

MACALESTER COLLEGE



FACILITIES SERVICES
MEMORANDUM

TO: All Staff and Management- Facility Services Department

FROM: Ralph Williamson

DATE: 07/16/2011

RE: Selection of Green Seal Cleaning Product Vendor

Over the past three years the Custodial Services Department has been testing 5 different vendor lines of Green Seal Cleaning Products. After months of hands on testing and surveying of the users, the 3M line of Green Seal Products has been chosen. Macalester has successfully converted all buildings and completed all training for the 3M product line.

The reasons for pursuing this project include, but are not limited to the following:

1. Interest in the safety of all Macalester College Staff and Students who work directly with cleaning solutions on a daily basis.
2. Interest in being proactive with regards to Macalester's on going commitment to environmental responsibility.
3. Interest in assuring that products and companies Macalester College aligns themselves with provide us with quality products, services, ongoing training, and prices that allow us to operate in a fiscally responsible manner.
4. We have no existing contract to take in to consideration. We are given State College Pricing with past and present vendors.

The distributor will be Dalco, based out of New Brighton Minnesota. Our account manager will be Jeff Madsen. The producer of our products will be 3M, based out of St. Paul Minnesota. Our account manager with 3M will be Greg Meyer.

I would like to thank all of the Custodial Staff who have participated in all of the testing and surveying of the products. You very carefully assessed each product line and helped us make the best decisions.