

Prescott College Sustainability Council Funding Request Form (FRF)

Note: The Funding Request Form (FRF) must be filled out when requesting funding from the Sustainability Fees budget.

I. Information

Lead Student's Name: _____ Class Year: _____

Student ID # _____

Email: _____ Phone #: _____

Other Involved Students, Clubs, or Organizations:

If this is an event please provide:

Event Date: _____ Event Time: _____ Event Location: _____

Have you already made a location reservation? Yes No

II. Purpose

Project/Program Title:

Reason and brief description for funding request: (Education, Club Events, etc.)

Provide additional information described below (Attach to this form)

Detailed description of (1) funding request's relation to sustainability on campus, (2) the need your project is filling for our community holistically (i.e. what are departments, majors or centers are also involved) and (3) a realistic schedule for your project and how you will measure the success of your project, any evidence to support this?

Questions to consider:

- What category of sustainability does this project fall under? Multiple answers welcomed!!
- How will this funding, if approved, benefit sustainability in the campus community?

- What community ties are being made and facilitated? Contacting for COLLABORATIONS?
- Does this expand community beyond Prescott College boundaries?

******Please be thorough as this description will be a deciding factor in whether or not the Sustainability Council will vote to approve or disapprove of authorizing funds******

Please include an itemized spending plan:

- Where elsewhere have you looked for funding partners? (Student Union Board, Club Budgets, etc.)
- How will the money be spent?
 - [Please provide a specific budget breakdown in a list or chart format and attach additional documentation (i.e. price quotes, itemize costs) as needed]
 - Please include costs for materials, labor, future maintenance, and (if applicable) anticipated savings. (etc.)

Signature: _____ Date: _____

Please submit this form to the Sustainability Council at sustainability@prescott.edu . You will be notified by email when the Sustainability Council would like to find a time to meet with you to discuss your project. Meetings are regularly biweekly on FRIDAY @ 1pm.