



## MEMO

**TO:** Martha MacGowan & Kirk Herman – Nova Scotia Community College (NSCC)  
**FROM:** Emily Gillis & Kallyn DeGrace – WSP Canada Inc.  
**SUBJECT:** STARS External Review – Reviewer Affirmation  
**DATE:** March 13, 2020

---

WSP Canada Inc. (WSP) has completed an external audit of NSCC's STARS report submission (final submission date of **March 13, 2020**).

WSP reviewed the STARS report and documented any issues and inconsistencies with the following:

- All required reporting fields, attachments, inventories and URLs are included for each credit NSCC is pursuing;
- Information within the report generally meets applicable criteria and is consistent with required timeframes;
- Reported figures are consistent across credits and any inconsistencies are explained.

The report has been reviewed in full, and all identified inconsistencies and errors appear to have been successfully addressed.

Yours sincerely,

Emily Gillis, EP  
Project Manager, Atlantic Environment

Encl: STARS Review Template - Final  
cc: Kallyn DeGrace, BET