Memorandum of Understanding
Campus Commuter Bicycle Fleet
Agreement between UTSA Sustainability and Campus Recreation

Purpose:
This partnership exists to improve connectivity and multi-modal transportation options for current UTSA students through long term rentals of single speed bikes, bike lights, helmets and locks.

Purchase and Possession:
Sustainability will cover total cost for purchase of the initial 10 single speed bikes, and coordinate access to bike helmets, lights and locks.

Upon receipt, the bikes will be inventoried as Campus Recreation property with the intent and use to serve goals of the grant.

Ongoing Fleet Management

- Campus Recreation will:
  - Store and maintain possession of the bikes for their useable life and make the determination when they should be retired from the rental fleet
  - maintain as many bikes as possible so they are available for rent; any ongoing maintenance required will be performed at the expense of Campus Recreation
  - charge renters MSRP for replacement parts/whole bike (up to the replacement cost of the bike) if it is determined that renters were responsible for damage. Regular maintenance and repair include chain, tire, brake pad replacement and will be provided at no charge to the renter. Renters will be responsible for the cost of a lost bike regardless of responsible party.
  - Campus Recreation will make every effort to provide rental and usage data in a timely manner to be used for grant reporting and future grant writing.

- Following the closure of the grant’s term or no later than May 15, 2023, Campus Recreation maintains the right to set a fee due for rental of the bikes originally purchased by Sustainability.

Communication with Renters:
Sustainability and Outdoor Pursuits will collaboratively coordinate communication with renters to increase rider knowledge and awareness of campus bike programming and safe riding habits.

Laura Munroe, Director of Campus Recreation
Date: 12/09/21

Lani May, Director of Sustainability
Date: ________________