



Grounds Maintenance Plan

Statement

A Grounds Maintenance Plan is in place at Nova Scotia Community College to ensure landscape management through mowing and fertilization practices to control the persistence of invasive species, prevent the release of harmful chemicals and toxins into the environment such as pesticides, and reduce water usage through irrigation.

Storm water from sealed surfaces, such as asphalt and roofed areas, has the potential of transporting sediments and contaminants to waterways, and eroding surface soils. Landscaping design shall incorporate best management practices to ensure that storm water volume and flow velocity is minimized.

Plan

Grounds maintenance shall be maintained through the Campus Facilities Management Office. Grounds maintenance shall be completed by a qualified staff member or through a third-party vendor with experience acceptable to the College. Maintenance to include:

Spring Maintenance

- Re-edge and tidy all beds, add mulch;
- Thin and prune bushes;
- Prune and shape shrubs;
- Prune and shape hedges;
- Prune and shape rose bushes;
- Aerate and fertilize grass areas.

Summer Maintenance (where required)

- Prune and shape shrubs;
- Prune and shape hedges;
- Prune and shape rose bushes;
- Weed, edge and tidy beds; and
- Fertilize grass areas.

Fall Maintenance (where required)

- Cut back perennials;
- Prune and shape shrubs;
- Prune and shape hedges;
- Weed, edge and tidy beds; and
- Fertilize and lime grass areas.

The grass cutting and trimming schedule:



Grounds Maintenance Plan

- Mid May to end of June – Every 10 days or as needed
- Beginning of July to end of August – Every 14 days or as needed
- Beginning of September to mid-October – Every 10 days or as needed

Pesticide use is regulated through the Province of Nova Scotia. Fertilizers and other lawn treatments shall fall within these guidelines.

New planting shall include the use of native species to reduce the need for irrigation and pesticides.

Target

Maintain grounds without the use of irrigation, harmful chemicals or pesticides, and maintain areas where plants have been planted to promote the return of honeybees and butterflies.

Use of native species when adding new plants.

Ensure grass growth does not exceed the allowable height set forth by the local Municipality.

Implementation Plan

No.	Action Item	Budget	Implement in Fiscal Year	Responsible Person
1	Identify the areas to be maintained		Ongoing	Facilities Manager
2	Ensure the Insurance Documents are up to date when using a third-party vendor for maintenance.		2018 - 2021	Procurement Manager & Facilities Manager
3				

This Grounds Maintenance Plan shall be reviewed annually. The next scheduled review is September 13, 2019.