

## Pest Management Policy

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POLICY # IN-FIAD.SUS.03

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**Effective:** unknown  
**Last Updated:**

**Responsible IUPUI Campus Division:**  
*Finance and Administration*

**Responsible IUPUI Campus Office:**  
*Office of Sustainability*

**Responsible IUPUI Campus Administrator:**  
*Colleen McCormick, Director, Office of Sustainability*

**Policy Contact:**  
*Colleen McCormick*

The IUPUI administration formally approves official campus administrative policies through an established process, publishes those policies in a consistent format, and maintains official campus policies in a central, readily accessible policy website. Responsible administrators (as defined below) and their offices, that are engaged in developing and maintaining campus-wide administrative policies must comply with the procedures in this policy for drafting, approving, revising, distributing, maintaining, and withdrawing campus-wide policies. Academic policies are available on the [Faculty Council website](#).

This policy is in accordance with University Policy [UA-08, Establishing University Polices](#).

### Scope

This policy applies to all staff, faculty, students and contractors of the University community. This includes all deliverers of goods and services to IUPUI.

### Policy Statement

It is the policy of IUPUI that Integrated Pest Management (IPM) procedures will be utilized in order to control structural and landscape pests in a safe, efficient, and effective manner within the buildings and on the grounds of campus. Every effort should be made for minimizing pesticide application/exposure to ensure the safety and welfare of students, faculty, staff, and visitors.

### Reason for Policy

In an effort to develop a sustainable campus, IUPUI is committed to reducing the campus' impact on the environment. The utilization of an Integrated Pest Management (IPM) program will reduce pesticide exposures and potential health risks to students, faculty, staff, and visitors. In addition, utilizing an IPM strategy can be more cost-efficient than traditional pest control options.

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## Exceptions

Research or education that requires the use of pesticides, i.e. Department of Biology, is exempt from the licensing process with the Indiana State Chemist Office (ISC) unless they work with Restricted Use pesticides. If these pesticides are being researched, the department will have to be properly licensed by the ISC.

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## Procedures

IUPUI pest control programs will follow the guidelines of Integrated Pest Management.

Prior to the application of any pesticide, the building space or exterior area is to be inspected. During these walk-around inspections, pest management applicators will note conditions (i.e., food or food waste left uncontainerized), exterior building envelope openings, and anything else that could be contributing to a pest infestation or pest control problem. These conditions will be documented and reported to Campus Facility Services personnel for corrective action.

When it is determined that a pesticide may need to be used in order to manage pests, the least hazardous material will be chosen. Additionally, prior to treatment, the plan will be shared with Campus Facility Services and Environmental Health and Safety personnel for approval to proceed with the application.

The purchase, application, storage, disposal, and documentation of all activities related to pesticide use for interior and exterior structural insect and pest control, and for insect and pest control in the campus landscape, will be managed by Campus Facility Services personnel.

Contracted and/or in-house applicators that apply Restricted Use Pesticides shall be licensed by the Indiana State Chemist Office (ISC). These licenses include, but are not limited to, the following categories as regulated by the ISC:

Interior Building Applications: 7A-Structural Pesticide

Exterior Landscape Application: 3A-Ornamental Pesticide; 3B-Turf Pesticide

Campus Facility Services personnel involved in the oversight of pesticide use will actively acquire and maintain their knowledge of Integrated Pest Management (IPM) and the importance of using IPM methods as it pertains to human and environmental health. Additionally, they will diligently seek "green" pest control methods and plant materials that resist insect and disease problems to reduce the need for pesticide use. They will also provide oversight of applicators and monitor that contract requirements are being met.

Application records will be maintained by Campus Facility Services personnel. The application records will be supplied to Environmental Health and Safety upon request. This information includes:

- Pesticide used
- Target of application
- Formulation
- Amount of finished spray applied
- Date of each application
- Name of person applying pesticide

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## Definitions

**Integrated Pest Management (IPM):** IPM is an effective and environmentally sensitive approach to pest management that relies on a combination of common sense practices. IPM programs use current, comprehensive information on the life cycles of pests and their interactions with the environment. This information, in combination with available pest control methods, is used to manage pest damage by the most economical means, and with the least possible hazard to people, property, and the environment. IPM programs take advantage of all pest management options possible including, but not limited to, the judicious use of pesticides.

**Pests:** For the purpose of this policy, pests are populations of living organisms (animals, plants, or microorganisms) that cause damage or interfere with the use of IUPUI facilities and grounds for human purposes. Strategies for managing pest populations will be influenced by the pest species and whether that species poses a threat to people, property, or the environment.

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## Sanctions

Instances of contractor or repeated noncompliance can be reported to Campus Facility Services by calling 278-1900 or to Environmental Health and Safety by calling 274-2005. Instances of repeated noncompliance by a contractor of the University may result in the loss of future privileges of conducting business with the University.

Instances of repeated noncompliance by an employee of the University are to be handled as a departmental disciplinary concern under the appropriate provisions of the University's personnel policies.

Instances that are infractions of the regulations set forth by the Indiana State Chemist Office will be reported to Environmental Health and Safety by calling 274-2005.

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## Contact Information

<i>Subject</i>	<i>Contact</i>	<i>Phone</i>	<i>Email</i>

(This section may be modified to include responsibilities if necessary.)

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## Forms

Not provided - will be updated during review process.

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## Web Addresses

Not provided - will be updated during review process.

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## Related Information

Not provided - will be updated during review process.

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## Document Change Log

Include information about previous policy versions or whether this policy replaces an existing policy.

<i>Date</i>	<i>Contact</i>	<i>Email</i>	<i>Status</i>
			First draft
2/2014	Kati Reeves	<a href="mailto:kreeves7@iupui.edu">kreeves7@iupui.edu</a>	Converted to policy template

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## Communications

Specify population to receive communications and desired communication methods.

	✓ the desired populations & communication methods
Students	
Staff	
Faculty	
Jag News	
Faculty Council	
Staff Council	
IUPUI Facebook	

IUPUI Twitter	
Housing	