

**UNIVERSITY OF PITTSBURGH POLICY 04-05-03**

**CATEGORY:** FACILITIES  
**SECTION:** Food, Alcohol, Tobacco  
**SUBJECT:** Smoking  
**EFFECTIVE DATE:** September 25, 2007 Revised  
**PAGE(S):** 1

**I. SCOPE**

This policy establishes restrictions on smoking in and around all owned and leased University of Pittsburgh facilities, and assigns responsibility for implementation and enforcement.

**II. POLICY**

Smoking is prohibited inside all University owned and leased facilities, including but not limited to: residence halls, off-campus housing, academic halls, health science facilities, athletic facilities, and food service operations; and in all University vehicles, campus busses, and vans; with explicit limited exceptions described below.

Smoking is prohibited within 15 feet of the building primary entrances and HVAC intake vents of all University owned and leased property. Primary entrances shall be defined as the common public access points to each building, and is not intended for doors designated as emergency exit only or as service entrances. However, portions of loading docks that are under building cover shall be considered as inside the building, and smoking shall be prohibited.

Requests for the establishment of "Designated Smoking Areas" must be submitted in writing to the Director of the Department of Environmental Health and Safety, in accordance with Procedure 04-05-03, Smoking. If approved, any expenses associated with creating a "Designated Smoking Area," including posting of signs indicating where smoking exceptions are allowed, will be charged to the departmental budget of the requesting unit.

All "Designated Smoking Area" and "No Smoking" signs must be obtained from the Office of Facilities Management to ensure compliance with the specifications required by the University and applicable City and County ordinances.

University faculty, staff, and students are responsible for:

- Making a good faith effort to see that all faculty, staff, students, and their University guests do not smoke in areas where smoking is prohibited per this Policy, and taking appropriate personnel action, as necessary, to enforce this policy.
- Encouraging the attendance of smokers at University sponsored Smoking Cessation seminars and clinics.

**III. REFERENCE**

[Procedure 04-05-03, Smoking](#)