

STATE UNIVERSITY OF NEW YORK AT BINGHAMTON

OFFICE OF THE VICE PRESIDENT FOR OPERATIONS

***Policy Type:***  
**Security and Safety**

***Policy Number:***  
**800(b)**

***Last Date Revised:***  
**8/1/17**

***Policy Title:***

**Tobacco-Free Campus Policy**

***The following office is responsible for the accuracy of the information contained in this policy:***

**Environmental Health and Safety Office**

**PURPOSE:**

To provide a healthy environment that promotes health, well-being and safety of students, faculty, staff and visitors on University-owned or rented property by minimizing the negative effects of secondhand smoke; to improve fire safety; and to encourage a more sustainable and clean environment.

**DEFINITIONS:**

For the purposes of this policy, the following definitions apply:

- A. **Tobacco** is defined as all tobacco and tobacco-derived products intended for human consumption, including, but not limited to, cigarettes, electronic nicotine delivery systems, cigars, hookah-smoked products, clove cigarettes, bidis, kreteks, smokeless tobacco and snus. This definition does not include any product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco use cessation product.
- B. **University community** is defined as all employees, students, University affiliates, contractors, volunteers and visitors.
- C. **University property** is defined as all buildings, grounds and facilities, including parking ramps and parking lots; vehicles owned, leased or controlled by the State University or its related entities (i.e., Binghamton University Foundation, Binghamton University Research Foundation, etc.); and all off-campus buildings, grounds (including the Nature Preserve) and facilities (which includes the University Downtown Center and Johnson City campus). This policy also bans the use of tobacco while in personal or contractor or company-owned vehicles on University property.

## **POLICY:**

Effective August 1, 2017, Binghamton University will become a tobacco-free campus. The use of tobacco will be prohibited on all University property. This policy applies to the entire University community and is applicable 24 hours a day, seven days a week. Additional components of the policy are as follows:

### **A. Tobacco Use Cessation Programs**

The University is committed to support all students and employees who wish to stop using tobacco products. The campus will promote evidence-based cessation resources. Students can access information about cessation treatment, including counseling and nicotine replacement therapy, through Health Services. Employees can access support through the Employee Assistance Program.

### **B. Communication of Policy/Education and Awareness**

Signs bearing the message "Tobacco-Free Campus" will be posted at each campus entrance and each building will display a decal that states "Tobacco-Free Facility." However, all University property is tobacco free whether or not signs are posted. In addition to signage, the education and awareness campaign will consist of:

- i. Notification to prospective students and faculty/staff hires
- ii. Informational postings and e-mail notifications to the University community
- iii. Publication in staff/faculty manuals and student guides and handbooks
- iv. Notification in contracts signed with all campus contractors
- v. "Tobacco-Free Campus" will also be included in all job postings and advertisements
- vi. Notification and additional information on University webpage

### **C. Compliance**

Adherence to the policy cited above is the responsibility of the entire University community. It is expected that all employees, students, University affiliates, contractors, volunteers and visitors comply with this policy. Members of our University community are empowered to respectfully inform others about the policy in an ongoing effort to enhance awareness and encourage a culture of compliance. An individual who feels that there has been a violation of this procedure will invoke the following actions:

- i. The individual should attempt to resolve the problem informally by requesting that the individual comply with the policy.
- ii. If direct appeal fails and the behavior persists, the individual should contact the Office of Human Resources (for infractions with employees, contractors, volunteers or visitors) or

the Dean of Students (for infractions with students) for referral to the appropriate administrative official.

- iii. Repeat offenses by the same person shall be dealt with through already established policies and procedures. Violations will result in referral to the appropriate University officials for appropriate action in accordance with the established procedures.

#### **D. Exceptions**

Tobacco use may be permitted under the following exceptions:

- i. Sponsored research involving tobacco or tobacco products, provided that the University employee obtains the prior approval of the Vice President for Research, and a waiver is requested and granted in accordance with sponsored research requirements, if any. Smoke, like any other contaminant, will be controlled.
- ii. By artists or actors who are participating in University-authorized performances that require smoking as part of the artistic production, with prior approval of the Environmental Health and Safety Department
- iii. Educational or clinical purposes with prior approval of the Vice President for Research or Executive Vice President/Provost.

#### **E. Additional**

- i. The sale of tobacco products or tobacco-related merchandise is prohibited on University property.
- ii. The free distribution or sampling of tobacco products and associated products is prohibited on University property.
- iii. Sponsorship of campus events by companies that directly produce tobacco is prohibited.
- iv. Advertisement of tobacco products at campus events is prohibited regardless of sponsorship.
- v. Organizers of public events on campus are responsible to communicate this policy and enforce it with attendees.

Last Revised: 5/10/16