

## SCHEDULE "C"

### Scope of Services

#### STAFFING

The Company shall maintain well-trained and adequate staff at all times to ensure a high quality-cleaning program.

The Company shall provide competent and adequate supervision as necessary to satisfy the requirements and specifications of the contract. The supervisor shall cooperate fully with the representatives of the Client and shall be available for inspections of the building at times other than requested working hours upon request.

All employees of the Company assigned to the locations shall be appropriately attired and have proper identification displayed at all times.

Any employee whose moral conduct, behavior or appearance is unsatisfactory will be brought to the Company's attention for appropriate action, which could include discharge.

#### REQUIREMENTS

The Company will furnish all labour, necessary supplies and equipment as per Schedule B to perform the listed contracted cleaning services required for the building(s) specified herein and in the manner and schedules set forth in the Schedule A.

The premises, equipment and facilities shall be maintained in a condition satisfactory to the Client and follow the specified cleaning frequencies, without exception.

The Company will be responsible for specified stripping and sealing of floors, carpet cleaning, cleaning of blinds, office and meeting room furniture inclusive of chairs and cleaning of walls and doors to the frequency listed in the specifications.

The Company will remove all trash and debris from the facilities on a nightly basis. All waste shall be deposited into the proper receptacles as identified by the Client. The Client shall have the right at all times to inspect the facilities for cleanliness and sanitation and that it conforms to the specifications in the contract.

The Company will offer state-of-the-art green cleaning services. Green cleaning is just one of the many ways we represent our dedication to our environment and to our clients.

#### Office Cleaning Services includes, but is not limited to, the following:

- Empty all receptacles and replace liners
- Dust furniture, picture frames, window sills, other horizontal surfaces
- Spot clean walls, light switches, chairs, and doors
- Vacuum and damp mop hard surfaces and resilient floors
- Clean entrance door
- Vacuum upholstery
- Spot clean carpet (as needed)

Client Sign.....



Omni Sign.....

