



Alternative Transportation Manager Parking and Transportation Services

The Colorado State University Parking and Transportation Services Department is seeking an experienced and talented manager that can assist in the development and ongoing operation of a new alternative transportation program on the Colorado State University campus.

Colorado State University is a top-ranked, comprehensive public university renowned for research and focus on student learning. A land-grant university of more than 30,000 students/employees, Colorado State University is located in Fort Collins, Colorado. A mid-sized city of approximately 144,000 residents, Fort Collins is located in northern Colorado at the base of the Rocky Mountain foothills and a one hour drive from the Denver metropolitan area. Recently named the number one city in the country to live in by *Fortune Magazine*, residents enjoy a moderate four-season climate with an average of 300 days of sunshine, making it an attractive place to work and live.

Colorado State University's Parking and Transportation Services Department is a self-supporting enterprise operation. Its mission is to manage parking resources and transportation operations in a manner that supports the campus activities and enhances life in the community.

POSITION OVERVIEW

This new manager level position in the Colorado State University Parking and Transportation Services (PTS) Department will report to the Director of PTS. The position is responsible for planning, developing, marketing, and implementing alternative transportation projects, programs, and policies in order to promote alternate modes of transportation, improve access to transit and enhance connectivity between and throughout the Colorado State University campuses. Alternative Transportation Programs will include, but is not exclusive to: pedestrian, bicycle, car pool, and shuttle transit and infrastructure.

The position will serve as the University's primary contact and advocate for alternative transportation issues.

DUTIES AND RESPONSIBILITIES

- Responsible for developing and disseminating information to the university community that promotes public awareness and use of transit and alternative transportation programs sponsored and/or managed by Parking and Transportation Services.
- Collaborate with the PTS Communication Manager to coordinate alternative transportation marketing and outreach plans, and develop an annual marketing and outreach plan for all alternatives to the single occupant vehicle (SOV) mode.
- Prepares and oversees the preparation of grant applications to enhance the funding of alternative transportation improvements for the university; monitors expenditures on grant-funded projects; and prepares related written and statistical reports.
- Represents PTS and the University at meetings with local and regional transportation planning agencies and transit providers.
- Coordinates alternative transportation-related development review and planning activities with CSU Facilities Division staff to ensure the inclusion of alternative transportation opportunities, including: bicycle, pedestrian, and mass transit, in development review actions.
- Makes presentations to and facilitates meetings with the campus community groups, neighborhood associations, and other transportation-related committees, alliances, and coalitions.
- Prepares and presents written reports and oral presentations to the Directors of PTS, Facilities Services, and other related bodies.
- Participates in meetings, conferences, and other professional forums to keep abreast of transportation system trends and emerging strategies; and stays informed on community, social, and political problems and their relevance to and impact upon alternative transportation programs.
- Provide exceptional customer service at all times.

MINIMUM QUALIFICATIONS

Possession of a bachelor's degree in transportation planning, urban planning, environmental studies, or related field; **and**,

Five years of professional transportation management experience which includes;

- Demonstrated ability to write grants, and obtain grant funding, for alternative transportation initiatives.
- Development and implementation of various alternative transportation programs (i.e. bike, pedestrian, carpool, car share, ride share, on-campus shuttle, off-campus shuttles).

- Demonstrated ability to identify, analyze, and resolve issues through data collection, research, and troubleshooting.
- Experience with developing collaborative relationships at all levels of administration and staff.
- Expertise in making effective public presentations before decision-making bodies.

PREFERRED QUALIFICATIONS

- Demonstrated ability to plan, organize, manage and complete complex alternative transportation projects.
- Experience in establishing and maintaining cooperative working relationships with a diverse customer base (i.e. university, municipal, corporate campus environment, governmental agencies, elected officials, neighborhood associations, community groups, and the general public).
- Ability to work autonomously with success in meeting goals, priorities, and deadlines.
- Demonstrated commitment to professional development.

SALARY

The proposed salary range is \$75,000 - \$90,000 annually based on experience and qualifications. This is a full-time administrative professional position. The position offers a full benefits package including: 24 vacation days and 15 sick leave days per year, enrollment in group health, life and accident insurance, retirement plan options, work injury benefits, disability insurance, and additional opportunities such as free employee study privilege credits. CSU offers Domestic Partner benefits. A full description of benefits is available at <http://www.hrs.colostate.edu/benefits/>.

APPLICATION

Applicants must submit their materials consisting of:

1. A letter of interest addressing the position qualifications, and
2. A targeted resume, and
3. The names, email, postal addresses, and telephone numbers of three references

Electronic applications are preferred. Send the completed application materials in Word or PDF format to: Amanda.fitzpatrick@colostate.edu. Application materials should be

addressed to Search Committee, ALTERNATIVE TRANSPORTATION MANAGER,
Colorado State University.

Applications must be received before 5:00PM (MT) May 9, 2013 for full consideration.

Colorado State University does not discriminate on the basis of race, age, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, or gender identity or expression. Colorado State University is an equal opportunity/equal access/affirmative action employer fully committed to achieving a diverse workforce and complies with all Federal and Colorado State laws, regulations, and executive orders regarding non-discrimination and affirmative action. The Office of Equal Opportunity is located in 101 Student Services.

Colorado State University is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search and motor vehicle history.