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**Date:** August 12, 2019  
**From:** Gary Nicksa  
**Subject:** Zero Waste Implementation Task Force

The Climate Action Plan, approved by the Boston University Board of Trustees in December 2017 outlines strategies to become a Zero Waste institution by 2030\*. To that end, we are launching a Zero Waste Implementation Task Force (ZWITF) to develop a Zero Waste Plan that can be implemented by the University. The Plan will have five components:

1. **Supply Chain:** reduce waste in the supply chain
2. **Infrastructure and Logistics:** standardize and right size infrastructure for more effective diversion of waste
3. **Compliance and Training:** improve and standardize compliance and training
4. **Metrics:** develop the systems needed for data accuracy
5. **Construction Waste:** divert construction waste from incineration and landfills.

Dennis Carlberg, Associate Vice President for University Sustainability and Paul Riel, Associate Vice President, Auxiliary Services have agreed to co-chair the Task Force. I am writing to ask you to be a member of the Task Force. I anticipate this will be a 4 to 6-month effort culminating in a report to me and University leadership. To assist the Task Force we have engaged a consulting firm with Zero Waste implementation expertise to facilitate the work.

Attached, you will find the charge to the Zero Waste Implementation Task Force and the Climate Action Plan Supply Chain & Waste Stream Working Group Report. The Climate Action Plan can be found [here](#).

I hope you will join this important effort. If you agree, the University's sustainability team will be in touch to schedule a time in August for the consulting firm to interview you in preparation for a ZWITF kickoff meeting in September.

If you have any questions please feel free to call me (cell 617-512-2591) and let me or Ruth Martinho know

by email ([martinho@bu.edu](mailto:martinho@bu.edu)) or phone (617-353-6500) if you are willing to be a Task Force member.

\* Zero Waste is defined as the diversion of 90% or more of non-hazardous waste from landfill and/or incineration.