

Assc Dir-Campus Sustainab

As of 2020-10-09

General Information

Profile ID: 030_30014844 Assc Dir-Campus Sustainab Profile Status: Active
 Profile type: JOB Job Profile Status Date: 2020-07-30

Profile Identities

Profile Identity Option:	Set ID	Key 1 Value	Key 2 Value	Description
POSITION		30014844		Assc Dir-Campus Sustainab

Profile Details

Content Item ID	Description
NO	

Job Summary

Title	Job Summary
Provide strategic direction and leadership at the Institute in the practice of s	Provide strategic direction and leadership at the Institute in the practice of sustainability, overseeing the administration of sustainable campus engagement programs and operational initiatives, and provide leadership to enable program integration across the Institute. This position will interact on a consistent basis with the Executive Vice President for Administration and Finance, Vice Presidents, Executive Directors, Divisional Leadership, faculty and students. This position typically will advise and counsel: Divisional Leadership and staff This position will supervise: May supervise department staff.

Job Duties/Responsibilities

Title	Job Duties/Responsibilities
Job Duty 1	Build a network of stakeholders, partners and thought leaders aligned around shared principles and values to develop common vision and goals for sustainable practices.
Job Duty 9	Seek out and research grant opportunities, write grant applications and reports, and administer grants as required.
Job Duty 10	Perform other duties as assigned
Job Duty 2	Steward the Institute's broad agenda of sustainability with respect to operational practice, and integrate with academic and research platforms as they develop.
Job Duty 3	Lead a governance structure to support and implement the Institute's vision for sustainable practice.
Job Duty 4	Represent the Institute at campus-wide events, community and professional organizations related to sustainability.
Job Duty 5	Plan, develop, promote, implement and assess programs. Engage Campus Sustainability and cross campus team members as necessary to support activities.
Job Duty 6	Align sustainability principles with campus vision, goals, objectives, policies and activities.
Job Duty 7	Oversee and provide guidance to office team to develop communications and marketing resources as described in the Office's Communication Plan.

Title	Job Duties/Responsibilities
Job Duty 8	Develop resources and facilitate tours, presentations and other outreach initiatives to campus community.

Required Qualifications

Content Item ID	Description
EDREQ	Bachelor's Degree in Environmental Sciences, Environmental Studies, Environmental Engineering or Sustainability, or equivalent combination of education and experience
OTHERREQQUAL	Overnight travel required for project delivery; flexibility in on-site daily service delivery hours (due to client shift schedules, project requirements).
REQEXP	Seven to nine years of job related experience

Preferred Qualifications

Content Item ID	Description
PREFERREDEDU	Master's Degree

Knowledge, Skills, & Abilities

Content Item ID	Description
SKILLS	This job requires strong interpersonal and strategic planning skills and Experience in leading and facilitating large multi-disciplinary teams, Data analysis and report development skills are also required.

** End of report **