



July 7, 2015

To Whom It May Concern:

This letter attests to an innovation that California State University, Fullerton's Environmental Health & Safety Office has developed for the **Hazardous Materials Management Program**. This **Program** helps to ensure the proper storage, handling, and disposal of chemical, medical, and radioactive materials on campus. It also ensures protection of University personnel from the hazards associated with hazardous materials/waste.

The Environmental Health & Safety (EHS) Office is a campus resource providing information on waste minimization and the proper handling, storage and labeling of hazardous waste in laboratories and other work locations. Safety is the number one priority of all faculty, staff, students, and volunteers who may potentially handle hazardous materials in the lab. All must take Laboratory Safety training prior to working in the labs. Laboratory Safety training accomplishes the following:

1. Provides information on CSUF's hazardous material/waste policies and how to handle these materials;
2. Specific training for storage, handling and disposal of bio-hazardous waste;
3. Hazard communication that provides workers and supervisors access to important health and safety information regarding hazardous substances in their work area, including training in the Globally Harmonized System (GHS), and an introduction to safety data sheets; and
4. Fire safety training tools that ensure trainees will have the tools to face a variety of emergency situations.

The EHS Office also offers a campuswide Hazardous Waste Roundup program that is scheduled four times a year to dispose of unwanted chemicals by CSUF facilities that cannot be disposed of in the regular trash. EHS is also responsible for collecting hazardous waste during scheduled pick-ups or by appointment, assisting with lab clean-outs, storage and packaging hazardous waste for shipment off-campus, and training laboratory personnel in hazardous waste management. The EHS Office also offers campus personnel the ability to submit online hazardous waste pick-up requests.

CSUF strongly encourages faculty, staff, and students to utilize the various chemical minimization methods to reduce the quantity and toxicity of chemical wastes generated on campus. An important benefit of waste minimization is that it should reduce the ever increasing disposal costs, especially with the current and anticipated changes to state and federal regulations. There are a number of waste minimization methods that can be implemented including substitution of less toxic materials, modification of processes to decrease quantity, redistribution/recycling of surplus chemicals, and the neutralization and deactivation of chemicals.

Respectfully,

Tom Whitfield, Special Consultant/Retired Annuitant, Office of Risk Management & Environmental Health & Safety