

**STARS 2.1 Tracking Document**

Credit	Name	Expected points	Total points	Manual Reviewed	Discussed at Pressure Test?		Reviewed at Follow-up Meeting	All Required Reporting Fields Included	Report Figures Consistent Across Credits	Notes from MacEwan General Comments: • Watch for the use of acronyms (ensure that the acronyms are spelled out during the first use in each credit) • Ensure consistency in the additional notes section (also important for next submission)
					Y/N	Status %				
<b>Institutional characteristics</b>										
IC 1	Institutional Boundary	Required	Required	Y	Y	100%	Y	Y	Y	
IC 2	Operational Characteristics	Required	Required	Y	Y	100%	Y	Y	Y	
IC 3	Academics and Demographics	Required	Required	Y	Y	90%	Y	Y	Y	Noting that the hotel is being excluded.
<b>Academics</b>										
<b>Curriculum</b>										
AC-1	Academic Courses	7.6	14	Y	Y	90%	Y	Y	Y	UofA to clarify with AASHE what is considered physical education, performance arts, etc. The criteria for this credit has changed since the last submission - UofA modified for AC1 and AC2 based on the definition change. Methodology is key - everytime a course was offered, it was counted at UofA
AC-2	Learning Outcomes	4.2	8	Y	Y	50%	Y	Y	Y	What is the timeline for institutional learning outcomes?
AC-3	Undergraduate Program	3	3	Y	Y	90%	Y	Y	Y	
AC-4	Graduate Program	3	3	Y	Y	90%	Y	Y	Y	
AC-5	Immersive Experience	2	2	Y	Y	90%	Y	Y	Y	
AC-6	Sustainability Literacy Assessment	2	4	Y	Y	TBD if pursuing	Y Pursuing	Y	Y	How is this tracked / how is the literacy assessment administered regularly? Is this done on an annual basis? How do you ensure you are reassessing the same group of students? How long is the assessment? - 20 questions
AC-7	Incentives for Developing Courses	2	2	Y	Y	90%	Y	Y	Y	Community service learning grant - tracking
AC-8	Campus as a Living Laboratory	4	4	Y	Y	50%	Y	Y	Y	
<b>Research</b>										
AC-9	Research and Scholarship	12	12	Y	Y	50%	Y	Y	Y	Similar to AC1 and AC2 - the change in definition may affect this credit but UofA has noted and is making adjustments accordingly
AC-10	Support for Research	4	4	Y	Y	90%	Y	Y	Y	
AC-11	Access to Research	1	2	Y	Y	90%	Y	Y	Y	
<b>Total Points Academics</b>		<b>44.80</b>	<b>58.00</b>							
<b>Engagement</b>										
<b>Campus Engagement</b>										
EN-1	Student Educators Program	4	4	Y	Y	90%	Y	Y	Y	To be updated with information from Sustain SU
EN-2	Student Orientation	2	2	Y	Y	100%	Y	Y	Y	Will be using updated stats once available (2016).
EN-3	Student Life	2	2	Y	Y	100%	Y	Y	Y	Significant amount of activity here that could be captured - try to choose the most impactful, relevant and highlight any new initiatives.
EN-4	Outreach Materials and Publications	2	2	Y	Y	100%	Y	Y	Y	
EN-5	Outreach Campaign	4	4	Y	Y	100%	Y	Y	Y	
EN-6	Assessing Sustainability Culture	1	1	Y			Not Pursuing			
EN-7	Employee Educators Program	3	3	Y	Y	100%	Y	Y	Y	
EN-8	Employee Orientation	1	1	Y	Y	100%	Y	Y	Y	
EN-9	Staff Professional Development	1.25	2	Y	Y	100%	Y	Y	Y	Sustainability ethics training is offered to all staff. Looking further at the human resource development fund.
<b>Public Engagement</b>										
EN-10	Community Partnerships	3	3	Y	Y	100%	Y	Y	Y	
EN-11	Inter-Campus Collaboration	3	3	Y	Y	100%	Y	Y	Y	Consider adding in conference presentations, however full points will be achieved without.
EN-12	Continuing Education	4.7	5	Y	Y	50%	Y	Y	Y	
EN-13	Community Service	0.45	5	Y	Y	100%	Y	Y	Y	Challenging credit, but significant data gathered from across the institution. Consider adding a question about volunteering into the literacy assessment, if pursuing.
EN-14	Participation in Public Policy	2	2	Y	Y	100%	Y	Y	Y	
EN-15	Trademark Licensing	2	2	Y	Y	100%	Y	Y	Y	
<b>Total Points Engagement</b>		<b>35.40</b>	<b>41.00</b>							

Operations										
Air & Climate										
OP-1	Greenhouse Gas Emissions	2.79	10	Y	Y	100%	Y	Y	Y	Does not include capital goods, purchases, travel, etc.
OP-2	Outdoor Air Quality	0.5	1	Y	Y	100%	Y	Y	Y	
Buildings										
OP-3	Building Operations and Maintenance	1.79	5	Y	Y	90%	Y	Y	Y	
OP-4	Building Design and Construction	1.36	3	Y	Y	100%	Y	Y	Y	
Energy										
OP-5	Building Energy Consumption	2.25	6	Y	Y	100%	Y	Y	Y	Consider not repeating events in this section as well as engagement. I think there is an ample number of examples for each, meaning you likely do not need to duplicate.
OP-6	Clean and Renewable Energy	0	4	Y	Y	100%	Y	Y	Y	
Food & Dining										
OP-7	Food and Beverage Purchasing	1.22	6	Y	Y	90%	Y	Y	Y	Discussion about if locations on campus were owned or operated by Student Union.
OP-8	Sustainable Dining	2	2	Y	Y	100%	Y	Y	Y	
Grounds										
OP-9	Landscape Management	1	2	Y	Y	100%	Y	Y	Y	
OP-10	Biodiversity	0	2	Y	Y	100%	Y	Y	Y	
Purchasing										
OP-11	Sustainable procurement	2	3	Y	Y	100%	Y	Y	Y	
OP-12	Electronics Purchasing	0.83	1	Y	Y	100%	Y	Y	Y	
OP-13	Cleaning and Janitorial Purchasing	1	1	Y	Y	100%	Y	Y	Y	
OP-14	Office Paper Purchasing	0.13	1	Y	Y	100%	Y	Y	Y	
Transportation										
OP-15	Campus Fleet	0.11	1	Y	Y	100%	Y	Y	Y	
OP-16	Student Commute Modal Split	1.86	2	Y	Y	50%	Y	Y	Y	
OP-17	Employee Commute Modal Split	1.28	2	Y	Y	50%	Y	Y	Y	
OP-18	Support for Sustainable Transportation	2	2	Y	Y	100%	Y	Y	Y	Reviewing last submission for Telecommuting and condensed work week
Waste										
OP-19	Waste Minimization and Diversion	4.22	8	Y	Y	100%	Y	Y	Y	
OP-20	Construction and Demolition Waste Diversion	0.73	1	Y	Y	100%	Y	Y	Y	
OP-21	Hazardous Waste Management	0.5	1	Y	Y	100%	Y	Y	Y	
Water										
OP-22	Water Use	3.92	5	Y	Y	100%	Y	Y	Y	Is there water saving technologies in any of the labs that can be counted?
OP-23	Rainwater Management	1	2	Y	Y	100%	Y	Y	Y	
<b>Total Points Operations</b>		<b>32.49</b>	<b>71.00</b>							
Planning & Administration										
Coordination, Planning, & Governance										
PA-1	Sustainability Coordination	1	1	Y	Y	100%	Y	Y	Y	
PA-2	Sustainability Planning	4	4	Y	Y	100%	Y	Y	Y	
PA-3	Participatory Governance	3	3	Y	Y	100%	Y	Y	Y	
Diversity & Affordability										
PA-4	Diversity and Equity Coordination	1.33	2	Y	Y	100%	Y	Y	Y	
PA-5	Assessing Diversity and Equity	1	1	Y	Y	100%	Y	Y	Y	
PA-6	Support for Underrepresented Groups	2.25	3	Y	Y	100%	Y	Y	Y	UofA noted a significant amount of US language in this credit - will inquire about Canadian equivalents
PA-7	Affordability and Access	1	4	Y	Y	100%	Y	Y	Y	Again US based language - UofA to look into what information is collected and accessed (possibly through financial support office)
Investment										
PA-8	Committee on Investor Responsibility	0	2	Y	Y	100%	Y	Y	Y	
PA-9	Sustainable Investment	0.27	4	Y	Y	100%	Y	Y	Y	
PA-10	Investment Disclosure	1	1	Y	Y	100%	Y	Y	Y	
Health, Wellbeing, & Work										
PA-11	Employee Compensation	0.93	3	Y	Y	100%	Y	Y	Y	
PA-12	Assessing Employee Satisfaction	0	1	Y			Not Pursuing			
PA-13	Wellness Program	1	1	Y	Y	100%	Y	Y	Y	
PA-14	Workplace Health and Safety	1	2	Y	Y	100%	Y	Y	Y	Baseline year needs to be chosen.
<b>Total Points Planning &amp; Administration</b>		<b>17.78</b>	<b>32.00</b>							

Innovation & Leadership											
IN-03	Exemplary - Academy -Industry Connections	1	0.5	Y	Y	90%	Y	Y	Y		
IN-05	Exemplary - Green Event Certification	1	0.5	Y	Y	50%	Y	Y	Y		
IN-07	Exemplary - Fair Trade Campus	0.5	0.5	Y	Y	100%	Y	Y	Y	Follow-up with Fair Trade Edmonton - have good connections within Fair Trade Canada to determine how far along the process is.	
IN-08	Exemplary - Certified Green Cleaning	0.5	0.5	Y	Y	100%	Y	Y	Y		
IN-09	Exemplary - Green Labs	0.5	0.5	Y	Y	100%	Y	Y	Y		
IN-10	Exemplary - Sustainable Dining Certification	0.5	0.5	Y	Y	100%	Y	Y	Y		
IN-18	Exemplary - Independent Review	0.5	0.5	Y	Y	0%	Y	Y	Y	Trouble with initial document upload	
IN-21	Exemplary - Adjunct Faculty Compensation		0.5	Y	Y	50%	Y	Y	Y		
IN-24	Innovation A - To be Determined	0.5	1	Y	Y	100%	Y	Y	Y		
IN-25	Innovation B - To be Determined	0.5	1	Y	Y	100%	Y	Y	Y		
<b>Total Points Innovation</b>		<b>4</b>	<b>4</b>								