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**BSJ-180 SUSTAINABLE PROCUREMENT**

**PURPOSE**

To strive to purchase environmentally and socially responsible materials, products, and services.

**POLICY**

In an effort to promote healthier and safer communities, both locally and globally, the University of Miami (UM) is committed to lessen environmental and social impacts throughout the organization. UM applies these principles to achieve optimal environmental and corporate social responsibility standards consistent with institutional goals and financial consideration.

**PROCEDURE**

**1. Environmentally Preferred Products and Services (EPPS) guidelines:**

UM will consider products and services that:

- Use renewable natural resources and conserve non-renewable natural resources through cost efficient use and careful planning.
- Conserve energy, water, and improve the energy efficiency of our operations. Make every effort to use and promote environmentally safe, cost-effective and sustainable energy and water sources.
- UM is committed to purchasing products that have earned the Energy Star label, and have met the Energy Star specifications for energy efficiency, wherever possible and practical (visit [www.energystar.gov](http://www.energystar.gov) for complete product specifications and updated lists of qualifying products).
- Minimize the generation of waste through source reduction, re-use and recycling programs.
- Manage, minimize and eliminate, whenever possible, the use of hazardous materials.
- Ensure the health and safety of our employees, students, patients and community by promoting environmentally and socially responsible wellbeing best practices.
- Provide UM employees, students and patients with educational programs to promote safety, sustainability awareness, and social wellbeing.

## 2. Vendors requirements

- Following our main Campus City's ordinances banning Expanded Polystyrene and Single Use Plastic Bags, the University of Miami requires vendors to comply with [these requirements](#) on all campuses.
- If there is no increase in cost, products and services listed in the vendor's catalog should focus on Environmentally Preferred ones.
- Vendors will provide an annual report of their Environmentally Preferred Products and Services procurement from UM upon request.
- Vendors' catalog will align as much as possible with the Workday Market Place standard used by the University: "Green 🌳" for Environmentally Preferred Products and Services, and "Recycled ♻️" for products containing recycled materials.
- Vendors will notify UM of their new Environmentally Preferred Products and Services offerings.
- Vendors will provide annual training on specific Environmentally Preferred Products and Services upon request by UM.
- To promote new approved EPPS initiatives at UM, vendors will contact UM Office of Sustainability: 305-284-8520 / [green@umiami.edu](mailto:green@umiami.edu).