
Smith College Copier and Printer Paper Purchasing Policy (Approved July, 2009)

Preamble

Smith College recognizes that the sourcing and transportation of paper involves unnecessary impact to the climate and ecosystems. This policy has been developed to:

- raise awareness of these issues within the campus community
- reduce the use of copier and printer paper
- reduce the use of all types of paper for general communication within the college
- reduce the impact of the paper that is used

Implementation of this policy will have environmental and financial benefits.

Policy

- All paper used for copiers and printers on campus will contain at least 30% post-consumer recycled content. (This is consistent with state and federal paper procurement guidelines). Non-recycled content should be sourced from Forest Stewardship Council certified sustainably managed forests (or equivalent).
- All offices and departments will purchase paper that meets or exceeds this standard.
 - The WB Mason purchasing website will be modified such that only printer and copier paper that meets this standard is available via the Smith College account.
- We recommend that paper be purchased via the WB Mason website rather than having individual departments purchase paper from off-campus retailers e.g. Staples, often at additional expense, labor and carbon emissions.

Any printing and copying equipment purchased or leased by the college should be capable of utilizing paper that meets the above standard.