

Ex Dir-Sustain & Bldg Ops

As of 2020-06-24

General Information

Profile ID: 030_193J08
 Profile type: JOB

Ex Dir-Sustain & Bldg Ops
 Job Profile

Profile Status: Active
 Status Date: 2020-06-24

Profile Identities

Profile Identity Option:	Set ID	Key 1 Value	Key 2 Value	Description

Equal Employment Opportunity

Title	Equal Employment Opportunity
EEO	Georgia Tech provides equal opportunity to all faculty, staff, students, and all other members of the Georgia Tech community, including applicants for admission and/or employment, contractors, volunteers, and participants in institutional programs, activities, or services. Georgia Tech complies with all applicable laws and regulations governing equal opportunity in the workplace and in educational activities. Georgia Tech prohibits discrimination, including discriminatory harassment, on the basis of race, ethnicity, ancestry, color, religion, sex (including pregnancy), sexual orientation, gender identity, national origin, age, disability, genetics, or veteran status in its programs, activities, employment, and admissions. This prohibition applies to faculty, staff, students, and all other members of the Georgia Tech community, including affiliates, invitees, and guests.

Job Summary

Title	Job Summary
SUMMARY	Enabling the creation and implementation of a shared vision for an integrated sustainability plan for the Institute. This position reports to the Vice President for Sustainability, Facilities, and Safety. This individual must collaborate with the institution's leadership and workforce to create a culture of sustainability. This position is responsible for the identification of external funding opportunities to support sustainability initiatives and for planning and directing the organization's sustainability activities. In addition, this position is responsible for the planning, coordination, management, and/or supervision of a large and diverse facility or a group of facilities. This position will interact on a consistent basis with institute administrators, staff, community officials, vendors/contractors, and faculty. This position is responsible for creating a collaborative culture that aligns around shared goals using proven and agreed upon metrics to measure the work. This position will supervise assigned staff.

Job Duties/Responsibilities

Title	Job Duties/Responsibilities
Job Duty 1	Responsible for the creation of a sustainability vision for the institution through collaboration with academic and administrative partners. Responsible for the creation of strategic plan that balances measurable progress with short-term financial implications.
Job Duty 3	Manage, empower and support a talented and diverse staff. Responsible for nurturing the talent of the existing staff and developing the next generation of leadership. Provides professional development opportunities for staff and deliberately cross-trains staff for succession planning.
Job Duty 4	Promote a culture of transparency and collaboration by working work

Title	Job Duties/Responsibilities
	closely with internal stakeholders and decision makers.
Job Duty 5	Effectively manage a team of individuals that support the operations of buildings in an efficient and effective manner.
Job Duty 6	Perform other related duties as assigned.
Job Duty 2	Ensure that sustainability measures are developed through the lens of a business case analysis that are strategic, systematic and comprehensive in their approach.

Required Qualifications

Content Item ID	Description
EDREQ	Bachelor's Degree or equivalent combination of education and experience
REQEXP	Minimum of ten years related experience

Knowledge, Skills, & Abilities

Content Item ID	Description
SKILLS	This job requires the ability to interact with staff at all levels in a fast paced, demanding environment. ∩ Ability to be flexible, proactive, resourceful and efficient coupled with professionalism and maintaining confidentiality where required. ∩ Requires expert level written and verbal communications skills, decision making ability and attention to detail.

** End of report **