS

DACC EAST MESA CAMPUS MAP



DACC CENTRAL CAMPUS MAP



DACC Community Education offers a wide variety of online courses



Social Media for Business Courses

Facebook

Twitter

LinkedIn

Instagram

YouTube



Drawing for the Absolute Beginner

Advanced Grant Proposal Writing

Creating WordPress Websites

Introduction to Digital Scrapbooking

Video Marketing



Check out all of our **COMPLETE** online course selection at dacc.augusoft.net



TUITION ASSISTANCE: This Certification Program is eligible for Workforce Investment Act Funding and Veteran's Education Benefits in many states. Please check with the college listed, your local Workforce Investment Board or Veteran's Administration office for details.



Personal Fitness Trainer National Certification Course

What Can You Expect to Learn in 9 Weeks?

Lectures (16 hrs.)

- Exercise Physiology
- Fundamentals of Anatomy
- Biomechanics & Applied Kinesiology
- Muscular Strength & Endurance

Practical Hands on Labs (16hrs.)*

- Fitness Assessment
- Client Rapport
- Equipment Usage
- Weight Training Techniques
- Flexibility

** 30-hour internship, adult CPR & AED required prior to issuance of national certification.*

To register call
888-330-9487

**July 9 -
August 13**

Saturdays

9 am - 4 pm

Cost: \$649

(Textbook required, not included in cost. Includes \$25 lab fee.)

For course information contact WITS at **888-330-9487** or visit www.witseducation.com