

SUSTAINABILITY EXTENDED EDUCATION COURSE CATALOGUE

OFFICE OF SUSTAINABILITY

Course Code and Title	Faculty/School	Department	Level	Description	Type
ACS 0112 Abuse (Family Violence/Sexual Abuse)	Extended Education	Aboriginal Focus Program	UG	This course will explore the impact of sexual abuse and family violence on individuals, families and communities.	Sustainability Related
ACS 0122 Colonialism and Its Effects	Extended Education	Aboriginal Focus Program	UG	This course will look at colonialism in North America and the various responses Aboriginal societies have taken to battle its effects including those that resulted in conflicts.	Sustainability Related
ACS 0126 Counselling in an Aboriginal Community	Extended Education	Aboriginal Focus Program	UG	This course will prepare learners to provide counselling services in the unique context of an Aboriginal community, particularly when that community is their own. It will explore the dynamics of the contemporary Aboriginal community, its strengths and challenges, and provide insight into what is needed to effectively guide individual, family and community growth and change.	Sustainability Related
ACS 0310 Development and Practice of Counselling Skills Level 2	Extended Education	Aboriginal Focus Program	UG	Progressive practice of the skills learned in both Introduction to Counselling and Development and Practice Level 1 with specific reference to helping Aboriginal clients develop strategies for action, goal setting, planning and carrying out culturally relevant strategies for change that meet the clients' needs. Prerequisite: a grade of C or better in ACS 0210 or permission of Program Director.	Sustainability Related
ADED 0160 Adult Learning and Development	Extended Education	Adult Education	UG	The content of this course reflects the extensive knowledge in the area of lifespan development and its importance for practitioners and for practice in adult education. It examines development, learning and change and their relationship to andragogy. Emphasis is placed on the importance of considering both contextual factors and individual differences when examining the process of learning in adults.	Sustainability Related
ADED 0170 Foundations of Adult Education	Extended Education	Adult Education	UG	This course examines the history of adult education from both a worldwide and local perspective. You will analyze the underlying philosophical, sociological and political foundations of adult education. You will then apply insights gained from this study to contemporary adult education issues of interest to you.	Sustainability Related
ADED 0920 Topics in Recent Developments in Adult and Continuing Education	Extended Education	Adult Education	UG	Select topics related to recent developments in Adult Education will be studied. Content will vary from year to year.	Sustainability Related
CFSW 0116 Community and Organizational Theory	Extended Education	Aboriginal Focus Program	UG	An introduction to Catholic social teaching with a dual focus on critical theory and praxis. Students will engage the Church's position on issues such as human dignity, solidarity with minority and oppressed populations, the common good, subsidiarity, rights and responsibilities, as well as the preferential option for the poor. Prerequisite: [a grade of "C" or better in each of CATH 1190 (160.119) and an additional 3 credit hours of CATH courses] or written consent of instructor.	Sustainability Related
CFSW 0118 Differential Resources	Extended Education	Aboriginal Focus Program	UG	This course deals with concepts such as conflict and power which relate social work practice to the nature of secondary human relationships. These are applied to the dynamics within and between communities and organizations.	Sustainability Related
CFSW 0120 Early Intervention	Extended Education	Aboriginal Focus Program	UG	The course will introduce students to Differential Response in the Child welfare system. A review will be completed of the history of child welfare and the process of the decisions to adapt a new approach to child welfare. The student will learn how to apply the new assessment tools and learn how to stream cases into the appropriate stream of service to ensure an appropriate response to families. The purpose of differential response is keep families out of the protection track by offering strength based responses to families.	Sustainability Related
CFSW 0122 Effects of Abuse, Neglect & Trauma	Extended Education	Aboriginal Focus Program	UG	This course is designed to provide students with an understanding of Child and Family Services in the province of Manitoba and the impact upon communities. Students will learn about the various early intervention strategies with families when addressing key issues such as the intergenerational effects of residential schools, addictions, domestic violence, and prevention. The course will provide students with an opportunity to identify and assess the outcomes of early intervention methods. Students will examine the various levels of early intervention praxis in First Nations and mainstream theories and identify a variety of family support services available to children and families.	Sustainability Related
CFSW 0124 Family Violence	Extended Education	Aboriginal Focus Program	UG	This course deals with the effects of abuse, neglect, and trauma within the context of the Aboriginal community.	Sustainability Related
CFSW 0126 Mental Health Challenges	Extended Education	Aboriginal Focus Program	UG	This course is designed to provide understanding of theory and practice in family violence and opportunity to discuss the myths and realities about family violence. Students learn what resources are available, could be available, and what can be done at a community level to deal with family violence.	Sustainability Related
CFSW 0128 Suicide Prevention	Extended Education	Aboriginal Focus Program	UG	This course will focus on understanding and recognizing what mental health, mental illness and mental health problems are. Students will learn signs and symptoms of common mental health problems as well as handling crisis situations. Multiple addiction and mental health scenarios will be presented and discussed. Students will be taught effective intervention methods and treatment. Students will learn ways to access professional help as well as learning what resources are available to them. The historical processes of colonization including the 60's scoop and residential schools which contributed to Aboriginal social problems will be examined. Unresolved post traumatic intergenerational events and unresolved Grief will be presented and examined because mental health issues are sometimes mistaken symptoms of unresolved trauma and grief.	Sustainability Related
CHRD 0102 Heads & Chairs: Challenges in Academic Leadership	Extended Education	CHERD	UG	Selected topics on the most recent and sensitive techniques described in the literature in the Analytical, Bioanalytical and Environmental areas. A selection of topics among separation, surface, ionization, spectroscopy, voltammetry and spectrometry techniques will be covered. This is an advanced 4000 level course, registration only by Department permission. This course may not be offered every year check with department for availability.	Sustainability Related
CHRD 0118 Diversity in Advising	Extended Education	CHERD	UG	Academic advisors work with a range of students e.g. students with mental health issues, multicultural students, students at risk, first generation students, LGBTQA students, student athletes. This course outlines issues faced by advisors who work with students from these populations, as well as advising procedures that are helpful in working with these students.	Sustainability Related
COUN 0252 Understanding Family Violence	Extended Education	Social Sciences	UG	This course is designed to help students develop a theoretical understanding of family violence. An overview of the individual, family and societal theories of family violence will be presented including an examination of how specific theoretical perspectives have helped shape different government policies and community services. The course will also review the current controversies, new approaches and cultural issues in the area of domestic violence intervention. Through both discussion and written assignments students will have the opportunity to apply their theoretical knowledge to specific case studies.	Sustainability Related
CUCA 0106 The Role of the Student and Student Needs	Extended Education	CHERD	UG	This course will serve as a primer in viewing students and student success from a wider perspective, which includes student development and understanding the needs of a diverse group of students. The course will also review the relationships between students and post secondary institutions as well as approaches to contemporary student issues (e.g. use of technology). Having knowledge about students and their needs can inform our work with students and thereby guide our interactions, the provision of services, and implementation of programs to foster student success.	Sustainability Related
CUCA 0112 Conflict Resolution: An Introduction	Extended Education	CHERD	UG	Although Conflict is often regarded negatively, in this course, we will examine how it can be constructive. This course will also contemplate processes for resolving disputes with disputants who are seemingly adverse or oppositional to one another.	Sustainability Related
CUCA 0120 Supporting International Students	Extended Education	CHERD	UG	This course is intended for international student counselors and administrators, who need to understand the legal situation of the international student and their status under the Immigration and Refugee Protection Act, then help the students through the process of remaining temporarily and perhaps permanently in Canada.	Sustainability Related
CUCA 0122 Supporting Students with Disabilities	Extended Education	CHERD	UG	This course will review the history of the disability movement and explain the distinctiveness of different types of disabilities. In addition, this course will discuss how "invisible" disabilities affect those with the disability as well as those around them. Also, we will be learning about how culture and background affect our understanding of this changing environment. This course will help us to understand the diversity among us, and give sound practices for being creative and making decisions on our campuses. We will be using Universal Design principles as a way of blending our differences for a friendly and productive campus.	Sustainability Related
CUCA 0124 Working with Cultural Differences	Extended Education	CHERD	UG	This course is intended to increase awareness, knowledge and skills required for successful crosscultural interactions, for building inclusive environments, and for tapping into the benefits and strengths of diversity.	Sustainability Related
CUCA 0132 Key Performance Indicators and Accountability	Extended Education	CHERD	UG	In this course we will explore the concept of quality and the growth of the quality movement. We will discuss principles that help us develop meaningful KPIs. We will also evaluate the strengths and weakness of commonly used KPIs and apply this information by developing KPIs to meet the needs of certain environments. We will then examine the impact that accountability movements have on different stakeholders in postsecondary environments both in Canada and around the world. Throughout all aspects of the course, we will explore the accountability movement's multidimensional aspects, the growing importance of quality mandates and key performance indicators (KPIs), and the need for effective data and information when developing and implementing new accountability initiatives.	Sustainability Related
CUCA 0134 Strategic Planning at the Unit Level	Extended Education	CHERD	UG	The course explores the important sequential steps in a comprehensive strategic planning process. It is an interactive course that allows participants to work through many of these steps and opportunities to share their experiences and perceptions on the process and planning itself. A strategic planning framework helps participants deal with external and internal forces faced by their units or institutions in today's rapidly changing environment. It is important to understand that the process an institution/unit will undergo in developing the plan is often perceived as more important than the actual documents developed or plans produced. The process of planning will provide skills needed by the unit in order for it to be successful.	Sustainability Related
CUCA 0150 Aboriginal Students and the PostSecondary Education Journey; Challenges and Successes	Extended Education	CHERD	UG	This course will review postsecondary Aboriginal strategies; examine successes; and lingering challenges and the possible next steps to increase student retention.	Sustainability Related
CUCA 0216 External Influences on Universities and Colleges	Extended Education	CHERD	UG	The objective of this course is to provide students with an introduction to some of the external influences that affect the administration of universities and colleges. Universities and colleges, like most organizations, strive to be independent but in reality are part of a larger network of interrelationships which impacts on all levels of administration. This course focuses on three of the many players that affect decisionmaking at universities and colleges. The first of these is the Federal Government that provides funding through cost sharing arrangements with provincial governments and administers the Federal Student Loan Program. The Federal Government is also the major provider of university research grants. The second major players are the provincial governments who create and fund our Canadian universities and colleges, and, finally, professional societies, who through provincial legislation, regulate many of the professions whose members are trained at a university or college. Each of these players impact on key decisions that are made by administrators. The major objective of this course is to identify how these players impact on what we do as administrators so we may better understand the complex environment in which we work.	Sustainability Related
EDTC 0210 Digital Literacy	Extended Education	Education Technology	UG	To be literate in a particular age (or subset of society) is to possess proficiency in the media and tools of the generation. Organizations today expect employees to be literate with text, scientific thinking, media, images and increasing social technologies. The American Library Association defines information literacy as "the set of skills needed to find, retrieve, analyze, and use information."	Sustainability Related
EDTC 0230 Open Educational Resources	Extended Education	Education Technology	UG	Since the early 2000's, open educational resources have grown in public awareness and influence for academic administrators and educators. When prominent institutions such as Yale, Harvard and MIT began to freely share their educational resources, academics are provided with a wealth of resources to incorporate into existing classrooms. Open educational resources create a climate for educators to freely build on each other's work. But OERs are about more than using content created by large institutions. The openness movement has started to impact scholarship and journals creating new models of open access and publishing. What are the key drivers for the openness movement? Where can educators find quality open content? How can educators join existing OER communities in their own discipline? This course will address these important questions.	Sustainability Related
ELSO 0700 English for International Tourism Module I	Extended Education	English Language Studies	UG	This course introduces students to basic tourism concepts and the language they will encounter when working in tourismrelated fields. Topics covered include sustainable tourism, travel and events management. Class activities allow students to discuss practical applications of basic tourism concepts and principles. The course will help students become more confident and competent when communicating in English. Prerequisites: minimum PT score of 90 OR ELSS 0602 Presentation and Discussion Skills module II, (min grade C).	Sustainability Focused
ELSO 0702 English for International Tourism Module II	Extended Education	English Language Studies	UG	This course introduces students to basic tourism concepts and the language they will encounter when working in tourismrelated fields. Topics covered include sustainable tourism, travel and events management. Class activities allow students to discuss practical applications of basic tourism concepts and principles. The course will help students become more confident and competent when communicating in English. Prerequisites: minimum PT score of 95 OR ELSO 0700 English for International Tourism module I (min grade C).	Sustainability Focused
ELSO 0740 Intercultural Business Communication Module I	Extended Education	English Language Studies	UG	In this hands-on course, students practice their communication skills and expand their business and marketing knowledge through projectbased activities. The course also provides an overview of the economy in Canada and its place within the global economy. Discussion topics include tourism, film and television, information technology, international trade and import/export. Students analyze case studies to help improve their business vocabulary, complete a twoday volunteer work experience, and improve their understanding of key economic concepts. Prerequisites: minimum PT score of 90 OR ELSS 0602 Presentation and Discussion Skills module II, (min grade C).	Sustainability Related

ELSO 0742 Intercultural Business Communication Module II	Extended Education	English Language Studies	UG	In this hands-on course, students practice their communication skills and expand their business and marketing knowledge through project-based activities. The course also provides an overview of the economy in Canada and its place within the global economy. Discussion topics include tourism, film and television, information technology, international trade and import/export. Students analyze case studies to help improve their business vocabulary, complete a twoday volunteer work experience, and improve their understanding of key economic concepts. Prerequisites: minimum PT score of 95 OR ELSO 0740 Business Basics module I (min grade C).	Sustainability Related
ELSR 0720 Reading the News Module I	Extended Education	English Language Studies	UG	In this course, students practice their critical thinking skills and expand their knowledge of current issues through discussion and analysis of newspaper readings. Discussion topics include current issues in Canadian culture, film and television, information technology, international trade and the environment. Students analyze case studies to help improve their vocabulary and critical reading skills. Prerequisites: minimum PT score of 90 or ELSR 0602 Introduction to Critical Reading module II (min grade C).	Sustainability Related
ELSR 0722 Reading the News Module II	Extended Education	English Language Studies	UG	In this course, students practice their critical thinking skills and expand their knowledge of current issues through discussion and analysis of newspaper readings. Discussion topics include current issues in Canadian culture, film and television, information technology, international trade and the environment. Students analyze case studies to help improve their vocabulary and critical reading skills. Prerequisites: minimum PT score of 95 or ELSR 0720 Reading the News module I (min grade C).	Sustainability Related
ELSR 0740 Business Issues in the News Module I	Extended Education	English Language Studies	UG	In this course, students practice their communication skills and expand their knowledge of business and current issues through project-based activities. Discussion topics include current issues in tourism, film and television, information technology, international trade and import/export. Students analyze case studies to help improve their business vocabulary. Prerequisites: minimum PT score of 90 or ELSR 0602 Introduction to Critical Reading module II (min grade C).	Sustainability Related
ELSR 0742 Business Issues in the News Module II	Extended Education	English Language Studies	UG	In this course, students practice their communication skills and expand their knowledge of business and current issues through project-based activities. Discussion topics include current issues in tourism, film and television, information technology, international trade and import/export. Students analyze case studies to help improve their business vocabulary. Prerequisites: minimum PT score of 95 or ELSR 0740 Business Issues in the News module I (min grade C).	Sustainability Related
HORT 0100 Applied Botany	Extended Education	Horticulture	UG	This course will provide students with a broad overview of horticulturally important plants. The role plants play in human life, both past and present, will be discussed. Students will be introduced to topics such as plant classification, plant nutrition, propagation, pests/diseases and plant protection.	Sustainability Related
HORT 0110 Soils for Horticulture	Extended Education	Horticulture	UG	This course will introduce the basic concepts of soil science with emphasis on the specific concerns and requirements of the diverse specialties of horticulture. It will examine the basic requirements for plant growth in both field and potting environments. The course will focus on methods of improving soil fertility and soil structure for plant growth.	Sustainability Related
HORT 0120 Safe Work/Pesticide Application	Extended Education	Horticulture	UG	Students will learn safe and effective control of pests in greenhouses, nurseries, horticulture field crop and landscaped area. Nonmandated pesticide applicators in the prairie provinces will learn about safety procedures in using pesticides.	Sustainability Related
HORT 0230 Integrated Plant Management	Extended Education	Horticulture	UG	This course will introduce you to the basics of identifying, monitoring, predicting, timing and managing the horticultural, environmental and pest factors affecting plants. Upon completion of this course you should be able to describe what Integrated Plant Management means and be able to apply the principles learned to your situation. You should be able to manipulate the growing conditions of your plants in order to prevent or correct problems that you have learned to identify in this course. Not only should you be able to identify and correct or prevent individual problems, but you should also be able to predict how your manipulation of the growing conditions will impact other factors.	Sustainability Related
HORT 0240 Postharvest Handling of Food Crops	Extended Education	Horticulture	UG	The principles of postharvest handling, storage, and transportation of fruits, vegetables and herbs are covered in this course. You will learn handling and storage practices to maintain the quality of fresh fruits and vegetables of importance in the Canadian Prairie; what constitutes high quality produce; when a crop should be harvested for optimum quality; specific storage environments required by various crops; and causes of quality loss during storage and transportation. Storage and handling of fresh herbs will also be discussed. Before enrolling in this course, it is recommended that you be familiar with the types and botanical structures of various fruit and vegetable products.	Sustainability Related
HORT 0260 Arboriculture	Extended Education	Horticulture	UG	The goals of the course are to: learn basic terminology used in arboriculture, understand the principles of care and maintenance of trees and shrubs in the landscape, learn procedures involved in the installation, establishment and maintenance of trees and shrubs and understand basic concepts of the effects of the urban environment on the growth and development of woody plants.	Sustainability Related
HORT 0280 Nursery Crop Production	Extended Education	Horticulture	UG	This course covers the principles and practices of the production of trees, shrubs and perennials in field and container situations in a commercial business environment. The historical evolution of the industry in prairie Canada as it relates to current crop management practices is discussed.	Sustainability Related
HORT 0320 Greenhouse Crop Production	Extended Education	Horticulture	UG	This course covers several aspects of greenhouse production including an overview of the prairie greenhouse industry, production economics, chemical and biological pest control and the production of bedding plants, potted and flowering plants and vegetables.	Sustainability Related
HORT 0322 Greenhouse Structures and Environments	Extended Education	Horticulture	UG	This course provides the student with the basic skills to learn fundamental greenhouse construction and maintenance. It provides information on specialized features of greenhouse structures and environmental controls.	Sustainability Related
HORT 0342 Vegetable Crop Production	Extended Education	Horticulture	UG	Vegetable crop production in the Canadian prairies will be studied from the point of view of soils, climate, equipment, management and marketing. Topics include establishing a vegetable enterprise, managing an existing operation and advising others on vegetable production.	Sustainability Related
HRM 0100 Managing the Human Resource Function	Extended Education	Human Resource Management	UG	This course introduces the strategic management of the human resource functions within various types of organizations. While taking into account recent changes in the economic, social and legal environment, it examines the essential functions of recruitment, selection, performance management, training and development, health and safety, counselling, union/management relations and compensation.	Sustainability Related
HRM 0110 Human Resource Legislation	Extended Education	Human Resource Management	UG	Provincial and some federal legislation regulating human resource management will be discussed. The course covers matters arising out of the Labour Relations Act, the Human Rights Code, the Employment Standards Act and related legislation, the Canadian Constitution, the Worker's Compensation Act, the Pay Equity Act and other related labour and human resource legislation.	Sustainability Related
HRM 0124 Workplace Health and Safety	Extended Education	Human Resource Management	UG	For most organizations today, the health and safety of workers is paramount to a vibrant and effective workplace; thus, HR professionals must have a solid understanding of workplace health and safety issues, policies and legislation. This course provides students with the knowledge, skills, and practical application needed to develop and ensure compliance to modern health, safety and wellness policies and procedures. Topics include current legislation within Canada, workers compensation, hazards, risks and interventions, and wellness programs.	Sustainability Related
HRM 0126 Strategic Human Resource Planning	Extended Education	Human Resource Management	UG	Strategic human resource planning is pivotal to an organization as it links to HR management policies and procedures with the mission and overall strategic plan of the organization while recognizing and addressing the needs of employees. By providing a unified focus and communicating performance expectations to employees, strategic human resource planning enhances organizational performance. In the current innovative die business environment, maximizing performance helps business stay ahead of the competition. This course introduces students to strategic management, the strategic planning process, organization design and structure, current economic, social and technological trends impacting HR and change management.	Sustainability Related
HRM 0130 Employee Communication and Coaching	Extended Education	Human Resource Management	UG	This course prepares students to inform employees on matters which impact employee wellbeing. The topic employee communication addresses communication theory, orientation and briefing meetings, appeal and grievance procedures, staff newsletters and career workshops. The topic of coaching focuses on the professional principles, frameworks and tools needed to develop an effective coaching strategy for an organization.	Sustainability Related
HRM 0134 Ethics and Social Responsibility	Extended Education	Human Resource Management	UG	In a world where tolerance is prioritized, business ethics and standards can be hard to define, navigate and apply to the HR context. This course helps students identify and understand current ethical issues as they pertain to business in general and the HR function in particular, including concept of corporate social responsibility. Students will explore the drafting and implementation of employee codes and conduct, which cover safeguarding employee confidentiality, accepting gifts, protection of "whistleblowers" and conflicts of interest, as well as fair labour policies. Through the analysis of principles and theories of ethics as well as ethical dilemmas faced in the workplace, students will be better prepared to examine current decisionmaking processes and HR practices in the workplace.	Sustainability Related
HRM 0200 Employee Relations	Extended Education	Human Resource Management	UG	This course examines the employee relations framework within Canada including its legal, political, social, economic and ecological subsystems. Special attention will be given to the ways that managers can work effectively and fairly with employers and deal with difficult situations in both unionized and nonunionized environments.	Sustainability Related
HRM 0202 Labour Relations	Extended Education	Human Resource Management	UG	This course presents the theory and practice of labour relations in Canada; specifically, this course examines the employee relations framework within Canada including its legal, political, social, economic and ecological subsystems. Key topics include industrial relations, union/management relations, collective bargaining and labour economics. Special attention will be given to the strategies that managers can utilize in order to work effectively and fairly with employers and deal with difficult situations in both unionized and nonunionized environments. Throughout the course, students will explore and gain a better understanding of how key players act and interact.	Sustainability Related
HRM 0210 Total Compensation	Extended Education	Human Resource Management	UG	This course is an introduction to compensation and benefits administration. Attention will be given to the means by which compensation equity is achieved in organizations. Topics covered include job analysis and design, job evaluation, development and use of wage and salary surveys and benefit policies and practices. The benefits part of the course will include a discussion of public and private benefit programs and pension plans.	Sustainability Related
LDRS 0500 United Way of Winnipeg Leadership Development	Extended Education	Leadership	UG	This program is offered in partnership with United Way and provides extensive training to Sponsored Executives.	Sustainability Related
LDRS 0530 Leading Organizational Change	Extended Education	Leadership	UG	This course will explore organizations as open systems with a focus on the nature, dynamics, and challenges of leadership in the 21st century. Learners will understand what it means to view organizations as systems and to build high performance cultures that are founded on candor and trust. Learners will also be exposed to frameworks (e.g. political, structural, symbolic and human) for leading change in a turbulent and complex environment. At an applied level, learners will be offered systems thinking and change leadership tools to enable them to effectively transform differences into opportunities.	Sustainability Related
LDRS 0540 The Art and Practice of Team Leadership	Extended Education	Leadership	UG	This course will focus on a systems thinking approach to team learning and team leadership. It will encourage a systemic perspective to ensure organic communication with the immediate organizational environment and knowledge of influences of the environment on the team. It also aims at fostering appreciation of shared leadership in team work and its relevance in the context of current organizational demands. Learners will develop understanding of five critical principles that promote or stand in the way of effective teamwork and team leadership. At an applied level, learners will learn to express themselves authentically and with clarity so they can learn from each other. It will offer concrete ways to increase awareness, choices, and freedom with all the personal integrity, responsibility, and accountability those ideas imply. Specific tools will be offered for building enduring relationships and develop greater trust in groups and teams.	Sustainability Related
MGMT 0270 Managing in the Utility Sector	Extended Education	Management	UG	This course introduces major issues and trends currently facing managers; promotes an understanding of the environmental, regulatory, technological and competitive forces that frame the utility industry; and provides students with the knowledge and skills to adapt to the evolutionary nature of the industry.	Sustainability Related
MGMT 0400 Strategic Analysis	Extended Education	Management	UG	In this final course in the CIM program, you will have the opportunity to apply the skills and knowledge accumulated in earlier courses to multidimensional case problems. Through case analysis and classroom discussion, you will learn and apply a business policy system and decision making model. The business policy system requires a disciplined approach to identifying strategy based on environmental, resources, and other issues. You will be expected to synthesize these issues and apply the decision making model to develop management action plans. Upon successful completion of this course, you will have developed the processes of general management.	Sustainability Related
UCA 0302 Heads & Chairs: Challenges in Academic Leadership	Extended Education	CHERD	UG	This workshop is dedicated to helping chairs/heads reflect together on the challenges, opportunities and responsibilities of this critical role in universities and colleges. Topics include the changing academic culture, leadership in a collegial environment, faculty development, the legal structure of the university and rights and responsibilities and fostering a teaching culture.	Sustainability Related
UCA 0306 Senior University Administrators Course	Extended Education	CHERD	UG	An advanced management course for experienced administrators responsible for making institutional policy, including presidents, rectors, principals, vicepresidents, provosts, associate vicepresidents, treasurers, comptrollers, registrars, chief librarians, deans and senior directors of services. The curriculum examines legal issues and institutional policies, power and influence in the organization, restructuring issues, resource management, negotiation and conflict management, and the changing leadership role.	Sustainability Related
UCA 0308 University Management Course	Extended Education	CHERD	UG	A management course for administrators of academic and administrative units with direct responsibility for recommending and implementing policy, including department heads, chairs, associate deans, managers, directors of services and executive assistants. The curriculum examines human rights, administrative and contract law, financial management and planning, human resource management and conflict resolution.	Sustainability Related